Board of Education

Regular Public Meeting

May 1, 2018

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)
School District No. 57 (Prince George)

BOARD OF EDUCATION

CHARTER

Our mission, as a Board of Education, is to create a culture of trust and integrity by adhering to the highest standards of ethical behaviour and fiduciary responsibility.

We, the Board of Education, individually and collectively, in the conduct of our duties, will be:

- Transparent
- Open-minded
- Consultative
- Committed
- Respectful of Diversity

BOARD OF EDUCATION AND SENIOR ADMINISTRATION

GUIDING PRINCIPLES

The Board of Education and senior administration believe we are accountable to the families and communities we serve. We respect their diversity and support their involvement.

We further believe that all children can learn, achieve and succeed, and that by working together with our employees, students, parents, and our communities, we will enable our students to reach their greatest academic potential.

We believe our students have the right:

- To a safe and respectful learning environment.
- To be valued.
- To have the opportunity to explore and develop their potential.
- To have their intellectual, emotional, physical and social needs met

We also believe that with these rights come responsibilities with respect to their school, classroom and work habits.

We believe our employees have the following rights and responsibilities:

- To be treated fairly and work in a safe environment.
- To be respected, trusted, included and valued.
- To explore, collaborate and develop to their potential.
- To treat others fairly, work cooperatively, and create a safe working and learning environment.

Together, we affirm that these guiding principles provide the foundation for the decisions we make in School District No. 57.
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

REGULAR PUBLIC MEETING
7:00 p.m., Tuesday, May 1, 2018
Valemount Secondary School

AGENDA

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC INPUT
Thirty minutes maximum; limit of five minutes per speaker

4. SCHOOL DISTRICT NEWS

5. MINUTES OF PREVIOUS MEETINGS
5.1 Regular Public Meeting of April 10, 2018 Page 1
5.2 Record of Minutes of Regular In Camera Meeting of April 10, 2018 and Special In Camera Meetings of April 10 and April 24, 2018. Page 8

6. EDUCATION PROGRAMS AND PLANNING COMMITTEE
6.1 Committee Report (T. Cable) Page 9
6.2 New Proposed Board Authorized Course: Lacrosse 10 Page 11
   • Ken Barwise,
     Teacher, Prince George Secondary School
7. MANAGEMENT AND FINANCE COMMITTEE

7.1 Committee Report (S. Warrington)  Page 20

7.2 Five Year Capital Bylaw N. 2018/19-CP-SD57-01  Page 22

8. EDUCATION SERVICES COMMITTEE

8.1 Committee Report (B. Wiebe)  Page 27

9. DISTRICT ADMINISTRATION REPORTS

9.1 Superintendent of Schools (M. Marquis-Forster)

9.1.1 Catchment, Capacity, and Programs – September 2019 and Subsequent School Years Consultation Plan

• Mackenzie  Page 29

• McBride

9.2 2018/19 and 2019/20 District Calendars (C. Heitman)  Page 31

10. NEW BUSINESS

10.1 Catchment, Capacity, and Programs – September 2019 and Subsequent School Years Consultation Plan (M. Marquis-Forster)

10.1.1 Edgewood Elementary School  Handout

10.1.2 French Immersion Programs  Handout

11. TRUSTEE REPORTS

11.1 BC School Trustees’ Association (S. Warrington)

11.2 District Parent Advisory Council (S. Warrington)

11.3 District Student Advisory Council (B. Wiebe)
12. **CORRESPONDENCE**

12.1 Letter dated April 16, 2018 from Minister Rob Fleming regarding Trustee Electoral Areas Page 36

13. **ADJOURNMENT**

**UPCOMING MEETINGS:**

Expanded Committee of the Whole, Budget Consultation, May 3, 2018
Education Services Committee – May 7, 2018
Policy and Governance Committee – May 8, 2018
Management and Finance Committee – May 14, 2018
Education Programs and Planning Committee – May 22, 2018
Public Board Meeting – May 29, 2018
1. **CALL TO ORDER**

The meeting was called to order at 7:04 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

* School District News:
  * Stream of Dreams – Malaspina Elementary School (B. Wiebe)
  * RCMP Youth Academy (B. Harris)

* New Business:
  * Catchment, Capacity, and Programs – September 2019 and Subsequent School Years – Consultation Plan – Mackenzie and McBride (Education Services Committee)
  * Proposed Amendments to Policy 1160 Role of the Board and Policy 2111 Role of the Superintendent (B. Harris)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Trudy Klassen representing the Salmon Valley Community Association advised the Board that the association has expressed an interest in using the closed Salmon Valley Elementary School for community use.

Joanne Hapke representing the Prince George District Teachers' Association expressed appreciation for the respectful relationship the association has with the school district. Ms. Hapke provided comment on the school district's job posting for the position of Director of Human Resources.
Gillian Burnett representing the District Parents’ Advisory Council reported on the General meeting held on April 9th. She advised that parents continue to express concerns regarding traffic congestion around schools. She also requested that the school district ensures that there is public engagement regarding catchment and capacity issues.

4. SCHOOL DISTRICT NEWS

The chairperson acknowledged that the school district has received notice of retirement from Secretary Treasurer Allan Reed effective August 31, 2018.

4.1 Stream of Dreams – Malaspina Elementary School

Trustee Wiebe congratulated Malaspina Elementary School on its fundraising in support of Stream of Dreams.

4.2 RCMP Youth Academy

Trustee Harris congratulated the 18 participants of the RCMP Youth Academy that was held March 19 to 24, 2018.

In addition Trustees noted the passing of two long-serving employees of the school district.

5. MINUTES OF PREVIOUS MEETINGS

5.1 Public Meeting

The minutes of the regular public meeting of February 27, 2018 were adopted as circulated.

