

LAC DES BOIS

CODE OF STUDENT CONDUCT

It is our belief that all students and staff have the right to learn, work and play in a safe setting free from disturbance. The Code of Student Conduct is intended to promote a sense of caring for oneself, others and property while at school, while going to and from school, and while attending any school function or activity at any location. This plan will be reviewed every September with staff, students and parents.

SCHOOL GOALS

1. Try your hardest and do your best.
2. Help yourself and others to learn.
3. Manage yourself.
4. Treat others with kindness and respect.
5. Take care of all property.

CODE OF STUDENT CONDUCT

Lac des Bois encourages the development of responsibility and self-discipline in its students with the long term goal of self-reliance, dignity, and a sense of self worth.

At Lac des Bois a student is expected to:

1. Demonstrate positive standards of attitude and behaviour.
2. Attend school on a regular basis.
3. Participate to the best of your ability in the school's program.
4. Practice good health habits.
5. Conduct yourself in a safe manner.
6. Respect the feelings of others.
7. Respect the property of others.
8. Use language free from profanity and actions free from obscenity.
9. Use appropriate problem solving strategies.
10. Demonstrate personal responsibility and self-discipline.

EXPANDED SCHOOL GOALS

Goal #1 TRY YOUR HARDEST AND DO YOUR BEST

- . Make a commitment to yourself to speak French to the best of your ability.
- . Work to achieve the objectives set forth in each class session.
- . Bring appropriate equipment and materials to class.
- . Come to class prepared to learn; engage in each activity.
- . Be thorough in completing assignments and meet deadlines.

Goal #2 HELP YOURSELF AND OTHERS TO LEARN

- . When working together be respectful of the rights of others.
- . Allow others to work without interruption from undue noise or distractions.
- . Ask for assistance when any material is not understood.
- . Attend school regularly and be on time.

Goal #3 MANAGE YOURSELF

- . Keep hands, feet and objects to yourself (**NO PHYSICAL CONTACT**).
- . Move around hallways and school grounds without causing harm to others.
- . Follow instructions and directions given by teachers and supervisors.
- . Give written permission (parent note) to the office before leaving the school property during school hours, including recess and lunch time, and check in at the office upon your return.

Goal #4 TREAT OTHERS WITH KINDNESS AND RESPECT

- . Act courteously, use good manners and display good sportsmanship.
- . Use language free from profanity and actions free from obscenity.
- . Work to get along well with others and solve problems fairly and safely.
- . Respect differences in other people. Racist jokes or comments are not acceptable.
- . Wear clothing which is neither offensive nor inappropriate in a school setting.
- . Speak to staff members appropriately.

NO INTIMIDATION - NO BULLYING

NO HARASSMENT - NO THREATS (see District Policy regarding Threats)

Goal #5 TAKE CARE OF PROPERTY

- . Treat school property and equipment carefully and sensibly.
- . Ask for permission before using the property of others.
- . Return equipment to where it was found.
- . Act responsibly when using school resources: lost or damaged property will be billed for replacement costs.

EXPANDED CODE OF CONDUCT

1. **Show positive standards of attitude and behaviour.**
 - * Be courteous to other students and adults working at the school, including staff members, volunteers, teachers-on-call, or visitors.
 - * Walk in an orderly fashion on right hand side of the hallways.
 - * Walk down the stairs on the right hand side; do not run or jump.
 - * Talk quietly when inside the school.
 - * Be orderly, quiet and attentive during school assemblies.
 - * Respect the ethnic, cultural and linguistic heritage of others.
 - * Follow all directives given by school staff: be a good school citizen.

2. **Attend school on a regular basis.**
 - * Be on time for classes with everything you need.
 - * Remain on the school grounds except where permission is granted.
 - * Be responsible for work missed during absence.

3. **Participate to the best of your ability in the school's program.**
 - * Work hard during class time.
 - * Come prepared for instruction, have homework complete and supplies on hand.
 - * Show special consideration and cooperation to teachers- on- call.

4. **Conduct yourself in a safe manner.**
 - * Keep hands and feet to yourself.
 - * Stand in an orderly manner at the drinking fountains.
 - * Move around the school without causing harm to others.
 - * Walk bicycles on the school grounds at all times.
 - * Roller blades, skateboards, scooters, or GT racers are **not** permitted at school.
 - If brought to school, they may not be used on the grounds at all.
 - * Toy weapons of any nature are not allowed at school at all.
 - * No climbing on fences, trees, goal posts or backstops.
 - * No pushing, tripping, wrestling or tackle games are permitted.
 - * No throwing rocks, sticks, pine cones, snowballs or any other object that might cause injury.

5. **Respect the feelings of others.**
 - * Demonstrate good manners and sportsmanship.
 - * Demonstrate courtesy, respect, consideration and cooperation.
 - * Wear clothing that is comfortable and allows freedom to move and play; refrain from clothing that displays either offensive or inappropriate logos or language (drug or alcohol references, violence or racist content).

