School District No. 57 (Prince George)

BOARD OF EDUCATION

CHARTER

Our mission, as a Board of Education, is to create a culture of trust and integrity by adhering to the highest standards of ethical behaviour and fiduciary responsibility.

We, the Board of Education, individually and collectively, in the conduct of our duties, will be:

- Transparent
- Open-minded
- Consultative
- Committed
- Respectful of Diversity

BOARD OF EDUCATION AND SENIOR ADMINISTRATION

GUIDING PRINCIPLES

The Board of Education and senior administration believe we are accountable to the families and communities we serve. We respect their diversity and support their involvement.

We further believe that all children can learn, achieve and succeed, and that by working together with our employees, students, parents, and our communities, we will enable our students to reach their greatest academic potential.

We believe our students have the right:

- To a safe and respectful learning environment.
- To be valued.
- To have the opportunity to explore and develop their potential.
- To have their intellectual, emotional, physical and social needs met.

We also believe that with these rights come responsibilities with respect to their school, classroom and work habits.

We believe our employees have the following rights and responsibilities:

- To be treated fairly and work in a safe environment.
- To be respected, trusted, included and valued.
- To explore, collaborate and develop to their potential.
- To treat others fairly, work cooperatively, and create a safe working and learning environment.

Together, we affirm that these guiding principles provide the foundation for the decisions we make in School District No. 57.
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

REGULAR PUBLIC MEETING

7:00 p.m., Tuesday, June 20, 2017
Boardroom – 2100 Ferry Avenue

AGENDA

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC INPUT

Thirty minutes maximum; limit of five minutes per speaker

4. SCHOOL DISTRICT NEWS

4.1 City of Prince George Open House – 290 Voyageur Drive (T. Bennett) Page 1

4.2 Special Needs School Bus Driver of the Year (T. Bennett)

4.3 Sovereign’s Medal for Volunteers (B. Harris)

5. MINUTES OF PREVIOUS MEETINGS

5.1 Regular Public Meeting of May 30, 2017 Page 2

5.2 Record of Minutes of Regular In Camera Meeting of May 30, 2017 and Special In Camera Meetings of June 2 and June 13, 2017 Page 13
6. PRESENTATIONS
   6.1 Aboriginal Education

7. BUSINESS ARISING FROM THE MINUTES
   7.1 Motion to Record Votes (T. Bella)
   7.2 Motion (B. Harris)
      7.2.1 Overnight Accommodation in Schools

8. MANAGEMENT AND FINANCE COMMITTEE
   8.1 Committee Report (S. Warrington)

9. EDUCATION SERVICES COMMITTEE
   9.1 Committee Report (B. Wiebe)
   9.2 Catchment and Capacity Review Stakeholder Advisory Committee – Terms of Reference
   9.3 2018-2019 Five Year Capital Plan
   9.4 Asbestos Survey – Funding Request

10. POLICY AND GOVERNANCE COMMITTEE
    10.1 Committee Report (T. Bella)
    10.2 Draft Policy 1230 Aboriginal Education

11. DISTRICT ADMINISTRATION REPORTS
    11.1 Superintendent of Schools
12. TRUSTEE REPORTS

12.1 BC School Trustees’ Association (S. Warrington)
12.2 District Parent Advisory Council (B. Harris)
12.3 District Student Advisory Council (B. Wiebe)
12.4 Springboard to Success Scholarship (T. Cable)

13. ADJOURNMENT

UPCOMING MEETINGS

Tentative Dates:
Policy and Governance Committee – September 6, 2017
Education Services Committee – September 11, 2017
Management and Finance Committee – September 18, 2017
Education Programs and Planning Committee – September 19, 2017
Public Board Meeting – September 26, 2017
Open House Notice
290 Voyageur Drive

Please Join City Staff to discuss options for development of a vacant piece of land in your neighbourhood. We’re seeking your input for what you would like to see in your neighbourhood. Input from this meeting will inform future rezoning of this site.

Tuesday, June 20th 2017

290 Voyageur Drive (former Highglen Montessori Elementary School site)

Drop in between 3:30 pm and 6:30 pm

For more information please contact:

Katy Fabris
Planner, City of Prince George
250.561.7611
devserv@princegeorge.ca

1100 Patricia Blvd., V2L 3V9 l p: 250.561.7600 l www.princegeorge.ca l @cityofpg l /cityofpg l @cityofpg
Present:

Tim Bennett, Chair
Trish Bella, Vice-Chair
Bob Harris, Trustee
Brenda Hooker, Trustee
(telephone/Skype)
Sharel Warrington, Trustee
Bruce Wiebe, Trustee

Marilyn Marquis-Forster, Superintendent of Schools
Allan Reed, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

Absent:

Tony Cable, Trustee

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. APPROVAL OF AGENDA

Additions to the agenda:

School District News
4.1 McBride Community Information Meeting (T. Bennett)
4.2 Valemount Elementary and Secondary Schools (S. Warrington)
4.2 Ron Brent Elementary School – Learning Feast (B. Wiebe)

New Business
13.1 Notice of Motion (B. Harris)

The agenda was approved as amended.
3. **PUBLIC INPUT**

Richard Giroday representing the Prince George District Teachers' Association (PGDTA) advised that at a recent meeting of the British Columbia Teachers' Federation Representative Assembly discussed concerns from around the province regarding the slow implementation of the contract language restored by the Supreme Court of Canada. He noted that School District No. 57 (Prince George) was held up as an example of how things should be done by the BCTF President; Mr. Giroday express his gratitude for the relationship shared between the PGDTA, senior administration and the Board of Education.