5.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the Regular In Camera meeting of February 27, 2018 and Special In Camera Meetings of March 6, 2018 and April 4, 2018 was approved.
6. MANAGEMENT AND FINANCE COMMITTEE

6.1 Committee Report

Trustee Warrington reviewed and discussed the March 2018 Management and Finance Committee Report that was included in the agenda package.

MOVED and SECONDED
That the report of the Management and Finance Committee meeting held on March 12, 2018 be received.
CARRIED

All Trustees in attendance voted in favour of the motion.

6.2 Trustee Remuneration and Expenses – Policy 8230, Regulation 1

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package. Ms. Warrington responded to questions from the Trustees.

MOVED and SECONDED
THAT Policy 8230 Trustee Remuneration and Expenses, Regulation 1, be revised, effective January 1, 2019, to reflect the annual remuneration for trustees as follows:

1.1 Chairperson - $21,200
1.2 Vice-Chairperson - $19,700
1.3 Trustees $18,200
CARRIED

All Trustees in attendance voted in favour of the motion.

7. EDUCATION SERVICES COMMITTEE

7.1 Committee Report

Trustee Wiebe drew attention to the March 2018 Education Services Committee Report that was included in the agenda package.

MOVED and SECONDED
That the report of the Education Services Committee meeting held on March 5, 2018 be received.
CARRIED

All Trustees in attendance voted in favour of the motion.
7.2 Annual Facility Grant – 5 Year Plan

Trustee Wiebe drew attention to the five year Annual Facility Grant Plan 2018 to 2023 that was included in the agenda package. Mr. Wiebe advised that the plan was reviewed and discussed at the Education Services Committee meeting held on March 5, 2018.

Mr. Reed responded to questions from the Trustees.

8. POLICY AND GOVERNANCE COMMITTEE

8.1 Committee Report

Trustee Bennett drew attention to the March 2018 Policy and Governance Committee Report that was included in the agenda package.

MOVED and SECONDED
That the report of the Policy and Governance Committee meeting held on March 6, 2018 be received.
CARRIED

All Trustees in attendance voted in favour of the motion.

8.2 Draft Policy 4112.5 Administrative Appointments

Trustee Bennett reviewed the recommendations and rationales included in the agenda package.

The Superintendent responded to questions from the Trustees.

It was noted that the reference to District Principal and District Vice-Principal has been removed under Administrative Procedures No. 5 in the draft policy and that housekeeping edits to remove the reference through the policy are required.

MOVED and SECONDED
That the proposed revisions to Policy 4112.5 Administrative Appointments be approved.
CARRIED

Trustees Bennett, Harris, Warrington and Wiebe voted in favour of the motion.

Trustee Cable was opposed to the motion.
9. NEW BUSINESS

9.1 Catchment, Capacity, and Programs – September 2019 and Subsequent School Years – Consultation Plan – Mackenzie and McBride

Trustee Wiebe reviewed the recommendation and rationale from the Education Services Committee that was provided to the Trustees and the gallery as a handout.

MOVED and SECONDED
That the Superintendent of Schools be directed to advise the District of Mackenzie and the Regional District of Fraser Fort George that School District No. 57 (Prince George) welcomes proposals for the use of surplus space at Mackenzie Secondary School and,

That the Superintendent of Schools continue communication with the McBride school community stakeholders including the Village of McBride, and to involve those stakeholders in decision making regarding school prograning Kindergarten to Grade 12 in McBride.
CARRIED

9.2 Proposed Amendments to Policy 1160 Role of the Board and Policy 2111 Role of the Superintendent

Trustee Harris reported that at the regular in camera meeting held earlier this evening that the Board approved the school district’s Central Administration Office Organization Chart as presented by the Superintendent.

Mr. Harris reviewed the recommendation and stated that the Board has a responsibility to annually review the Administrative structure of the District and to consider for approval, any modification to that structure that might be recommended by Senior Administration.

Trustee Harris responded to question from the Trustees.

MOVED and SECONDED
That Policy 1160 Role of the Board be revised to include:

4.8 Annually review the school district’s Central Administration Office Organization Chart, prepared by the Superintendent, and assume responsibility for granting prior approval of the addition of new positions or the deletion of existing positions.

CARRIED

All Trustees in attendance voted in favour of the motion
MOVED and SECONDED
That Policy 2111 Role of the Superintendent be revised to include:
8.4 Presents the school district's Central Administration Office
Organization Chart annually to the Board and seeks prior approval
for any modifications including the addition of new positions or the
deletion of existing positions.

AND
Renumber the current 8.4 as item 8.5.
CARRIED

All Trustees in attendance voted in favour of the motion.

MOVED and SECONDED
That the Central Administration Office Organization Chart approved by the
Board at the regular in camera meeting held on April 10, 2018, be posted
on the school district's website.
CARRIED

All Trustees in attendance voted in favour of the motion.

10. TRUSTEE REPORTS

10.1 BC School Trustees' Association

Trustee Warrington reported that the Board will have an opportunity to
present a submission to the Independent Review Panel, Ministry of the
Education Funding Model Review, K-12 public education funding in British
Columbia on April 24, 2018. Ms. Warrington advised that the BCSTA
Annual General Meeting will be held in Vancouver, April 26 to 29, 2018.
She drew attention to the recent revisions to the BCSTA Strategic Vision
and Work Plan and to a number of surveys available for member input.

10.2 District Parent Advisory Council

Trustee Warrington reported on the District Parent Advisory Council
meeting held on April 9, 2018. Agenda items included upcoming DPAC
elections and presentations from partner groups. Ms. Warrington reported
that she has provided DPAC with a summary of the recommendations from
10.3 District Student Advisory Council

Trustee Wiebe reported on the District Student Advisory Council meeting held on April 9, 2018. Agenda items included an anti-bullying presentation by Vice Principals Dave Holmes and Karin Paterson and a discussion regarding a student's proposal to petition the government regarding poverty.