6. **Practice good health habits.**
 - * Have appropriate gym strip for gym classes.
 - * Keep desk and belongings neat and clean.
 - * Wash hands before eating.
 - * Flush toilets and wash hands.

7. **Respect the property of others.**
 - * Respect personal and public property.
 - * Report all incidents of vandalism immediately.
 - * Ask permission before using or taking things that don't belong to you.
 - * Use equipment appropriately and as it is intended to be used.
 - * Financial reimbursement may be required if property or equipment is damaged.
 - * Put litter in its place.

8. **Use language free from profanity and actions free from obscenity.**
 - * Jokes or comments containing racial or other slurs are not acceptable.
 - * Making threats of any kind will not be tolerated.

9. **Use appropriate problem-solving strategies.**
 - * Work to get along and solve problems fairly and safely.
 - * Play fairly and follow the agreed upon rules in a game or activity.
 - * Seek a supervisor or trusted adult when experiencing or observing a problem in and around the school grounds.
 - * Recognize that when participating in group decision-making, the outcome of the group must be accepted in a positive manner.

10. **In accordance with District Policy, the following is strictly enforced:**
Items or substances which threaten the safety, well-being, or comfort of one or more students are strictly prohibited from the school grounds or any school activity. Prohibited items include:
 - * any weapons, or objects intended to be used as weapons
 - * matches, lighters, explosives and fireworks
 - * toxic or noxious substances (e.g. stink bombs, itching powder)
 - * alcohol and drugs
 - * laser pointers

Additional School Procedures

1. Cell phones are to be turned off between 8:30 – 2:32 and left in the lockers or backpacks.

2. The use of electronics is permitted under the direction and supervision of school staff. (eg: listen to music in class as permitted) This includes cell phones, iPods, and other electronics. These items are not to be used during recreational times: students need to be active, play, and interact with each other.

3. Students must refrain from taking pictures (in any form) of others while at school. This may be done ONLY under the supervision of staff members and with the awareness and consent of parents and guardians.

4. Hats or caps are to be removed when students enter the school.
5. Gum chewing is not permitted in the school.
6. Students are required to have a pair of non-marking indoor shoes for all indoor activities and outdoor footwear must be removed upon entering the school. Students are not allowed to walk barefoot in the school.
7. Items of value are the responsibility of the student; in most cases, they should be left at home.
8. Lunch hour procedures:
 - * students are to stay in their classroom until the dismissal signal is given
 - * students are expected to behave appropriately when eating lunch
 - * during “in days” students must stay in their classroom
 - * students who eat lunch at school are not to leave the school grounds unless a note from the parents is presented to either the teacher or the principal
 - * when leaving the school, students must check out at the office
9. Out of bounds:
 - * no playing beyond the grassy area overlooking the track, or along the side of the tennis courts
 - * no playing in or around the parking lot
 - * no playing on the Ospika side unless supervised by an adult
10. When students are dropped off at school, all rules and regulations regarding the safe use of the parking lot, sidewalks, and crosswalks must be followed by adults and students alike. This is to ensure the safety of all students.

Consequences for Non-Compliance

The consequences for code of conduct violations must be appropriate to the act. Factors to be considered include a student’s behavioural history, the degree of willfulness, the degree of contrition or remorse, the student’s age and maturity level, and the frequency of the behaviour. Severity of behavior will also factor into consequences. (eg physical aggression will be treated more seriously than name calling)

Consequences should be predictable, fair and applied without delay. Unsatisfactory behaviour hampers a student's optimum development, is disruptive to the learning of others, and reduces the effectiveness of the school’s role in education.

Parents are informed through the student agenda or a phone call. A list of possible consequences for non-compliance includes:

1. Completion of Think Papers after suitable discussion with the student.
2. Time-outs, with specific tasks given, such as assignment of “School Service”
 - * picking up litter
 - * straightening up boot racks

- * washing desktops or tables
 - * helping teachers with small tasks
 - * removing black marks from floors
3. Withdrawal of privileges for a set period of time. eg no use of playground
 4. Detention for set period(s) of time.
 5. Completion of written letter to parents explaining the problem and consequences.
 6. Payment for lost or damaged property.
 7. Formal restitution supervised by staff member.
 8. Referral to School Based team for discussion of chronic behavioral problems.
 9. Suspension from 1 - 5 days, according to District policy.

Severe Clause

There are certain behaviours which are unsafe, violent or illegal which will not be tolerated. These include:

- * fighting, play-fighting or promoting a fight
- * intimidation or threats to students or staff
- * sexual harassment
- * defiance of authority (non-compliance)
- * possession of weapons or objects intended to be used as weapons
- * possession of matches, lighters, fireworks or explosives
- * possession of toxic or noxious substances
- * possession of any tobacco, alcohol or other banned substances

The consequences for the above will typically be suspension from school for the well-being of everyone. Referral to the District Student Conduct Review Committee, the R.C.M.P., the fire department or the Ministry of Social Services may result.