Gillian Burnett representing the District Parent Advisory Council (DPAC) drew attention to the recommendations for Blackburn Elementary and Lac des Bois Elementary before the Board this evening for approval and noted that the playgrounds are made available through the generosity of school communities. Ms. Burnett requested that a reference to Policy 5101 Financial Hardship be included on all communications to parent/guardian(s) regarding fees and deposits. She also requested that the school district consider a general code of conduct policy that covers everyone while attending any school or district related activity at any location.

4. **SCHOOL DISTRICT NEWS**

4.1 **McBride Community Information Meeting (T. Bennett)**

Trustee Bennett reported on the McBride Community Information Session held at McBride Secondary School on May 16th. Mr. Bennett advised items discussed included information regarding the school district's budget process, school organization, and curriculum and student learning.

4.2 **Robson Valley Schools (S. Warrington)**

Trustee Warrington reported that Trustee Bennett and Trustee Harris and she participated in grad transition interviews at McBride Secondary School and stated that they appreciated the positive experience with the students.

Ms. Warrington commented on a dance recital held at McBride Elementary School and congratulated the students on their performance.

Ms. Warrington thanked Valemount Elementary and Secondary Schools for the opportunity for herself and Trustee Harris to tour Valemount Elementary and Secondary Schools.

4.3 **Ron Brent Elementary School – Learning Feast (B. Wiebe)**

Trustee Wiebe reported on the Learning Feast held at Ron Brent Elementary school on May 26th. He advised the event was an opportunity to celebrate grade 7 students as they make their transition to high school.
4.4 2017 Graduates

Trustee Bennett extended the Board of Education's congratulations and best wishes to the 2017 graduates from School District No. 57 (Prince George).

5. MINUTES OF PREVIOUS MEETINGS

5.1 Public Meeting

The minutes of the regular public meeting of April 25, 2017 were adopted as circulated.

5.2 Record of In Camera Meeting Minutes

The reports on the items discussed and decisions made at the regular in camera meeting of April 24, 2017 and the special in camera meeting of May 10, 2017 were approved.

6. BUSINESS ARISING FROM THE MINUTES

6.1 Motion to Record Votes

MOVED and SECONDED
That the votes in the positive, negative and abstentions be recorded on all motions considered at this meeting.
CARRIED

All Trustees that were present voted in favour of the motion.

7. EDUCATION SERVICES COMMITTEE

7.1 Committee Report

Trustee Wiebe reported on the Education Services Committee meeting held on May 8, 2017. Agenda items included a report on the project timelines and progress to date of the Kelly Road Secondary Replacement Project, and the review of the report of purchase orders over $25,000 to March 31, 2017.

Other agenda items discussed appear on this evening's public agenda.
7.2 Vanier Hall

Trustee Wiebe reviewed the recommendation and rationale to approve the fee structure for Vanier Hall effective July 1, 2017 that was included in the agenda package. Mr. Reed responded to questions from the Trustees.

MOVED and SECONDED
1. That, effective July 1, 2017 the following fee structure for Vanier Hall be approved:

   **In Town Users:**
   - First Night - $500
   - Each Additional Night - $400

   **Out of Town Users**
   - First Night - $1,000
   - Each Additional Night - $750

2. That the complete fee structure for Vanier Hall be reviewed again during the 2017-2018 fiscal year.

The motion was amended as follows:

MOVED and SECONDED
1. That, effective July 1, 2017 the following fee structure for Vanier Hall be approved:

   **In Town Users:**
   - First Night - $500
   - Each Additional Consecutive Night - $400

   **Out of Town Users**
   - First Night - $1,000
   - Each Additional Consecutive Night - $750

2. That the complete fee structure for Vanier Hall be reviewed again during the 2017-2018 fiscal year.

CARRIED

All Trustees that were present voted in favour of the motion.
7.3 Elementary Playgrounds

7.3.1 Blackburn Elementary

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED
That the installation of an adventure playground at Blackburn Elementary School, as proposed by the school and its parent advisory council, be approved.
CARRIED

All Trustees that were present voted in favour of the motion.

7.3.2 Lac des Bois Elementary

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED
That the installation of an adventure playground at Ecole Lac des Bois, as proposed by the school and its parent advisory council, be approved.
CARRIED

All Trustees that were present voted in favour of the motion.

7.3.3 Springwood Elementary

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package. Mr. Wiebe reported that the Ministry of Education has approved the capital funding request for the new adventure playground at Springwood Elementary School.

MOVED and SECONDED
That in accordance with Policy 7223 (Playgrounds), the installation of an adventure playground at Springwood Elementary School, be approved.
CARRIED

All Trustees that were present voted in favour of the motion.
7.4 Catchment and Capacity Review Stakeholder Committee

Trustee Wiebe reviewed and discussed the recommendation and rationale that was included in the agenda package with the Trustees.

MOVED and SECONDED
That a Catchment and Capacity Review Stakeholder Advisory Committee be created to meet annually and report to the Education Services Committee.

Trustees requested clarification on the membership and the role of the proposed advisory committee.

MOVED and SECONDED
That the recommendation be referred to the Education Services Committee for clarification of the questions that have come forward at this meeting and the development of a Terms of Reference that includes a timeline and membership.

CARRIED

Trustees Bennett, Bella, Warrington and Wiebe voted in favour of the motion.

Trustee Hooker was opposed to the motion.

Trustee Harris abstained from the vote.