Trustee Wiebe stated the next scheduled meeting on May 7th at 11 a.m. in the Boardroom. That meeting will include an agenda item to discuss the role of the Board. He invited all Trustees to attend.

11. CORRESPONDENCE

Trustee Bennett drew the Board's attention to the item of correspondence included in the agenda for information, which was:

- Letter dated February 28, 2018 to the Minister of Education regarding Trustee Electoral Areas

12. ADJOURNMENT

The meeting adjourned at 9:06 p.m.

Chairperson

Secretary Treasurer
April 10, 2018 - Special In Camera

1. Adoption of the minutes of the special in camera meeting of March 12, 2018.

2. Discussion and decisions regarding a personnel matter.

The meeting was called to order at 4:02 p.m. and adjourned at 4:25 p.m.

April 10, 2018 - Regular In Camera

1. Adoption of the minutes of the regular in camera meeting of February 27, 2018 and special in camera meetings of March 6 and 13, and April 4, 2018.

2. Discussion and decisions regarding a personnel matter.

3. Discussion and decision regarding a property matter.

4. Receipt of a report regarding property matters.

5. Receipt of an update regarding a personnel matter and decisions regarding a personnel matter.

6. Discussion and decision regarding a governance matter.

The meeting was called to order at 4:33 p.m. and adjourned at 6:11 p.m.

April 24, 2018 - Special In Camera

1. Motion to waive written notice.

2. Discussion and decisions regarding a personnel matter.

The meeting was called to order at 4:06 p.m. and adjourned at 5:48 p.m.
MEMORANDUM

TO: Board of Education
FROM: Trustee Cable, Chair
        Education Programs and Planning Committee
SUBJECT: COMMITTEE REPORT – APRIL 2018

RECOMMENDATION

That the report of the Education Programs and Planning Committee meeting held on April 17, 2018 be received.

REPORT:

1. The Education Program and Planning Committee met on April 17, 2018.

2. The meeting’s agenda items were:
   a. Approval of the minutes of the previous meeting held.
   b. The Committee received a presentation for the proposed Board Authorized Course that is being brought forward for consideration by the Board of Education this evening.
   c. John McLay, Mentorship Program Leader provided an overview of year one of the Mentorship for Leading Program. Mr. McLay advised that 9 Principals and 14 Vice Principals participated in the program. Vice Principal Liza Arnold was also in attendance and expressed appreciation for the opportunity to participate in the program. Ms. Arnold’s leadership project involved documenting the impact of literacy intervention initiatives. A short video of students speaking about their learning was shared with the committee.
   d. Nancy Reid, Literacy Resource Teacher delivered a PowerPoint presentation on the school district’s literacy programs and the ways in which she supports teachers in improving student learning. The presentation provided information on the Comprehensive Academic Intervention Strategy program (CAIS) including the literacy resources and in-service opportunities that are provided to support literacy.
e. Shelly Niemi, Aboriginal Education District Administrator provided an overview of Aboriginal Education within School District No. 57. The presentation included information regarding student demographics, community consultation, and Local Education Agreements. The committee also received information on the current projects and upcoming events of the Aboriginal Education Department. Ms. Niemi stated information regarding the Aboriginal Education Department is available on the school district’s website www.abed.sd57.bc.ca

Ms. Niemi advised that senior school district students and staff, along with members of the Elders’ Advisory Committee would be attending the April 18, 2018 Aboriginal Education Department sponsored special viewing of the film Indian Horse and extended an invitation to all Committee members to attend. She stated that the film is an adaptation of Richard Wagamese’s novel Indian Horse, which centres on Saul Indian Horse, a young Canadian First Nations boy who survives the Indian residential school system to become a star ice hockey player.

f. The Superintendent continued the review and discussion with the committee from the previous meeting held on the Ministry of Education’s 2017 School District Report for School District No. 57. The committee also had an opportunity to reviewed and participate in the Case Study Challenge based on student learning data that had been presented at the April 12th District Principals meeting.

g. Review and update of the yearly plan.

3. The next Education Programs and Planning Committee meeting will be held on May 22, 2018.
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 17, 2018

MEMORANDUM

TO: Board of Education
FROM: Education Programs and Planning Committee
SUBJECT: BOARD AUTHORIZED COURSE: LACROSSE 10

RECOMMENDATION

That Lacrosse 10 be approved as a Board authorized course.

* * * * * * *

RATIONALE:

1. This is a new course in the district.

2. The new graduation program requires Grade 10-12 courses to be either Ministry authorized or Board authorized in order to count toward graduation.

/دين
## Board/Authority Authorized Course Framework

<table>
<thead>
<tr>
<th>School District/Independent School Authority Name:</th>
<th>School District/Independent School Authority Number (e.g. SD43, Authority #432):</th>
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<td>School District 57 (Prince George)</td>
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<table>
<thead>
<tr>
<th>Developed by:</th>
<th>Date Developed:</th>
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<tr>
<td>Ken Barwise</td>
<td>March 2018</td>
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<table>
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<tr>
<th>School Name:</th>
<th>Principal's Name:</th>
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<td>Prince George Secondary School</td>
<td>Kap Manhas</td>
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<th>Superintendent Approval Date (for School Districts only):</th>
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<th>Board/Authority Chair Signature:</th>
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<table>
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<tr>
<th>Course Name:</th>
<th>Grade Level of Course:</th>
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<tr>
<td>Lacrosse 10</td>
<td>10</td>
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<tr>
<th>Number of Course Credits:</th>
<th>Number of Hours of Instruction:</th>
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<tr>
<td>4</td>
<td>Approximately 120hrs</td>
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### Board/Authority Prerequisite(s):
- Physical Health 9

