Present:

Tony Cable, Chair
Trish Bella, Trustee
Bob Harris, Trustee
Brenda Hooker, Trustee
Sharel Warrington, Trustee
Bruce Wiebe, Trustee

Sharon Cairns, Interim Superintendent of Schools
Allan Reed, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

Absent:

Tim Bennett, Vice Chair

1. **CALL TO ORDER**

   The meeting was called to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

   Additional items under School District News:
   - Trustee Wiebe
   - Trustee Hooker
   - Trustee Warrington

   The agenda was approved as amended.

3. **PUBLIC INPUT**

   Lynne Thanos parent of a Duchess Park Secondary student and a grade 7 St. Mary’s School student expressed concerns for students transitioning from private school systems into the public school system. Ms. Thanos stated her grade 7 child is currently on the waitlist to attend Duchess Park Secondary School in the upcoming school year, the same school her older sibling currently attends. She requested the Board of Education consider making an exception to include these students within school district policy.

   Pam Corrin and Lisa Jackson, owners of “Lice Squad” and current employees of the school district requested an opportunity make a presentation in September to the Board of Education to discuss the possibility of the Lice Squad going into schools and permission to display brochures within schools.
Sarah Holland, parent, advised she has been contacted by other parents regarding the recent re-assignments of the Nukko Lake Elementary principal for the upcoming school year and expressed concerns regarding the stability of rural schools. Ms. Holland stressed the importance of parents’ rights and responsibilities to have a voice in their children’s education. She referred to information included in the Special Advisor’s Report on School District No. 83. She also stated she was disappointed that parents heard today through the media of tonight’s Long Range Facility Plan agenda items.

Richard Giroday representing the Prince George District Teachers’ Association commented on the hard work done by teachers and sent a message out to all teachers of a job well done. Mr. Giroday commented on the personnel changes within the school district during the past school year and thanked Sharon Cairns, Interim Superintendent of Schools and John McLay, Acting Assistant Superintendent for their hard work since returning to the school district. He extended thanks and gratitude to the trustees, Human Resources and many other staff members within the school district for their work and support. Mr. Giroday expressed concerns that teachers will not have access to schools until August 29th to prepare for the start-up of the new school year. He stated teachers have had access to schools two weeks prior to start-up in previous years.

Gillian Burnett representing the District Parents’ Advisory Council (DPAC) commented on the changing demographics and enrolment throughout the school district. Ms. Burnett referred to the Long Range Facility Plan and the three recommendations before the Board at tonight’s meeting. She stressed the importance of public consultation and offered DPAC’s support to work with the school district on the consultation process for the items on tonight’s agenda. Ms. Burnett reported DPAC will be hosting a parent consultation meeting on the new curriculum for grade 10 to 12 students on September 29th at 7pm at the Van Bien Training Centre. She requested a formal meeting with the Board of Education to discuss the Strategic Plan and the Long Range Facility Plan early in the upcoming school year.

4. SCHOOL DISTRICT NEWS

Trustee Wiebe advised he attended the recent graduation ceremonies at Valemount and McBride Secondary Schools. Mr. Wiebe provided pictures from the ceremonies and congratulated the graduates. He also presented a video of a recent drumming performance at McBride Centennial Elementary School.

Trustee Hooker advised she attended the recent graduation ceremony at Mackenzie Secondary School and extended her congratulations to the graduates. Ms. Hooker also commented and congratulated the students on the number of scholarships and bursaries awarded at the ceremony.

Trustee Warrington advised she attended the recent graduation ceremony at the Centre for Learning Alternatives and extended her congratulations. Ms. Warrington also attended traditional potlatches at Nusdeh Yoh Elementary and Van Bien Elementary Schools and thanked everyone involved in bringing the important cultural experience to students.
5. **MINUTES OF PREVIOUS MEETINGS**

5.1 **Public Meeting**

The minutes of the regular public meeting of May 31, 2016 were adopted as circulated.

5.2 **Record of In Camera Meeting Minutes**

The report on the items discussed and decisions made at the in camera meeting were approved as amended:

June 7, 2016 at 4 p.m. – Special In Camera Meeting:
The meeting was called to order at 4:00 p.m., recessed at 5:02 p.m., reconvened at 6:34 p.m. and adjourned at 6:52 p.m.

6. **PRESENTATIONS**

6.1 **This Year in Aboriginal Education**

Aboriginal Education District Principal Victor Jim and Department Manager Shelly Niemi reviewed the history of the Aboriginal Education Department with the trustees and presented a PowerPoint presentation highlighting the successes of the Aboriginal Education Department during the past school year.

7. **BUSINESS ARISING FROM THE MINUTES**

None.

8. **OLD BUSINESS**

Trustee Cable advised the gallery that the three Long Range Facility Plan recommendations on tonight’s agenda were only for the consideration of proceeding with a consultation process in the upcoming school year.