8. MANAGEMENT AND FINANCE COMMITTEE

8.1 Committee Report

Trustee Warrington reported on the Management and Finance Committee meeting held on May 15, 2017. Agenda items included a financial update to April 30, 2017 and the analysis of trustee travel.

Ms. Warrington advised that the committee also received a presentation on the Accumulated Operating Surplus Toolkit of the financial governance and accountability guidance material and procedures for K-12 Public Education that has been provided by a Financial Health Working Group.

Other agenda items discussed appear on this evening’s public agenda.
8.2 Report on the Budget Consultation – Expanded Committee of the Whole

Trustee Warrington reviewed the draft Report of the Expanded Committee of the Whole that was included in the agenda package. Ms. Warrington and Mr. Reed responded to questions from the Trustees.

Trustee Harris drew attention to the new challenge noted by the Expanded Committee of the Whole regarding the recruitment and retention of staff.

MOVED and SECONDED
That the Board of Education receives the Report of the Expanded Committee of the Whole as presented.
CARRIED

All Trustees that were present voted in favour of the motion.

8.3 Annual Budget Bylaw

Trustee Warrington noted that under Section 113 (1) of the School Act, the Board was required to adopt, by bylaw, an annual budget on or before June 30 each year for the next fiscal year. She noted that the Act also required a bylaw to be given three distinct readings and that all three readings could be given at one meeting if the trustees present at the meeting agree unanimously to do so.

MOVED and SECONDED
That Annual Budget Bylaw 2017-2018 be given first reading.
CARRIED

MOVED and SECONDED
That Annual Budget Bylaw 2017-2018 be given second reading.
CARRIED

Ms. Warrington reviewed the budget document and the PowerPoint presentation prepared by Darleen Patterson, Director of Finance. She and Mr. Reed responded to questions.

MOVED and SECONDED
That, in accordance with Section 68 (4) of the School Act, all three readings of Annual Budget Bylaw 2017-2018 be given at tonight’s meeting.
CARRIED

MOVED and SECONDED
That Annual Budget Bylaw 2017-2018 be given third and final reading.
CARRIED
Trustee Bennett noted that the budget does not require the use of any surplus appropriated for future years and that the school district will be in compliance with the Supreme Court ruling on class size and non-enrolling ratios.

The Chair called a recess at 9:07 p.m.

The meeting reconvened at 9:17 p.m.

9. EDUCATION PROGRAMS AND PLANNING COMMITTEE

9.1 Committee Report

Trustee Bella reported on the Education Programs and Planning Committee meeting held on May 16, 2017. Agenda items included receipt of the Yearly Report of Research in School District No. 57 (Prince George) and an update on the curriculum revision schedule as of May 2017.

Other agenda items discussed appear on this evening’s public agenda.

9.2 Schedule of Fees and Deposits for 2017-2018

Trustee Bella reviewed the recommendation and rationale that was included in the agenda package and drew attention to the reference to Policy 5101 Financial Hardship included in the schedule of fees and deposits.

MOVED and SECONDED

That, in accordance with section 82(6) of the School Act and Ministerial Order 236/07, the Schedule of Fees and Deposits for 2017 - 2018 be approved and published.

CARRIED

All Trustees that were present voted in favour of the motion.

9.3 Strategic Plan 2016-2021

Trustee Bella reviewed the recommendation and rationale included in the agenda package.

Marilyn Marquis-Forster, Superintendent and Cindy Heitman, District Principal Learning Innovations presented a PowerPoint presentation on the operationalization of the Strategic Plan 2016-2021. The Superintendent responded to questions from the Trustees.
MOVED and SECONDED
That the operationalized School District No. 57 (Prince George) Strategic Plan 2016-2021, Inspiring Learning Anywhere be approved as presented.
CARRIED
All Trustees that were present voted in favour of the motion.

9.4 Draft Framework for Enhancing Student Learning 2017-2021

Trustee Bella reviewed the recommendation and rationale included in the agenda package.

Cindy Heitman, District Principal Learning Innovations presented a PowerPoint presentation on the draft Framework for Enhancing Student Learning 2017-2021. Ms. Heitman stated the report will be published on the school district's website and updated annually. She responded to questions from the Trustees.

MOVED and SECONDED
That the draft Framework for Enhancing Student Learning 2017-2021 be approved.
CARRIED

All Trustees that were present voted in favour of the motion.

10. POLICY AND GOVERNANCE COMMITTEE

10.1 Committee Report

Trustee Bella reported on the Policy and Governance Committee meeting held on May 2, 2017. The committee received a report from the Aboriginal Education Department regarding Policy 1230 Aboriginal Education and received information on the Local Education Agreement and the draft Enhancement Agreement. Ms. Bella advised the committee will continue their review of Policy 1230 at their next scheduled meeting.

Other agenda items discussed appear on this evening's public agenda.

10.2 Draft Policy 5144 Physical Restraint and Seclusion in Schools

Trustee Bella reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED
That the proposed new Policy 5144 Physical Restraint and Seclusion in School Settings be approved.
CARRIED

All Trustees that were present voted in favour of the motion.
10.3 **Draft Policy 5131 District Code of Student Conduct**

Trustee Bella reviewed the recommendation and rationale that was included in the agenda package.

A correction was noted that the published recommendation should read Draft Policy 5131 District Code of Student Conduct.

MOVED and SECONDED
That the proposed revisions to Policy 5131 District Code of Student Conduct be approved.
CARRIED

All Trustees that were present voted in favour of the motion.