### Special Training, Facilities or Equipment Required:
- Prince George Dome (formerly Rolladome)
- Carney Box
- PGSS fields

### Course Synopsis:
Lacrosse course will be composed of 5 different units. The first Unit will be the history of lacrosse in North America. This will look at the origins of the game and where it is now locally provincially and nationally. Unit 2 moves into the types of lacrosse from Inter-lacrosse which is mainly played in schools to box, field and women's field lacrosse. Unit 3 is the individual skill component of the course. Students will improve on the following areas: picking up the ball, passing, catching, shooting, and cradling. Unit 4 moves into team play looking at both offensive and defensive strategies. Unit 5 examines the rules and regulations of different forms of lacrosse.
Goals and Rationale:

Rationale:

School District No. 57 has a number of excellent sports related programs. Lacrosse will add to the options that the students who attend School District No. 57 will be able to take. In Prince George there is an active Lacrosse Association for box lacrosse. Many of the students are not able to participate in Canada’s national summer sport because of lack of resources or time. Currently there is a Lacrosse program running in our indigenous choice feeder school of Nusdeh Yoh Elementary. I would like to follow up that program with a program of our own. Offering a lacrosse course will enable students to participate in the sport of lacrosse without having the costs associated with the local association.

Lacrosse is Canada’s National Summer sport and a traditional indigenous game. With the new curriculum mandating that we have more cross-curricular indigenous content British Columbian students should be able to learn about the sport of lacrosse, and develop skills in the sport of lacrosse. Lacrosse is a fast paced game that requires hand eye coordination speed, strength and skill. This class will help develop those skills in individual athletes.

This class will also go through the rules and variety of lacrosse that British Columbia has to offer.

Goals:

- Teacher will assess and develop Lacrosse skills that will support the needs of the individual student.
- Students will demonstrate an understanding of the different forms of our National Summer Sport. (field, box, and inter-lacrosse)
- Students will demonstrate an understanding of the Indigenous roots and history of Lacrosse.
- Students will demonstrate an understanding of basic techniques in order to develop balance, speed, agility, and quickness
- Students will identify the physical attributes required for an effective lacrosse game
- Students will demonstrate that they are a cooperative and responsible member of the class
- Students will demonstrate that they are a cooperative and responsible member in a community facility
- Students will engage in positive interactions with facility staff and general public
- Students will be exposed to a variety of cross training activities to improve strength
- Students will use the knowledge learned in this class to further engage in lifelong physical activity. Currently there is Lacrosse offered for all ages in Prince George
- Students will transfer concepts learned in physical education to reinforce the benefits of a healthy and active lifestyle
- Students will develop and demonstrate sportsmanship and a sense of fair play in sport
- Students will understand the importance of behaving responsibly while participating in activities designed to enhance social responsibility
- Students will understand the importance of goal setting as a tool to improve performance and personal growth
- Students will develop a sense of team play and how team play positively impacts individual success
Aboriginal Worldviews and Perspectives:

Declaration of First People’s Principals of Learning

Lacrosse is a First person’s game originally and is still played by many of the indigenous people across Canada. Learning Lacrosse is one activity that can support First People’s learning.

Declaration of Aboriginal Worldviews and Perspectives

Characteristics of Aboriginal worldviews and Perspectives
• Community Involvement: Process & Protocols –

Implications for Educational Practice:
• Make it a priority to connect with the local Aboriginal community.
• Look to the school’s Aboriginal support worker(s) and/or trusted local contacts for guidance and help doing this.
• With your Aboriginal students, take deliberate steps to help the family feel involved and respected. Value the family and the family will value the education system.

Attributes of Responsive Schooling
• Community Engagement

• The path to successful engagement with the local Aboriginal community begins with effective cooperation among school staff members. Teachers need to see the school’s Aboriginal support workers as collaborating colleagues with invaluable knowledge of the local community and the family circumstances of individual students.

A Positive, Learner-Centered Approach
• In addition to knowing their students as individuals and configuring instruction to connect with their interests and build on their strengths, teachers who espouse a learner-centered approach typically adopt an outlook characterized by:
  • a willingness to see themselves as facilitators of students’ learning rather than autonomous classroom managers
  • a focus on “setting the bar ever higher” with respect to what students can do rather than on magnifying their awareness of what they cannot yet do (i.e., a deficit focus)
  • an emphasis on promoting student self-regulation and student initiative with respect to their own learning (age-appropriate)
  • the more extensive and frequent use of student self-assessment activities
  • the ability to nurture reflective learning (including the use of student-generated criteria for assessment).
<table>
<thead>
<tr>
<th>BIG IDEAS</th>
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<tbody>
<tr>
<td>Health/Well-being</td>
<td>Healthy choices influence, and are influenced by, our physical, emotional, and mental well-being.</td>
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<tr>
<td>Skill Development</td>
<td>Lacrosse skill development and off ice activities can increase our athleticism and our chances of being active throughout our lives.</td>
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<tr>
<td>Personal Responsibilities</td>
<td>Understanding our strengths, weaknesses, and personal preferences helps us plan and achieve our goals.</td>
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<tr>
<td>Fitness</td>
<td>Personal fitness can be maintained and improved through regular participation in on-ice skills, and dry land activities.</td>
</tr>
<tr>
<td>Social Responsibility</td>
<td>Understanding the factors that influence our health empowers us to take action to improve it. Knowing our environment and acting socially responsible within it.</td>
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## Learning Standards

### Curricular Competencies

**Students are expected to do the following:**

**Physical literacy**
- Refine and apply movement skills in a variety of physical activities and environments
- Apply and refine a variety of movement concepts and strategies in different physical activities
- Apply methods of monitoring and adjusting exertion levels in physical activity
- Demonstrate safety, fair play, and leadership in physical activities
- Identify and participate in preferred types of physical activity

