



EDGEWOOD ELEMENTARY PAC GENERAL MEETING
Edgewood Elementary School Library

Chair: Danielle Bellamy	Vice-Chair: Lacey Ralston
Treasurer: Sarah Foot	Secretary: Marian Berg
Principal: Laurie Bryce	Teacher Rep: N/A
DPAC Rep: Andi Duperron	
DATE: October 6, 2020	

CALL TO ORDER: 7:00 p.m.

APPROVAL OF AGENDA

- Susan motioned to approve the agenda; seconded by Marian

APPROVAL OF MINUTES

- Deferred until November PAC meeting

PRINCIPAL'S REPORT

- 214 students
- New councillor starts soon
 - One day per week (Fridays)
- Health and Safety
 - First fire drill has occurred
 - Remainder of emergency procedures to be completed in near future
 - If children are not riding the bus, caregivers must inform the school/bus driver
- Recent vandalism at the school
- Bussing
 - DP Todd / Duchess bussing has been a challenge
 - Expecting finalized routes next week
- Dates
 - Terry Fox Run is set for this Friday
- PAC meetings can now be held in the school
 - Hybrid model can be provided (in person / Zoom)
- Hot lunches can resume if following COVID-19 protocols from district
- Several paper orders for school swag are in the school mailbox
- Leadership has started
- Path for resolving issues: approach classroom teacher first, then principal Laurie Bryce if not resolved via teacher

TREASURER'S REPORT

- FY starts July 1
- Primary goal is to support families as best we can during this pandemic
 - Minimize out-of-pocket expenses
- General account

- Proposing to support scholarships and bursaries from general rather than gaming account
- As of September 30: \$16,288.92
- Gaming account
 - As of September 30: \$6915.14
- Budget info is available on the Edgewood Elementary school website
- Spirit wear seems profitable thus far
- Budget proposal: General
 - Est. profit of ~\$4500 – 5K
 - Anticipating lower profits from fundraising
 - Maintaining traditional expenses
 - Committed \$150 for classroom teachers
 - Committed \$1K to grads
 - Committed to yearbook expenses
 - Committed to sponsor planners for students this year
 - Budgeting for bursaries from general for 20/21
 - Anticipating ~\$8K in expenditures this year
- Budget proposal: Gaming
 - Minimized expenditures by half this year
 - Committed to funding cultural events, cross-country skiing for grades 4/5, and downhill skiing for grades 6/7
 - Yearbook subsidy to be provided
 - ~\$3500 in expenses
- Sarah motioned to pass the 20/21 budget as proposed; seconded by Marian

STANDING COMMITTEE REPORTS

- Popcorn day possibility TBD
 - **ACTION:** Laurie Bryce to look into possibility of popcorn days (packaging options)
- Hot lunch
 - Tracy Becker volunteered for hot lunch again this year
 - Lunches must be pre-packaged and labelled
 - Pizza hot lunches are a possibility
- Veggie program will continue following COVID-19 protocols
- Munch a Lunch program has the ability to create labels if needed
- Yearbook
 - Laura volunteered
- Social Media
 - Lacey has set up automated announcements
- Fundraising
 - 80 items sold for Swag items
 - Ordering closes Thursday at midnight
 - Fundscript
 - Gift cards purchased online; PAC earns portion (2-8%)
 - Considering November / December timeframe
 - Laurie will continue to promote Save On gift cards

- Mabels Labels
 - Still open
 - **ACTION:** Lacey Ralston Post Mabels Labels link to Facebook
- Purdys
 - Suggested to offer at Easter

DPAC REPORT

- September 30th meeting
 - Roles for PAC within school district
 - Free Zoom licenses for PAC meetings
 - Email DPAC re: meeting dates/times
 - 40 mins of meeting time
 - SD57 restart plan
 - Controls and protocols
 - Checklist for confirmed contact
 - Learning group / cohort
 - Elementary = 60
 - Bus students
 - No courtesy bussing at this time
 - Daily health checks
 - No sharing of items and food
 - No homemade items from families
 - Food donations can be accepted
 - Delivery persons must be met at the door
 - Limiting staff and visitors
 - Meal programs can restart
 - Foodsafe as a requirement
 - Gloves and mask recommended
 - Barriers being considered for secretaries
 - PAC meetings can be held at the school
 - PAC attendee sign-in sheets must be filled in for tracing
 - Volunteers are permitted in the building
 - Asked to wear a mask
 - Not in the classrooms
 - Sports volunteers will be allowed on case-by-case basis
 - October 5th meeting
 - Positions have been filled
 - Shared positions TBD
 - Partner group input Q&A
 - Restart plan updates were given
 - Enrollment number is affecting CUPE staffing
 - Lower EA numbers are affecting some schools
 - Anita Richardson trying to get standardized info to families and school administrators
- More info is available on the DPAC website
- BCCPAC membership process

- Looking for a rep
 - May be shared among DPAC
- \$75 fee
- In the past, there has been a reimbursement if our votes are submitted at next meeting
- **ACTION:** Andi Duperron Look into reimbursement of ~\$75 BCCPAC membership fee

EVENTS / DATES

- 10/8 – School swag orders due
- 10/9 – Terry Fox Run
- 10/12 – Thanksgiving
- 10/15 – Photo day
- 10/23 – NID

MEETING ADJOURNED: 8:05 p.m.

NEXT MEETING DATE/TIME: **November 3rd at 7:00 p.m.**