11. **DISTRICT ADMINISTRATION REPORTS**

11.1 **Superintendent of Schools**

No report.

12. **TRUSTEE REPORTS**

12.1 **BC School Trustees' Association**

No report.

12.2 **District Parent Advisory Council**

Trustee Harris reported on the District Parent Advisory Council meeting held on May 8, 2017. Agenda items included reports from CUPE 3742 and the Prince George District Teachers' Association, and a presentation from Assistant Superintendent Nevio Rossi on the new emergency preparedness procedures for September 2017. He noted that concerns were raised regarding the discontinuation of the honour roll and principal's list.

12.3 **District Student Advisory Council**

Trustee Wiebe reported on the District Student Advisory Council meeting held on May 15 2017. Agenda items included a report of agenda items discussed at the City of Prince George Select Committee on Student Needs and a presentation from Cindy Heitman, District Principal Learning Innovations on the new curriculum structure.
13. NEW BUSINESS

13.1 Notice of Motion

Trustee Harris provided notice that he will bring a motion to the June 20, 2017 regular public meeting regarding overnight accommodation in schools for students within the school district.

14. CORRESPONDENCE

Mr. Bennett drew the Board’s attention to the items of correspondence included in the agenda for information, which were:

- Letters of Congratulations dated May 10, 2017:
  - Shirley Bond, MLA, Prince George-Valemount
  - Mike Morris, MLA, Prince George-Mackenzie
  - Gordon Swan, President, British Columbia School Trustees Association
- Letter dated May 11, 2017 to the City of Prince George regarding the Outdoor Ice Oval

Trustee Bennett gave notice that the June 27th regular public meeting has been rescheduled to June 20, 2017.

15. ADJOURNMENT

The meeting adjourned at 11:00 p.m.
May 30, 2017 - Regular In Camera

1. Adoption of the minutes of the regular in camera meeting of April 24, 2017 and special in camera meetings of May 10, 2017.

2. Discussion and decision regarding personnel matters.

3. Discussion and decision regarding the Employee and Family Assistance Program provider.

4. Discussion regarding a facilitated workshop on a Board Self Evaluation process.

5. Receipt of a British Columbia Public School Employers' Association update.

The meeting was called to order at 4:03 p.m. and adjourned at 5:26 p.m.

June 2, 2017 – Special In Camera

1. Discussion and decision regarding a personnel matter.

The meeting was called to order at 3:50 p.m. and adjourned at 6:58 p.m.

June 13, 2017 – Special In Camera

1. Discussion and decision regarding personnel matters.

The meeting was called to order at 4:03 p.m. and adjourned at 6:14 p.m.
MEMORANDUM

TO: Board of Education

FROM: Trustee Harris

SUBJECT: OVERNIGHT ACCOMMODATION IN SCHOOL

RECOMMENDATION

That the Board of Education direct the Superintendent to work with the Facilities Services Department to ensure a workable solution be found for out of town student teams/groups to stay overnight in a school in Prince George, Mackenzie, McBride and Valemount.

RATIONALE

1. Our schools in McBride, Valemount and Mackenzie are a part of our school district, and travel into Prince George to participate in sports, cultural, science and trades and post-secondary events. As such, we have a mandate to provide their inclusion and that necessitates overnight accommodation.

2. Students, parents and staff have voiced such a need and are asking for two classrooms for accommodation and working showers.

3. McBride students, parents and staff made this strongly known at our community information meeting held on May 18, 2017. They believe this is a doable win/win for the outlying schools and the school district.

4. There is a perception that as part of the school district they should stay in a School District No. 57 school and not find more willing approval from the private school they have currently used.

5. There is little interest for staying in a hotel due to costs, safety and supervision of students.

6. School District No. 57 participated in a pilot project at the Centre for Learning Alternatives and found it did not meet the needs of students, no showers available.

7. School District No. 57 like many others in the province has in the past made school facilities available to visiting students for overnight stays in order to help them control their costs.
MEMORANDUM

TO: Board of Education
FROM: Education Services Committee
SUBJECT: CATCHMENT AND CAPACITY REVIEW STAKEHOLDER ADVISORY COMMITTEE TERMS OF REFERENCE

RECOMMENDATION

THAT the Terms of Reference of the Catchment and Capacity Review Stakeholder Advisory Committee be approved.

* * * * * * *

BACKGROUND

1. At the regular public meeting held on April 4, 2017, Gillian Burnett representing the District Parent Advisory Council requested that a committee be created.

2. At the regular public meeting held on May 30, 2017, the Board of Education requested that a Terms of Reference for the proposed committee be developed.

3. The work of the Catchment and Capacity Review Stakeholder Advisory Committee will provide input and support to the mandate of the Education Services Committee, in accordance with Bylaw 1, Regulation 3.4.1, 3.4.3, and 3.4.4.

CO/dIn
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

CATCHMENT AND CAPACITY REVIEW Stakeholder Advisory Committee

TERMS OF REFERENCE

Purpose

To provide input to the Education Services Committee on the following sections of Bylaw 1 related to the Education Services Committee:

3.4.1 Facilities, planning and utilization
3.4.3 Enrolment
3.4.4 School boundaries

The Catchment and Capacity Review Stakeholder Advisory Committee will consider the 2016-2021 Strategic Plan goal of Engagement in its discussions. In particular, the specific Engagement goals:

➢ All parents and guardians of School District No. 57 (Prince George) students will be active partners in educational planning and processes for students
➢ Meaningful stakeholder involvement characterizes the regular practice of School District No. 57 (Prince George).