**Healthy and active living**
- Participate in physical activities designed to enhance and maintain health components of fitness
- Explain how developing competencies in physical activities can increase confidence and encourage lifelong participation in physical activities
- Plan ways to overcome potential barriers that affect participation in physical activities
- Critically analyze and explain health messages and investigate their potential influences on health and well-being
- Pursue personal healthy-living goals by setting goals, planning how to achieve them, and reflecting on ongoing progress
- Analyze how health-related decisions, such as those related to healthy eating, substance use, and sexual health, support the achievement of personal healthy living goals

**Social and Community Health**
- Propose strategies for avoiding and/or responding to potentially unsafe, abusive, or exploitative situations
- Analyze strategies for responding to discrimination, stereotyping, and bullying
- Develop skills for maintaining healthy relationships and responding to interpersonal conflict, including communication skills, negotiation strategies, and conflict resolution techniques
- Critically analyze the impacts of technology and other factors on individual and community health
- Create strategies for promoting the health and well-being of the school and community

**Mental Well-Being**
- Evaluate and explain strategies for promoting mental well-being, and explore issues related to substance use
- Create and evaluate strategies for managing physical, emotional, and social changes during puberty and adolescence
- Explore and describe factors that shape personal identities, including social and cultural factors
  - Describe the relationship between physical activities, mental well-being, and overall health.

### Content

**Students are expected to know the following:**

- proper technique for movement skills
- movement concepts and strategies
- ways to monitor and adjust physical exertion levels
- health benefits of different physical activities
- how to participate in different types of physical activities, including individual, dual, and group activities
- games, and outdoor activities
- training principles to enhance personal fitness
- potential short and long-term consequences of health decisions, including those involving physical activity, healthy eating, and sleep routines
- sources of health information and their trustworthiness
- strategies to protect themselves and others from potential abuse, exploitation, and harm in a variety of settings
- consequences of bullying, stereotyping, and discrimination
- physical, emotional, and social aspects of psychoactive substance use and potentially addictive behaviours
- signs and symptoms of stress, anxiety, and depression
- influences of physical, emotional, and social changes on identities and relationships
- strategies for goal-setting and self-motivation
Big Ideas – Elaborations

Personal Responsibilities
Students will take ownership over actions and skill development for the sport of Lacrosse. They will be ready to participate to their full potential with all necessary supplies.

Skill Development
Students will work on the various skills required to be a successful lacrosse player. They will work on picking up loose balls, passing, catching, shooting as well as other team play.

Health/Well-being
Students will realise that Lacrosse can be a life-long sport. There are different health and fitness benefits that will be examined through the sport of lacrosse.

Fitness
Lacrosse is known as “the fastest game on two feet” in order to be successful at lacrosse one has to be in good physical condition. Lacrosse 10 will have a heavy fitness component.

Social Responsibility
In order to be a good lacrosse player students have to be able to play well with other students. Lacrosse 10 students will be required to work well with facility staff and the public.

Curricular Competencies – Elaborations

- Students will demonstrate an understanding of basic techniques in order to develop speed, and agility in Lacrosse.
- Students will identify the physical attributes required for effective Lacrosse skill development and execution.
- Students will demonstrate that they are a cooperative and responsible member of the Lacrosse class.
- Students will demonstrate that they are a cooperative and responsible member in a community facility.
- Students will engage in positive interactions with facility staff and general public.
- Students will use the knowledge and Lacrosse skills learned in this class to further engage in lifelong physical activity.
- Students will transfer concepts learned in Lacrosse 10 to reinforce the benefits of a healthy and active lifestyle.
- Students will develop and demonstrate sportsmanship and a sense of fair play in Lacrosse and other team sports.
- Students will understand the importance of behaving responsibly while participating in activities designed to enhance social responsibility.
- Students will understand the importance of goal setting as a tool to improve performance and personal growth.
- Students will develop a sense of team play and how team play positively impacts individual success.
Content - Elaborations

- Basic stick skills to advanced techniques in speed, and agility
- Training and commitment to develop effective Lacrosse skills
- Cooperative and responsible member in a variety of learning environments specific to the Lacrosse class i.e. the rolladome, Carney box
- Cooperative and responsible member in a community facility (equipment storage room, dressing room, public places)
- Positive interactions with facility staff and general public
- Cross training activities to improve strength and Lacrosse skills
- Further engage in lifelong physical activity (Opportunities encouraged include: participation in Lacrosse outside of Class, Minor Lacrosse, Aboriginal Tournaments, or just playing socially with friends
- Demonstrate sportsmanship and a sense of fair play in Lacrosse
- Participation in Lacrosse Class is designed to enhance social responsibility
- Set personal goals to develop skills and performance in Lacrosse.
- An opportunity to develop individual and team play

Recommended Instructional Components:
Student centered learning with assessment done by instructor, self and peers. Instruction will be adapted to the individual needs of the student.

Recommended Assessment Components: Ensure alignment with the Principles of Quality Assessment

- Teacher will assess individual lacrosse skills and deliver a program that meets the needs of the student

Quality assessment

- is fair, transparent, meaningful and responsive to all learners
- focuses on all three components of the curriculum model – knowing, doing, understanding
- provides ongoing descriptive feedback to students
- is ongoing, timely, specific, and embedded in day to day instruction
- provides varied and multiple opportunities for learners to demonstrate their learning
- involves student in their learning
- promotes development of student self-assessment and goal setting for next steps in learning
- allows for a collection of student work to be gathered over time to provide a full profile of the learner and learning
- communicates clearly to the learner and parents where the student is, what they are working towards and the ways that learning can be supported
Learning Resources:
Lacrosse equipment, hand-outs on systems, log book.
Rolladome, Carney Box, PGSS fields

Additional Information:
This Lacrosse class can be introduced into a variety of schools as long as they have a level 1, or level 2 trained coach. I would like to see more people playing our National summer sport.
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 17, 2018

MEMORANDUM

TO: Board of Education

FROM: Sharel Warrington, Trustee, and Chair Management and Finance Committee

SUBJECT: COMMITTEE REPORT – APRIL 2018

RECOMMENDATION

That the report of the Management and Finance Committee Meeting held on April 16, 2018 be received.