8.1 **Consideration of a change in catchment for Edgewood Elementary School.**

Trustee Harris reviewed and discussed the information included in the agenda package with the trustees.

MOVED and SECONDED:
That beginning in September 2016, the Board of Education, through its Education Services Committee, consider the reassignment of Edgewood Elementary School from the Duchess Park Secondary School catchment to the Kelly Road Secondary School catchment for the 2017-2018 and subsequent school years.
CARRIED.
8.2 Consideration of the co-location of McBride Centennial Elementary School at McBride Secondary School.

Trustee Wiebe reviewed and discussed the information included in the agenda package with the trustees.

MOVED and SECONDED:
That beginning in September 2016, the Board of Education consider the co-location of McBride Centennial Elementary School at McBride Secondary School for the 2017-2018 and subsequent school year.

The motion was amended as follows:

MOVED and SECONDED:
That beginning in September 2016, the Board of Education begin a consultation process with the community of McBride to consider the co-location of McBride Centennial Elementary School at McBride Secondary School for the 2017-2018 and subsequent school years.

CARRIED.

8.3 Consideration of a change in grade configuration for Morfee Elementary and Mackenzie Secondary School.

Trustee Hooker reviewed and discussed the information included in the agenda package with the trustees.

MOVED and SECONDED:
That beginning in September 2016, the Board of Education engage in a consultation process to consider a change in the grade configuration of Morfee Elementary School to enroll grades Kindergarten to 6 and a change in the configuration of Mackenzie Secondary School to enroll grades 7 to 12 for the 2017-2018 and subsequent school years.

CARRIED.

Trustee Bella requested that all three recommendations be discussed at the September meeting of the Education Services Committee.
9. MANAGEMENT AND FINANCE COMMITTEE

9.1 Committee Report

Trustee Wiebe reported on the Management and Finance Committee meeting held on June 20, 2016. Agenda items included a financial update as of May 31, 2016, exempt staff compensation, the review of trustee travel expenses to June 30, 2016 and other agenda items that appear on tonight’s agenda. Mr. Wiebe confirmed the school district will not be collecting fees for regular or courtesy bus riders during the 2016/17 school year. He advised the Secretary Treasurer will be in contact with the school district’s auditors regarding the possibility of the trustees participating in a risk management learning session.

9.2 Capital Bylaw No. 15/16-CP-SD57-01

Trustee Wiebe reviewed the recommendations and rationale included in the agenda package.

MOVED and SECONDED: That, in accordance with Section 68 (4) of the School Act, all three readings of Capital Bylaw No.15/16-CP-SD57-01 be given at tonight’s meeting.
CARRIED.

MOVED and SECONDED: That Capital Project Bylaw No.15/16-CP-SD57-01 be given first reading.
CARRIED.

MOVED and SECONDED: That Capital Project Bylaw No.15/16-CP-SD57-01 be given second reading.
CARRIED.

MOVED and SECONDED: That Capital Project Bylaw No.15/16-CP-SD57-01 be given third and final reading.
CARRIED.
9.3 Signing Authority – Banking

Trustee Wiebe reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED:
That, effective September 1, 2016, the signing authority for cheques be any two of the following:

- Marilyn Marquis-Forster, Superintendent of Schools
- Allan Reed, Secretary Treasurer
- Darleen Patterson, Director of Finance
- Tom Paterson, Director of Human Resources
- Diane Nygaard, Executive Assistant

CARRIED.

9.4 2016/17 Administrative Savings Plan

Trustee Wiebe drew attention to the information included in the agenda package.

Allan Reed, Secretary Treasurer advised the information in the report is the ongoing administrative savings required for the 2016/17 fiscal year. Mr. Reed responded to questions from the trustees.

10. EDUCATION SERVICES COMMITTEE

10.1 Committee Report

Trustee Warrington reported on the Education Services Committee meeting held on June 13, 2016. Agenda items included an update on the school district’s energy and sustainable conservation efforts and ministry response to the school district’s annual capital plan submission and other items that appear on tonight’s agenda.

Ms. Warrington drew attention to the significant amount of savings realized by the school district from the energy and sustainable conversation work done by the Facility Services Department.

The Chair called a five minute recess at 8:51 p.m.
The meeting reconvened at 8:58 p.m.
10.2 Ministry of Education Bus Route Optimization Pilot Project

Trustee Warrington reviewed the recommendation and rationale included in the agenda package.

Mr. Reed reviewed Appendix A included in the agenda package and responded to questions from the trustees. He confirmed the bus route optimization pilot project will provide the school district with a minimum of 50% of any savings during year one and two of the pilot project. After the initial two years the district will retain all savings resulting from route optimization and policy implementation.

MOVED and SECONDED:
That the Board of Education accept the invitation of the Ministry of Education to participate in the Ministry’s Service Delivery Branch’s Bus Route Optimization Pilot Project in the 2016-2017 school year.
CARRIED.

