

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	Beaverly Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail: Installed HEPA Air Purification Units in the portables where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

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School District:	57 - Prince George
School Name:	Blackburn Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in the portables where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
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School District:	57 - Prince George
School Name:	
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail: Installed HEPA Air Purification Units in the portables where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
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School District:	57 - Prince George
School Name:	Buckhorn Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade): MERV 13
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
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School District:	57 - Prince George
School Name:	CAO
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8/13
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
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School District:	57 - Prince George
School Name:	College Heights Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in the portable and areas where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	College Heights Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in areas where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	DP Todd Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 13 in portable only
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in the portables where there are electric furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Duchess Park Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 13
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Edgewood Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and within the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in all classrooms, library and computer room where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Foothills Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Giscome Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail: Installed HEPA Air Purification Units in all classrooms where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Glenview Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail: Installed HEPA Air Purification Unit in the portable where there is a gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
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School District:	57 - Prince George
School Name:	Hart Highlands Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in all classrooms in the original part of the school, library and computer lab where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
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School District:	57 - Prince George
School Name:	Harwin
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
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School District:	57 - Prince George
School Name:	Heather Park Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Heritage Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in the portables, all classrooms in the original section of the school, library, computer lab where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
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School District:	57 - Prince George
School Name:	Highland
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
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School District:	57 - Prince George
School Name:	Hixon Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in two classrooms and computer lab where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	John McInnis
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Lac Des Bois Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Mackenzie Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	Malaspina Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in all classrooms and library where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	McBride Centennial Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	McBride Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Morfee Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Nukko Lake Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	Nusdeh Yoh
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Peden Hill Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in one classroom and computer lab where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Prince George Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	PGYSA
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Pineview Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in all classroom where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	Pinewood Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in classroom and library where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Polaris Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in classrooms, multi-purpose room, library and learning commons where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Quinson Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	Ron Brent Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	57 - Prince George
School Name:	Shas Ti Kelly Road Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade): MERV 13
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	South Fort George
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Southridge Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Unit in the portable where there is a gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

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School District:	57 - Prince George
School Name:	Springwood Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	Detail: Installed HEPA Air Purification Units in the portables, classrooms and library where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

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School District:	57 - Prince George
School Name:	Spruceland Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Valemount Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Valemount Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

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School District:	57 - Prince George
School Name:	Van Bien Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade): MERV 13
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Vanway Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

VENTILATION SYSTEM OVERVIEW

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School District:	57 - Prince George
School Name:	Westwood Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Quarterly
	Date of next inspection: Quarterly
	Date and type of most recent maintenance: Filter changes are performed four times per year (Quarterly) Mechanical systems are monitored daily with the building management system to ensure all equipment is operating at optimum performance and with in the programmed parameters. Reports are generated daily and service requests are issued to staff for emergent issues.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Increased the volume/exchange of fresh air being supplied to all buildings and expanded the 'occupied' hours by an additional 4 hours.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): MERV 8
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail: Installed HEPA Air Purification Units in the portables where there are gas fired furnaces.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: This school district operates a very robust building management system (BMS) through direct digital controls (DDC)
Other Relevant Information:	Reduced the CO2 set point from 1000 ppm to 800 ppm where applicable.
District Contact for any Questions:	Name: Facility Services Department
	Phone Number: 250-561-6800
	Email: facilityservices@sd57.bc.ca