* * * * * *

REPORT:


2) The Committee discussed the Five Year Capital Bylaw No. 2018/19-CP-SD57-01. A recommendation to hear all three readings, and adopt that bylaw is being brought forward for consideration by the Board of Education this evening:

3) The meeting’s other agenda items were:

a) Financial Update to March 31, 2018. The Committee received a financial update to March 31, 2018. The update indicates that all schools and departments continue to operate within their approved budget. It is expected that school and department surplus for the 2017-2018 year will be at least similar to surplus as at June 30, 2017. The Committee discussed operating surplus at some length. A financial update will be presented at each of the remaining committee meetings scheduled for this school and fiscal year.

b) 2018-2019 Annual Budget. The Secretary Treasurer presented an analysis of the March 14 Funding Announcement by the Ministry of Education and responded to questions. The Director of Finance presented an analysis of the estimated 2018-2019 Budget Opportunity that will be discussed at the Budget Consultation – Expanded Committee of the Whole meeting to be held on Wednesday, April 18.
c) **Funding Model Review – School District No. 57 Submission to the Independent Panel.** The Secretary Treasurer provided an overview of the school district’s submission to the Funding Model Review Independent Panel on April 24, 2018. The submission includes an overview of the school district, and identifies three themes from the Funding Model Review’s Discussion Paper as priorities for the school district. It also comments on the remaining four themes, and provides recommendations. The committee determined that the Chair of the Management and Finance Committee would represent the Board of Education, and make the school district’s presentation. The Committee discussed the submission at length, and staff responded to questions from Trustees.

d) **Trustee Travel Expenses.** A report on Trustee Travel Expenses to April 11, 2018 was discussed. Trustees also discussed expected trustee travel expenses in light of the Minister of Education’s decision to establish a Trustee Electoral Area in Mackenzie and in the Robson Valley.

4) The next Management and Finance Committee meeting will be held on May 14, 2018.
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 16, 2018

MEMORANDUM

TO: Board of Education

FROM: Management and Finance Committee

SUBJECT: CAPITAL BYLAW NO. 2018/19-CP-SD57-01

1. That, in accordance with Section 68 (4) of the School Act, all three readings of Capital Bylaw No.2018/19-CP-SD57-01 be given at tonight's meeting.

2. That Capital Project Bylaw No. 2018/19-CP-SD57-01 be given first reading.

3. That Capital Project Bylaw No. 2018/19-CP-SD57-01 be given second reading.

4. That Capital Project Bylaw No. 2018/19-CP-SD57-01 be given third and final reading.

* * * * * * *

RATIONALE:

1. The Ministry of Education has announced support for projects on the Five Year Capital Plan approved by the Board of Education on June 20, 2017.

2. Support in the amount of $455,000 is provided from the School Enhancement Program for safety enhancements related to radon gas mitigation at the following schools:
   a. College Heights Secondary
   b. DP Todd Secondary
   c. Edgewood Elementary
   d. Harwin Elementary
   e. Quinson Elementary
   f. Spruceland Elementary

3. Support is also provided from the School Enhancement Program for a new dust collection system for the woodwork classroom at Prince George Secondary School - $475,000.
4. The Ministry of Education supported the following School Enhancement Program projects related to the mitigation of lead in the water at the following schools in the 2017/18 Capital Plan:

   a. Edgewood Elementary
   b. Foothills Elementary
   c. Nukko Lake Elementary
   d. Pineview Elementary

Support was also provided from the 2017/18 School Enhancement Program for an upgrade to the heating and ventilation system at Blackburn Elementary School.

These projects to improve student health and safety are now complete.

5. The school district will enter a Capital Project Funding Agreement with the Ministry of Education for these projects. All projects are estimated to be complete by March 31, 2019.

6. Section 68 (4) of the School Act allows a board to give all three readings of a bylaw at one meeting if the trustees present at the meeting agree unanimously to do so.

AR/dln
CAPITAL BYLAW NO. 2018/19-CP-SD57-01
CAPITAL PLAN 2018/19

A BYLAW by the Board of Education of School District No. 57 (Prince George) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the School Act, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the School Act the Minister of Education (hereinafter called the "Minister") has approved the Board’s Capital Plan.

NOW THEREFORE the Board agrees to the following:

(a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;

(b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;

(c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,

(d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry’s letter of March 26, 2018 from the 2018/19 Capital Plan is hereby adopted.

2. This Bylaw may be cited as School District No.57 (Prince George) Capital Bylaw No. 2018/19-CP-SD57-01.

READ A FIRST TIME THE 1st DAY OF MAY 2018;
READ A SECOND TIME THE 1st DAY OF MAY 2018;

______________________________
Board Chair

______________________________
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No.57 (Prince George) Capital Bylaw No. 2018/19-CP-SD57-01 adopted by the Board the 1st day of MAY 2018.

______________________________
Secretary-Treasurer
March 26, 2018

To: Secretary-Treasurer and Superintendent
   School District No. 57 (Prince George)

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2018/19

This letter is in response to your School District’s Annual Five-Year Capital Plan submission for 2018/19 that was sent to the Ministry on June 30, 2017, and provides direction as to the next steps for advancing your 2018/19 capital projects.