The Sustainability goal of a school system "that maintains the ... physical resources necessary to achieve our students' learning needs" will also guide the committee's discussions.

Scope

1. To receive information on the school district's enrolment for the current school year related to the operating capacity of each school.

2. To receive information on projected enrolments, by school, for the next five school years.

3. To identify trends, challenges and emergent issues based on the current and projected enrolments and school capacities.

4. To make recommendations to the Education Services Committee on options for addressing the identified trends, challenges, and emergent issues.
Membership

Prince George District Teachers’ Association (1)
CUPE 3742 (1)
CUPE 4991 (1)
District Parent Advisory Council (1)
District Student Advisory Council (1)
Prince George Principals and Vice Principals Association (1)
Assistant Superintendents (2)
General Manager, Capital Projects
Energy and Sustainable Conservation Coordinator
Secretary Treasurer

Chair

Secretary Treasurer

Reporting

The Catchment and Capacity Review Stakeholder Advisory Committee will report to the Education Services Committee no later than March 31 of each year with the expectation that any recommendations of the Committee be effective no earlier than the school year commencing seventeen months later.

Meetings

The Catchment and Capacity Review Stakeholder Advisory Committee will meet once annually between November 15 and January 15. The actual meeting date will be determined when enrollment for the current school year has been finalized by the Ministry of Education.
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

June 12, 2017

Memorandum

TO: Board of Education

FROM: Education Services Committee

SUBJECT: 2018-2019 FIVE-YEAR CAPITAL PLAN SUMMARY

RECOMMENDATION

That the 2018/19 Five-Year Capital Plan Summary be approved.

* * * * * * *

RATIONALE:

1. The Ministry of Education requires school districts to prepare five-year capital plans.

2. The district’s 2018/19 plan must be submitted to the Ministry by June 30, 2017.

3. The 2018/19 five-year capital plan addresses capacity challenges through an expansion project at D P Todd Secondary School.

4. For the second year this submission includes Carbon Neutral Capital Program projects and School Enhancement Program projects in the five-year capital plan.

5. The Carbon Neutral Capital Program project calls for the replacement two existing atmospheric boilers at Heritage Elementary School.

6. There are five School Enhancement Program projects included in the 2018-19 capital plan submission:
   a) Radon mitigation and control programs totaling $480,000 at
      i. Edgewood Elementary
      ii. Harwin Elementary
      iii. Quinson Elementary
      iv. Spruceland Elementary
      v. College Heights Secondary
      vi. D. P. Todd Secondary
   b) Development of an Asbestos Management Plan in accordance with WorkSafe BC requirements totaling $205,000.
   c) Replacement of the dust collection system in the industrial education wood shops at Prince George Secondary School totaling $500,000.
d) Replacement of the dust collection system in the industrial education wood shops at McBride Secondary School totaling $325,000.

e) Replacement of the roof at Westwood Elementary School totaling $402,000.

7. Projects approved in the last five year capital plan submission to the Ministry of Education were:
   a) Replacement of Kelly Road Secondary School
   b) Mitigation of lead in the water at the following schools:
      i. Edgewood Elementary
      ii. Foothills Elementary
      iii. Nukko Lake Elementary
      iv. Pineview Elementary
   c) Upgrades to the heating and ventilation system at Blackburn Elementary School.

AR/dln
## Expansion Projects 2017/18 Call for Projects

<table>
<thead>
<tr>
<th>Priority</th>
<th>Facility Name</th>
<th>Project Description</th>
<th>Project Funding Years</th>
<th>Project Benefits</th>
<th>CNCP Funding</th>
<th>School District Contribution</th>
<th>Total Project Cost</th>
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<tbody>
<tr>
<td>1</td>
<td>D.P Todd Secondary</td>
<td>Addition to Increase Capacity from 600 to 750 and remove modules</td>
<td>2018/19</td>
<td></td>
<td>9,368,081</td>
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## Carbon Neutral Capital Program - 2018/19 Call for Projects

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<th>Priority</th>
<th>Facility Name</th>
<th>Project Description</th>
<th>Project Benefits</th>
<th>CNCP Funding</th>
<th>School District Contribution</th>
<th>Total Project Cost</th>
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<tbody>
<tr>
<td>1</td>
<td>Heritage Elementary</td>
<td>Boiler, ODC Controls and Domestic Hot Water system replacement</td>
<td>Improved heating plant reliability and reduced greenhouse gas emissions</td>
<td>200,000</td>
<td>25,000</td>
<td>225,000</td>
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## School Enhancement Program 2018/19 Call for Projects

