

PGMES BOARD OF DIRECTORS MINUTES

	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Chair Cindi Pohl	5	2	
Vice Chair Karen Stahl	5	2	
Treasurer Michelle Baillie	5	2	
Secretary Tricia Wright	6	1	
Director Elaine Goudie	6	1	
Director Heather Stillwell	1		
Meetings: July 2016 – June 2017			

Board of Directors' Meeting

Mar 28, 2017 6 pm

Location: Polaris Montessori Elementary School

Meeting called by: Board of Directors

Note Taker: Erin Priefer

Attendees: Vice Chair Karen Stahl, Secretary Tricia Wright, Director at Large Elaine Goudie, Director at Large Heather Stillwell, Programs Manager Shelley Bond, Erin Priefer, Michelle Scott, Alisa Olesik, Jennifer Wilson, Amanda Domshy, Raylene Anderson, Tim Yule, Natasha Wainwright, Heather Stillwell, Jessica Burke.

1. Agenda

Motion:

To accept the minutes.

Heather Stillwell

Carried

. Motion:

To accept the agenda.

Karen Stahl

Carried

2. Vice Chair Report

- The building grant has come up again. PGMES needs to know the capacity of the school and the plans for other buildings on the site first, so they can plan ahead. Ex: if the school needs extra portables, can another building still be built on site?
- There is a short window of time to apply for these large grants, so a meeting with Allan Reed has been set to find out some more info.

3. Treasurer Report

- The programs have been making a little money so far this year, but we still need to be careful and promote the programs to get us to a more stable position.
- The budget will be sent out to the board for approval by email.
- Not much has happened in the society financials since it is still the beginning of the fiscal year.

4. Childcare Report

- Jenn and Crystal have been doing well in their courses and have both moved on to component two of three.

5. Promotions

- We are planning to distribute some tomorrow's child magazine's to doctors' offices etc to help promote the programs and school.
- New posters are being made to promote the programs. This should help fill the programs for September since they are already close to being fully enrolled.

6. Fundraising

- The membership drive has been distributed to teachers in the hopes that a class will take on the task of making a fundraising thermometer for it. It will also be mentioned once a month in the school newsletter.
- The gala theme this year will be "lasting peace" and volunteers are already working hard to organize class projects and collect donations.

7. Grants

- Shelley and Erin applied for the Canada BC Job Grant to fund some professional development for two staff members in the childcare programs. It was approved and will cover 2/3 of their costs for all 3 components. The third component grant has been applied for now as well and will likely be approved.

8. Highschool Report

- The 3D printer arrived and the kids have been enjoying it.
- Jump rope for heart is coming up soon again.
- Buddy day is coming soon as well and the grade 6/7's who are transferring to the high school in September will be coming to shadow the high school students for a day.

9. Elementary

- The new floor is in the gym now – it has holes in it for the sports equipment poles.
- The school is currently full with a waiting list that grows every day.
- Class sizes have recently been made smaller – which will have some financial ramifications.
- The grand opening to showcase the renovations is coming up soon. The kids will do tours and snacks etc.

Adjourned 7:00 pm

Upcoming Dates:

PMGES Meeting: Apr 25, 6:00pm at Polaris.

PMGES Meeting: May 23, 6:00pm at Polaris.

Grand Opening to showcase renovations at Polaris TBA

Gala to be held on May 27th at the Coast Hotel.

Spring Carnival in May