The Ministry reviewed all 60 school districts’ Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Building Envelope Program (BEP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)

The Ministry is pleased to advise you of support for advancing project development or delivery of the following capital projects for your School District for 2018/19:

| SCHOOL PROJECT(S) |
|-------------------|-----------------|-----------------|-----------------|
| School Name       | Program - Project Type – Project Description | Amount Funded by Ministry | Next Steps & Timing |
| Prince George Secondary | SEP – Health and Safety – Dust collector | $475,000 | Proceed to design, tender & construction and complete by March 31, 2019 |
| Edgewood Elementary, Harwin Elementary, College Heights Secondary, DP Todd Secondary, Quinson Elementary, Spruceland Elementary | SEP – Health and Safety – Radon gas mitigation | $455,000 | Proceed to design, tender & construction and complete by March 31, 2019 |

.../2

Ministry of Education
Capital Management Branch
Resource Management and Executive Financial Office Division
Mailing Address: PO Box 9151 Stn Prov Govt Victoria BC V8W 9H1
Location: 5th Floor, 620 Superior St Victoria BC V8V 1V2
Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, budget and the terms of project approval for the projects listed above. No work or expenditures may proceed without a signed Capital Project Funding Agreement (CPFA), Annual Program Funding Agreement (APFA), or other formal authorization from the Ministry.

As a reminder, the requirement for the Boards of Education to adopt a Capital Bylaw for each individual capital project has been eliminated, and instead, the Board is to adopt a single Capital Bylaw for its approved 2018/19 Five-Year Capital Plan, in accordance with s. 143 of the School Act. For additional information, please visit the Capital Bylaw website at:

http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/capital-bylaws

With the 2018/19 Five-Year Capital Plan approvals now completed by the Ministry, you can expect to receive the Capital Plan Instructions for the upcoming 2019/20 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) by early April 2018. The deadline for those capital project submissions will be June 30, 2018, which will be considered for funding support by the Ministry for the 2019/20 fiscal year.

Should you have any questions regarding this Capital Plan Response Letter or the Ministry’s capital plan process, please do not hesitate to contact your respective Regional Director or Planning Officer at the Capital Management Branch Contact List.

Sincerely,

Joel Palmer, Executive Director
Capital Management Branch

pc: Ryan Spillett, Director Capital Projects, Capital Management Branch
    Michael Nyikes, Director Capital Programs & Policies Unit, Capital Management Branch
    Damien Crowell, Planning Officer, Capital Management Branch
    Rob Drew, Regional Director, Capital Management Branch
    Travis Tormala, Planning Officer, Capital Management Branch
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 10, 2018

MEMORANDUM

TO: Board of Education

FROM: Bruce Wiebe, Trustee, Chair
       Education Services Committee

SUBJECT: COMMITTEE REPORT – APRIL 2018

_________________________________________________________________________________

RECOMMENDATION

That the report of the Education Service Committee meeting held on April 9, 2018 be received.

* * * * * *

REPORT:

1. The Education Services Committee met on April 9, 2018.

2. As requested by the Board of Education on February 27, 2018, the Superintendent presented a draft plan for September 2019 Catchment, Capacity and Program consultation. That plan for consultation related to Edgewood Elementary School and the French Immersion Program is being presented to the Board of Education this evening.

3. The meeting’s agenda also included the following topics:

a. Kelly Road Secondary School Capital Project. Nino Maletta, Facility Services Department, General Manager, Capital Projects advised the Committee that Ministry of Education approval had been received to proceed to the tender process for the project. The Invitation to Tender was issued on April 9, 2018 to five pre-qualified contractors. The Tender will close on May 4, 2018.
b. **September 2019 Catchment and Capacity Consultation.** In addition to the consultation plan for Edgewood Elementary and French Immersion Programming being presented this evening, the Committee also reviewed the consultation planned for the communities of Mackenzie and McBride. The Board of Education considered those recommendations at its Regular Meeting held Tuesday, April 10, 2018.

The consultation plan for a possible capital project for a new elementary school on the site of the former Blackburn Junior Secondary School, a review of school catchment areas for all Hart Area Elementary Schools, and possible further consultation with the Spruceland Traditional School community on secondary school programs that could be offered to students of that elementary school, will be discussed further at the next Education Services Committee meeting.

c. **Purchase Orders over $25,000.** The Committee reviewed the Purchase Orders over $25,000 issued from January 1 to March 31, 2018, and the Secretary Treasurer responded to questions.

4. The next Education Services Committee meeting will be held on May 7, 2018.
April 20, 2018

District of Mackenzie  
Bag 340, 1 Mackenzie Blvd.  
Mackenzie, BC  
V0J 2C0

Attention: Dean McKinley,  
Chief Administrative Officer

Dear Mr. McKinley:

School District No. 57 (Prince George) values community partnerships. The purpose of this communication is to advise that proposals for the use of surplus space at Mackenzie Secondary School are most welcome and that each will be given careful consideration.

Should you have any proposals or questions, please do not hesitate to contact me.

Sincerely,

Marilyn Marquis-Forster,  
Superintendent

pc. Trustees  
Allan Reed, Secretary Treasurer  
Cindy Heitman, Assistant Superintendent  
Martin Dugan, Principal, Mackenzie Secondary School
April 20, 2018

Regional District of Fraser-Fort George
155 George Street
Prince George, BC
V2L 1P8

Attention: Jim Martin,
Chief Administrative Officer

Dear Mr. Martin:

School District No. 57 (Prince George) values community partnerships. The purpose of this communication is to advise that proposals for the use of surplus space at Mackenzie Secondary School are most welcome and that each will be given careful consideration.

Should you have any proposals or questions, please do not hesitate to contact me.