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<th>Priority</th>
<th>Facility Name</th>
<th>Project Description</th>
<th>Project Benefits</th>
<th>School Enhancement Funding</th>
<th>School District Contribution</th>
<th>Total Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Edgewood Elementary</td>
<td>Radon Mitigation</td>
<td>Health and Safety</td>
<td>405,000</td>
<td>25,000</td>
<td>430,000</td>
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<td></td>
<td>Harwin Elementary</td>
<td>Radon Mitigation</td>
<td>Health and Safety</td>
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<td></td>
<td>College Heights Secondary</td>
<td>Radon Mitigation</td>
<td>Health and Safety</td>
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<td>D.P Todd Secondary</td>
<td>Radon Mitigation</td>
<td>Health and Safety</td>
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<td></td>
<td>Qunston Elementary</td>
<td>Radon Mitigation</td>
<td>Health and Safety</td>
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<td></td>
<td>Sprucekland Elementary</td>
<td>Radon Mitigation</td>
<td>Health and Safety</td>
<td></td>
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<td>2</td>
<td>Various / District</td>
<td>Asbestos Management Plan</td>
<td>Comply with Worksafe requirements and changes to regulations</td>
<td>180,000</td>
<td>25,000</td>
<td>205,000</td>
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<td>3</td>
<td>Prince George Secondary</td>
<td>Replacement of Dust collection System</td>
<td>Improved air quality for students and staff</td>
<td>475,000</td>
<td>25,000</td>
<td>500,000</td>
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<td>4</td>
<td>McBride Secondary</td>
<td>Replacement of Dust collection System</td>
<td>Improved air quality for students and staff</td>
<td>300,000</td>
<td>25,000</td>
<td>325,000</td>
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<tr>
<td>5</td>
<td>Westwood Elementary</td>
<td>Replacement of Roof</td>
<td>To provide a proper learning environment</td>
<td>377,000</td>
<td>25,000</td>
<td>402,000</td>
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SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

June 12, 2017

MEMORANDUM

TO: Board of Education

FROM: Education Services Committee

SUBJECT: APPROPRIATION OF SURPLUS – HAZARDOUS MATERIALS

That the Board of Education approve a $180,000 appropriation of surplus at June 30, 2017 to fund the development of an Asbestos Management Plan in compliance with WorkSafe BC requirements.

RATIONALE:

1. Recent changes to WorkSafe BC regulations require that the school district develop a comprehensive Asbestos Management Plan.

2. Such a plan requires surveying, identifying, and labeling hazardous materials, the creation of a database containing this information, and related worker safety training.

3. As the development of an Asbestos Management Plan is a regulatory requirement a funding source must be identified.

4. The estimated cost of consultant services to prepare the plan, create the database, and provide worker training and awareness of hazardous materials at all school district sites is $205,000. Of the total cost the Facility Services budget will contribute $25,000.

5. The consultant will begin work during summer 2017 and it is expected that the work will be complete by December 31, 2017.

6. The 2018-2019 Capital Plan submission includes the development of this plan as a School Enhancement Program project.

7. In the event that the Ministry of Education does not approve the development of the plan as a 2018-2019 School Enhancement Program project, it is recommended that this project be funded by an appropriation of surplus at June 30, 2017.
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

June 6, 2017

MEMORANDUM

TO: Board of Education

FROM: Policy and Governance Committee

SUBJECT: POLICY 1230 ABORIGINAL EDUCATION

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RECOMMENDATION

That the proposed revisions to Policy 1230 Aboriginal Education be approved for distribution to reference groups for input as presented.

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RATIONALE

1. At the February 7, 2017 Policy and Governance Committee meeting the committee requested that Draft Policy 1230 Aboriginal Education be reviewed by senior administration for revisions that may be required if the committee's recommendation to rescind Policy 1231 Aboriginal Education is approved by the Board.

2. Policy 1231 Aboriginal Education Board was rescinded by the Board at its regular public meeting held on February 28, 2017.

3. On May 2, 2017, the Policy and Governance Committee received a report from the Aboriginal Education Department regarding Policy 1230 Aboriginal Education and received information on the Local Education Agreement and Enhancement Agreement. The committee requested that senior administration incorporate the notion of an affirmation statement in keeping with the mandates of School District No. 57 and the Ministry of Education.

4. On June 6, 2017, the Policy and Governance Committee reviewed and discussed draft revisions to Policy 1230 as brought forward by senior administration through consultation with the Aboriginal Education Department and requested minor revisions as presented.

MMF/dIn
POLICY

ABORIGINAL EDUCATION

APPROVED: 2011.06.28
REVISED: 2017.XX.XX

POLICY

The Board of Education recognizes that School District No. 57 (Prince George) exists on the traditional territories of the Lheidli T'enneh and Tse'kwene First Nations.

School District No. 57 (Prince George) acknowledges that it is situated on the traditional territory of the Lheidli T'enneh people in Prince George and McBride, the McLeod Lake Indian Band in the Mackenzie region as well as the Simpcw First Nation in Valemount.

School District No. 57 is fully committed to the delivery of Aboriginal Education as mandated through the British Columbia Ministry of Education and rooted within the communities it serves. School District No. 57 recognizes the significance of the First People Principles of Learning and Indigenous wisdom teachings to all learners.

DEFINITIONS:

"Aboriginal ancestry" includes First Nations (both Status and non-Status, on-reserve and off-reserve), Inuit and Métis people. Aboriginal designation is made through self-declaration, as prescribed by the British Columbia Ministry of Education.

"Aboriginal community" refers to the community that is composed of the parents/guardians, siblings and other representatives of the Aboriginal children who attend school in School District No. 57.

"Aboriginal education" is the incorporation of Aboriginal perspectives and philosophies in all curricular areas to inform all students of the past and contemporary lifestyles, indigenous knowledge and histories of the Aboriginal peoples of Canada. Aboriginal education encompasses the rich traditions and values of the various Aboriginal people and applies those concepts to relevant issues facing Aboriginal children and youth today, throughout curriculum and cultural activities in positive, student-centered learning experiences.

Aboriginal Education Board is an advisory council to the Board of Education on any matter relating to Aboriginal education, including the design of programs and services to enhance the success of Aboriginal students. The Aboriginal Education Board is
ABORIGINAL EDUCATION

responsible for collaborating with the Board of Education on the allocation of targeted Aboriginal education funding received from the Ministry of Education.