10.3 Appropriation of Surplus - Radon Screening

Trustee Warrington reviewed and discussed the recommendation and rationale included in the agenda package with the trustees.

Ms. Warrington advised the concerns brought forward in a letter from Mr. Dennis Fudge were reviewed by the Facility Services Department and discussed at the Education Service Committee meeting held on June 13, 2016. She advised the original timeline has been adjusted to have the radon screening kits retrieved from sites in December 2016 to provide an opportunity obtain ample readings.

MOVED and SECONDED:
That the Board of Education approve a $32,000 appropriation of surplus to fund radon screening, beginning in August 2016, in all schools, active closed schools, and the Central Administration Office.
CARRIED.

10.4 Local Capital Reserve - Nusdeh Yoh Parking Lot

Trustee Warrington reviewed the recommendation and rationale included in the agenda package with the trustees.

MOVED and SECONDED:
That the Board of Education approve the allocation of $432,000 from its Local Capital Reserve to proceed with reconstruction of and improvements to the parking lot at Nusdeh Yoh Elementary School.
CARRIED.
11. POLICY AND GOVERNANCE COMMITTEE

11.1 Committee Report

Trustee Harris reported on the Policy and Governance Committee meeting held on June 15, 2016. Mr. Harris advised as a result of the committee’s review of Policy 3541 Student Transportation – Home and School with related Policies 5119 and 6172.2 the committee has requested that the Board provide direction regarding the transportation for students enrolled in a choice program prior to revising policy language. He stated that at an in camera meeting earlier this evening the Board directed the committee to postpone revisions to Policy 3541.

Mr. Harris advised the committee reviewed the feedback received for draft Policy 1170.3 Rights and Responsibilities of Employees following the 60 day consultation period and advised the policy has been referred to staff for further review.

Mr. Harris drew attention to the draft Glossary of Terms included in the agenda package and noted additional definitions will be added. He stated the committee will continue their work to have definitions accessible both within the appropriate policies and in the Glossary of Terms.

11.2 Minor Updates to Policies

Trustee Harris reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED:
That the following policies be re-approved with the definitions re-embedded:
   Policy 1170.1 Rights and Responsibilities of Students
   Policy 6179 Acceptable Use of Networks
CARRIED.

11.3 Policy 1222 School Planning Councils

Trustee Harris reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED:
That Policy 1222 School Planning Councils be rescinded.
CARRIED.
11.4 **Policy 4150.2 Leaves of Absence – PEA**

Trustee Harris reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED:
That Policy 4150.2 Leaves of Absence – PEA be rescinded.
CARRIED.

12. **DISTRICT ADMINISTRATION REPORTS**

12.1 **Superintendent of Schools**

Sharon Cairns, Interim Superintendent of Schools provided clarification on the following items:

Sharon Cairns reported lead testing in consultation with Northern Health has been completed in each of the school district buildings. She advised results of the lead testing is expected to be received in the next few days.

In response to comments made at the regular public board meeting held on May 31, 2016 by a partner group, Ms. Cairns clarified that representatives from the Prince George District Teachers’ Association, CUPE, senior administration and business managers had met to discuss the shortage of Teachers’ Teaching on Call and Education Assistants. She advised the group will meet again on July 8, 2016.

13. **TRUSTEE REPORTS**

13.1 **BC School Trustees’ Association**

Trustee Warrington reported on upcoming events including the Learning Forward Conference planned for December 2016, Provincial Council meeting to be held in October 2016 and the Canadian School Boards Association Annual Development Congress planned for July 2017 to be held in Whistler.

13.2 **District Parent Advisory Council**

Trustee Hooker advised she was unable to attend the District Parent Advisory Council meeting held on June 6, 2016 due to another obligation, no report was available.
13.3 **District Student Advisory Council**

Trustee Warrington reported on the District Student Advisory Council meeting held on June 13, 2016. Ms. Warrington advised the committee will work to include student representatives from Mackenzie, McBride, and Valemount in the upcoming school year.

13.4 **Springboard to Success Scholarship Committee**

Trustee Cable provided an updated on the Springboard to Success Scholarship Program. Mr. Cable advised $17,000 has been awarded to 2016 school district graduates. He reported the 11th Annual Springboard to Success Scholarship Golf Tournament was held on May 28th and raised over $8,000 with 140 school district current and retired employees and trustees participating. The event has raised over $75,000 for the Springboard to Success Endowment since May 2006.

14. **CORRESPONDENCE**

Mr. Cable drew the Board’s attention to the items of correspondence included in the agenda for information, which were:

- Letter dated June 13, 2016 to Hon. Christy Clark regarding an invitation to meet with the Board of Education to address funding challenges.
- Letter dated June 6, 2016 to Mayor Lyn Hall regarding support for the bid for the BC Summer Games in 2020 or 2022.

15. **ADJOURNMENT**

The meeting adjourned at 9:41 p.m.