Sincerely,

Marilyn Marquis-Forster,
Superintendent

pc. Trustees
Allan Reed, Secretary Treasurer
Cindy Heitman, Assistant Superintendent
Martin Dugan, Principal, Mackenzie Secondary School
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

April 11, 2018

MEMORANDUM

TO: Board of Education

FROM: Cindy Heitman
       Assistant Superintendent

SUBJECT: 2018/19 AND 2019/20 DISTRICT CALENDARS

RECOMMENDATION

That the proposed local school calendars for the 2018-19 be received as amended and 2019-2020 school years be adopted.

* * * * * *

BACKGROUND

1. The Ministry of Education’s School Calendar Regulation specifies that “A board must make public a proposed school calendar one month before submitting it to the ministry.”

2. The Board must make publicly available proposed amendments to a school calendar at least one month before making the amendments.

3. A Board must, as soon as practicable and, in any event, within 30 days of amending a school calendar provide the Minister with the amended school calendar.

4. The Board must submit its approved calendar by the end of March of each year for the following school year.

5. The calendar regulation allows Boards to approve calendars up to three years in advance.

6. The School District Calendar Committee, to which all partner groups were invited to send two representatives, convened twice this school year.

7. The committee met on February 21, 2018 and reviewed the draft revised 2018-19 calendar and the draft 2019-20 calendar.

The committee was advised that revisions are required to the 2018-29 calendar to reflect the provincial government’s change that effective 2019, Family Day will be moved to the third Monday of February. A revision was also required to include an additional non-instructional day mandated by the Ministry of Education.
The partner group representatives agreed to consult with their members and solicit input regarding the draft calendars.

8. The draft calendar was posted on the district website and the public was invited to provide input.

9. The committee met again on April 11, 2018, to review the input and feedback from partner groups and community that had been collected to date.

The PGDTA Sub-local President in the Robson Valley requested that the additional non-instruction day scheduled in November 2018 be moved to May 2019 to avoid additional winter travel for members. It was noted that this has been a practice for the past two years.

The Ministry of Education’s School Calendar Regulation permits school district’s to change the date of non-instructional days without a formal amendment process.

RATIONALE:

1. Students, parents, education partners, community partners and employees would benefit from the approval of two years’ calendars.

2. In accordance with the School Calendar Regulation, the public has had a month to provide input prior to the Board approving the calendar. Input was solicited through the district’s website and from the Board’s education partner groups.

3. The dates for non-instructional days were determined in consultation with the Prince George District Teachers’ Association.

CH/dln
## REVISED 2018-2019 SCHOOL CALENDAR

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August 6: BC Day

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September 3: Labour Day
September 4: Non-Instructional Day
September 5: Back to school
September 17: First full day of Kindergarten
September 28: NID-Curriculum Implementation

### OCTOBER

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October 8: Thanksgiving
October 19: Non-Instructional Day (Provincial)

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November 12: Remembrance Day
November 30: Non-Instructional Day

### DECEMBER

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Dec. 24 - Jan. 4: Winter vacation

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January 7: Back to School
January 28: Non-Instructional Day

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February 18: Family Day

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March 18-20: Spring break

### APRIL

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April 12: Non-Instructional Day
April 19: Good Friday
April 22: Easter Monday

### MAY

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May 20: Victoria Day
May 31: Non-Instructional Day

### JUNE

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June 27: Last Day of School
June 28: Administrative Day

### JULY

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July 1: Canada Day

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**LEGEND:**

- [ ] School/Statutory Holidays
- [ ] Non-Instructional Days
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

ROBSON VALLEY - 2018-2019 SCHOOL CALENDAR

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August 6: BC Day

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September 3: Labour Day
September 4: Non-Instructional Day
September 5: Back to school
September 7: First full day of Kindergarten
September 28: No-Curriculum Implementation

OCTOBER

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October 6: Thanksgiving
October 19: Non-Instructional Day (Provincial)

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November 12: Remembrance Day

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December 8 - January 4: Winter vacation

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January 7: Back to School
January 28: Non-Instructional Day

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February 18: Family Day

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March 16-29: Spring break

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April 12: Non-Instructional Day
April 13: Good Friday
April 22: Easter Monday

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May 10: Non-Instructional Day
May 20: Victoria Day
May 31: Non-Instructional Day

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June 27: Last Day of School
June 28: Administrative Day

JULY

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July 1: Canada Day

LEGEND:

- School/Statutory Holidays
- Non-Instructional Days
April 16, 2018

Ref: 201300

Tim Bennett, Chair
Board of Education
School District No. 57 (Prince George)
Email: tbennett@sd57.bc.ca

Dear Mr. Bennett:

Thank you for your email of February 28, 2018, regarding the District of Mackenzie’s request for a Trustee Electoral Area (TEA) variation in the Prince George School District.

Please be assured, I carefully considered the views of the Prince George School District’s Board of Education alongside the District of Mackenzie’s request and supporting materials. As you know, section 30 of the School Act gives the Minister the authority to establish the number of trustees and TEAs in each school district and I have, ultimately, made the decision to grant the variation requested by the District of Mackenzie.

Attached is a copy of Ministerial Order 135/18, which establishes three TEAs in the Prince George School District, with one trustee elected from the new Mackenzie TEA, one from the new Robson Valley TEA, and the remaining five from the new Prince George TEA. These changes are in effect for the next general school election, to be held Saturday, October 20, 2018.

If you have any questions about the legislation related to this ministerial order, please do not hesitate to contact Keith Godin, Assistant Deputy Minister, Governance and Analytics Division, by email at (Keith.Godin@gov.bc.ca) or by phone at (250) 356-6760.

Again, thank you for writing, and for everything you do to support the students in your district.

Sincerely,

[Signature]

Rob Fleming
Minister

Attachment: MO 135/18