**Aboriginal Education Committee** the role of the Aboriginal Education Committee is to support and advise the Aboriginal Education Department on Aboriginal Education Programs and Services as per the mandate from the Ministry of Education on Aboriginal Education and to involve the Aboriginal community wherever possible in Aboriginal Education initiatives that support Aboriginal students.

"Aboriginal Education Department", led by the District Principal of Aboriginal Education or a designee as determined by the Superintendent of Schools, is composed of itinerant and school-based employees of School District No. 57 who provide enhanced Aboriginal services and programs to students.

**Aboriginal Education Department** of School District No. 57 coordinates and supports the delivery of Aboriginal Education programs and services Language, Culture and Support Programs as mandated through the British Columbia Ministry of Education.

"Approved Aboriginal programs and services" are those that are developed, defined, approved and delivered by the Board of Education in collaboration with the Aboriginal Education Department, the Aboriginal Education Board and the Aboriginal communities served by School District No. 57.

"Aboriginal languages" are the ancestral languages of the Aboriginal people. The Aboriginal languages for the area within School District No. 57 are Dakelh (Lheidli T'enneh First Nation), Ts'ekhene (McLeod Lake Indian Band) and the Secwepemcitsin (Simpcw First Nation).

"Aboriginal education support services" are designed to assist Aboriginal students to achieve success. Services shall be provided by personnel who are culturally competent in the Aboriginal world view and sensitive to the values, beliefs and needs of Aboriginal students.

"Cultural competency" is the development of the knowledge, skill and confidence to integrate Aboriginal perspectives into all aspects of educational endeavours, as well as the ability to work respectfully with Aboriginal people.

"Indigenous Elders Advisory Council" is a group of identified Aboriginal community Elders who meet monthly. Members Elders share wisdom, knowledge and ancestral teachings with members of School District No. 57 in order to achieve cultural equity in education for Aboriginal students, families, staff and the community.
ABORIGINAL EDUCATION

Local Education Agreement Management Team is the management team established under section (20) of the Local Education Agreement and is comprised of representatives appointed by the Board of Education, the Schools and the First Nation to develop and implement a plan for the full implementation of this agreement, and to oversee the implementation of this agreement.

"Targeted Aboriginal education funds" are provided by the British Columbia Ministry of Education to School Districts. School Districts are then required to follow the funding mandate for these targeted funds as prescribed by the British Columbia Ministry of Education.

1. Evidence that the Aboriginal Student has self-identified as being of Aboriginal Ancestry (First Nations, Status, Non-Status, Métis and Inuit). Aboriginal Ancestry is determined on a voluntary basis through self-identification.
2. Evidence that the parents or guardian of the student has been consulted.
3. Evidence that the Aboriginal Education Programs and Services have involved the Aboriginal community in planning and delivery, either through direct involvement of through a process of informed consent.
4. Evidence that the Aboriginal Education Programs and Services are in addition to any other programs and services to which the student is eligible.
5. Evidence that the Aboriginal Education Programs and Services provide a continuum of substantive learning experiences and/or support services for each self-identified claimed student throughout the school year.

requires the collaboration of Boards of Education and local Aboriginal communities to develop and deliver Aboriginal education programs and services that integrate academic achievement and Aboriginal culture and/or language.

"Traditional teachings" encompass an Aboriginal cultural group's accumulated knowledge, skills, values and principles passed down from generation to generation for the wellbeing and survival of its people for a particular Aboriginal Cultural group.

"Worldviews" are perspectives that encompass the aspects of physical, emotional, intellectual, and spiritual well-being, and how these interrelationships created and affected the past, present and future.

Responsibility Centre: Assistant Superintendents

References:
Aboriginal Education Consultation Chart
http://www.sd57.bc.ca/school/abed/Lists/Publications/Aboriginal%20Education%20Consultation.pdf
Aboriginal Education Targeted Funding Policy Ministry of Education British Columbia
http://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/public-schools/k-12-funding-aboriginal-education
ABORIGINAL EDUCATION

PREAMBLE

The Board of Education recognizes that it serves a diverse population of learners and is committed to making education meaningful, responsive to and inclusive of cultural diversity that characterizes our Canadian society. One aspect of that commitment is the recognition of significant Aboriginal populations within the district. The Board of Education acknowledges the significant Aboriginal student population within School District No.57 and is committed to transforming educational experiences and academic achievement for all learners.

The Board of Education:

• supports the development and delivery of Aboriginal Education programs and services that enhance and benefit both Aboriginal and non-Aboriginal students as mandated by the British Columbia Ministry of Education.

• will involve the Aboriginal community in the design of programs, services and curriculum delivery for Aboriginal students. Supports meaningful consultation with the Aboriginal community and the variety of methods used to achieve this throughout each school year.

• acknowledges and values the role of the Aboriginal Education Board in advising the Board of Education on any matter relating to Aboriginal Education.

• acknowledges and values the role of the Aboriginal Education Committee, Elders Advisory Council, and the Local First Nations within School District No.57 boundaries in enhancing and supporting Aboriginal Education.

The Aboriginal community has made known its understanding of Aboriginal education to mean as holistic. An Education that is inclusive of Aboriginal perspectives, including values, languages, histories and cultures.

This policy reflects the belief that education is a lifelong learning process that encompasses Aboriginal students, parents/guardians and the community. The Board of Education will work with all partners in the educational process to ensure that an education of high quality is provided, leading to academic achievement, social leadership, environmental stewardship, secured career pathways and full participation as local and global citizenship citizens.

Approved: 2011.06.28
Revised: 2017.XX.XX
ABORIGINAL EDUCATION

REGULATIONS:

1. Aboriginal Choice School (Nusdeh Yoh)

   1.1. The principal of the Aboriginal Choice School Programming at Nusdeh Yoh will ensure the integration of Aboriginal values, languages, histories and cultures in all aspects of education within the school community at the school.

2. Aboriginal Languages

   2.1. Within the requirements of the School Act and Board policy, School District No. 57 will work cooperatively to establish Aboriginal language programs, with priority given to Dakelh (Lheidli T'enneh First Nation), Ts'e'khten (McLeod Lake Indian Band) and the Secwepemctsin (Simpwe First Nation).

3. Early Childhood Learning Initiatives

   3.1. The Board of Education shall support Aboriginal Education early childhood learning initiatives and early developmental assessments of the learning abilities of Aboriginal students. These initiatives will be identified and embedded within School District No.57 planning for student success.

4. Employment Equity

   4.1. The Board of Education shall recruit people of Aboriginal ancestry to provide positive role models for Aboriginal students and to enrich Aboriginal cultural and historical knowledge in our schools.

   4.2. The Board of Education shall maintain a Human Rights Special Program (Section 42) in order to recruit and develop a workforce that is representative of the Aboriginal communities within its jurisdiction in all job classification areas.

5. Evaluation and Assessment

   5.1. The Curriculum and Instruction Department and the Aboriginal Education Department will partner in the ongoing evaluation and assessment of programs. The assessment of educational programs will take into consideration the philosophy and goals of Aboriginal education.
ABORIGINAL EDUCATION

6. Cultural Competency

6.1 The Board of Education supports implementation of District Aboriginal Education goals that are designed to strengthen cultural competency for all members of school communities.

6.1. In collaboration with the Aboriginal Education Department, all school plans will include strategies to increase the awareness, understanding and knowledge, for all staff and students, of Aboriginal histories, cultures and issues in order to provide an inclusive learning environment.

6.2. With the guidance of the Elders Advisory Council, the Aboriginal Education Board and the Aboriginal Education Department, members of the Aboriginal community will be welcomed in the development and implementation of Aboriginal awareness and cultural competency programs.

6.3. All School District No. 57 students, employees and administrators are responsible for fostering the understanding that the Aboriginal peoples have a valid historical and contemporary contribution to make to society.

7. Curriculum

7.1. School District No. 57 shall provide ongoing curricular support through the Aboriginal Education Department and the Curriculum and Instruction Department to ensure that Aboriginal perspectives, including the histories of Aboriginal peoples, their cultures, languages, indigenous knowledge and contemporary diversity of lifestyles are integrated throughout the curricula.

7.2. School District No. 57, through the Aboriginal Education Department and in collaboration with the Aboriginal Education Board, will continue to develop, support, coordinate and enhance initiatives in Aboriginal education.

The Board of Education supports the Aboriginal Education Department and the Learning Innovations Department with integration of Aboriginal Worldviews and Perspectives throughout all areas of the newly revised British Columbia Ministry of Education Curriculum.
ABORIGINAL EDUCATION

8. Parental Engagement in Education (moved to Section 10, Mandate to Consult)

8.1. School principals in collaboration with the District Principal of Aboriginal Education or a designate as determined by the Superintendent of Schools and the Aboriginal Education Department, shall be responsible for developing respectful strategies to ensure active and meaningful participation of Aboriginal parents/guardians in the educational process.

9. Responsibility

9.1. The District Principal of Aboriginal Education or a designate as determined by the Superintendent of Schools, with the Aboriginal Education Department, shall be responsible for operationalizing the vision for Aboriginal education defined by the Board of Education and the Aboriginal Education Board.

9.2. The Aboriginal Education Department, led by the District Principal of Aboriginal Education or a designate as determined by the Superintendent of Schools, shall be responsible for working collaboratively with other members of School District No. 57 such that equity of opportunity is realized by all Aboriginal students, the rich traditions and indigenous knowledge of local Aboriginal peoples are understood and celebrated and the teachings and learnings within the education system are inclusive of Aboriginal perspectives, including values, languages, histories and cultures.

9.1 The Aboriginal Education Department of School District No. 57 coordinates and supports the delivery of Aboriginal Education programs and services as mandated through the British Columbia Ministry of Education.

10. Mandate to Consult

10.1 The Board of Education of School District No. 57 has a mandate from the British Columbia Ministry of Education to consult on Aboriginal Education Programs and Services. This mandate is defined in section(s) 2 and 3 of the audit requirements of Aboriginal Education Targeted Funding from the British Columbia Ministry of Education and reads as follows:

(2). Evidence that the parents or guardian of the student has been consulted.

Interpretation Consultation-represents communications between the school and parent/guardian.
ABORIGINAL EDUCATION

(3). Evidence that the Aboriginal Education Programs and Services have involved the Aboriginal communities in planning and delivery, either through direct involvement or through a process of informed consent.

Informed Consent means that information has been given (in writing or verbally) to the local aboriginal communities and they were given the opportunities to respond. Initial lack of consensus with the local Aboriginal Communities does not preclude the Responsibility of the School District to deliver Aboriginal programs and services for Self-identified Aboriginal Students.

School District No. 57 meets this mandate to consult as defined by the British Columbia Ministry of Education through a variety of processes; Local Education Agreements, Aboriginal Community Involvement, Indigenous Elders Advisory Council, Parental Engagement.

Approved: 2011.06.28
Revised: 2017.XX.XX