

Present:

Tony Cable, Chair  
Tim Bennett, Vice-Chair  
Trish Bella, Trustee  
Bob Harris, Trustee  
Brenda Hooker, Trustee  
(Skype/Telephone)  
Sharel Warrington, Trustee  
Bruce Wiebe, Trustee

Marilyn Marquis-Forster, Superintendent of Schools  
Allan Reed, Secretary Treasurer  
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

Additional items under School District News:

- Trustee Bennett
- Trustee Wiebe

The agenda was approved as amended.

3. **PUBLIC INPUT**

Gillian Burnett representing the Nukko Lake Elementary School Parent Advisory Council expressed concern about an ongoing issue of drivers failing to stop for school buses. Ms. Burnett requested that the district explore the possibility of partnering with Diversified Transportation, the RCMP and ICBC to consider an awareness campaign that reaches the entire district. She reminded the Board that information regarding this issue was brought forward previously to the Board in 2013 and 2014.

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Terry Teegee, Carrier Sekani Tribal Council acknowledged receipt of a letter from the Board of Education following his previous presentations to the Board requesting the reinstatement of the Aboriginal Education Board and the right to have a voice in the resources, allocation of funds and development of curriculum for their children. Mr. Teegee stated he looks forward to meeting with the Board and requested the invitation be extended to other members of the previous Aboriginal Education Board.

Richard Giroday, representing the Prince George District Teachers' Association expressed concerns regarding a discussion of the consideration of the co-location of McBride Centennial Elementary and McBride Secondary Schools at a recent Parent Advisory Committee meeting without staff being notified or consulted. Mr. Giroday requested that the Board bring forward a request to the Ministry of Education for adequate funding of resources for the implementation of the new curriculum. He advised teachers have expressed difficulties with having access to schools one week prior to the 2016/17 school year to prepare their classrooms and requested that teachers have access to schools at least two weeks prior to the 2017/18 school year.

Gillian Burnett, representing the District Parent Advisory Council referred to page 5 of the school district's Strategic Plan on Values. *"We will actively engage in open communication with our education community. Transparency will enable us to establish trust and support from our communities and will provide clarity in our processes."* Ms. Burnett asked if the current process for addressing the issues identified in the District Facility Plan embraces this value. She advised parents would like an opportunity to have an advisory role earlier in the process. She noted the parent consultation meeting on the new curriculum for grade 10 to 12 students has been changed to October 19th at 7pm at the Van Bien Training Centre.

#### 4. **SCHOOL DISTRICT NEWS**

##### 4.1 Citizen of the Year

Trustee Bennett extended the Board of Education's congratulations to Cindy Smith, College Heights Secondary Teacher on being named one of the Citizens of the Year by the Prince George Community Foundation.

##### 4.2 BCSTA Joint Fall Meeting for the North West and Northern Interior Branch

Trustee Wiebe reported many trustees attended the meeting with members from the North West and Northern Interior Branch of the British Columbia School Trustees Association on September 23<sup>rd</sup> and 24<sup>th</sup> in Terrace, BC. Mr. Wiebe congratulated Trustee Bennett, Northern Interior Branch Chair on the success of the event.

**5. MINUTES OF PREVIOUS MEETINGS****5.1 Public Meeting**

The minutes of the regular public meeting of June 28, 2016 were adopted as circulated.

**5.2 Record of In Camera Meeting Minutes**

The report on the items discussed and decisions made at the regular in camera meeting of June 14 and 26, 2016, and the special in camera meetings held on July 12 at 4 p.m., July 12 at 6 p.m. and July 13, 2016 was approved.

**6. BUSINESS ARISING FROM THE MINUTES**

None.

**7. MANAGEMENT AND FINANCE COMMITTEE****7.1 2015-2016 Financial Statements**

Darleen Patterson, Director of Finance presented an overview of the 2015-2016 financial statements.

Ms. Patterson and Mr. Reed responded to questions from the trustees.

Corey Naphtali, KPMG partner, presented a PowerPoint presentation which included an overview of the Auditor's responsibilities, 2015-16 Financial Statements and the Independent Auditors Report.

There were a number of questions related to the surplus reported in Note 18 and detailed in a separate report accompanying the financial statements. Mr. Reed advised the committee would be discussing this issue in more detail at an upcoming committee meeting.

**7.2 Committee Report**

Trustee Wiebe reported on the Management and Finance Committee meeting held on September 21, 2016. Agenda items included a presentation on the 2015-2016 Financial Statements and the KPMG Auditors Report which have been presented at tonight's meeting. Other agenda items included the review of the report on the 2015-16 Administrative Savings Plan, Student Transportation Plan for submission to the Ministry of Education, review of the report for submission to the provincial government's Select Standing Committee on Finance and Government Services and trustee travel expenses for 2015-2016.

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**8. EDUCATION PROGRAMS AND PLANNING COMMITTEE****8.1 Committee Report**

Trustee Bennett reported on the Education Programs and Planning Committee meeting held on September 20, 2016. Agenda items included an update from the LGBTQ Advisory Group regarding their ongoing consultation with One Hope Canada and Ness Lake Bible Camp to bring their Statement of Affirmation in alignment with school district Policy 4117 LGBTQ. Other agenda items included an update on the revised and interim reporting order and a review of the committee's yearly plan.

**9. EDUCATION SERVICES COMMITTEE****9.1 Committee Report**

Trustee Warrington reported on the Education Services Committee meeting held on September 12, 2016. In addition to the items being brought forward to the Board at tonight's meeting, the committee reviewed the School Enhancement Fund submission to the Ministry, received updates on the 2016 Summer Projects and lead mitigation, and reviewed purchase orders over \$25,000 to June 30, 2016.

Ms. Warrington advised the committee reviewed and discussed the motion approved by the Board at the meeting held June 28, 2016 that through the Education Services Committee consider the reassignment of Edgewood Elementary School from the Duchess Park Secondary School catchment to the Kelly Road Secondary School catchment for the 2017-2018 and subsequent school years. She advised the committee requested input be gathered from the Parent Advisory Councils of Edgewood Elementary, Duchess Park and Kelly Road Secondary to include questions, concerns and additional information needed. The committee has also requested additional information from senior administration.

Ms. Warrington advised the committee also reviewed and discussed the motion approved by the Board at the meeting held June 28, 2016 to begin a consultation process with the community of McBride to consider the co-location of McBride Centennial Elementary School at McBride Secondary School for the 2017-2018 and subsequent school years. She advised the committee requested input be gathered from the Parent Advisory Councils of McBride Centennial Elementary School and McBride Secondary School. The committee has also requested additional information from senior administration.

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9.2 Referral to the Education Programs and Planning Committee – Morfee Elementary/Mackenzie Secondary Grade Configuration

Ms. Warrington advised the committee has reviewed and discussed the recommendation referred to the committee at the June 28, 2016 Board meeting regarding the grade configuration at Morfee Elementary and Mackenzie Secondary Schools. The committee is recommending this item be referred to the Education Programs and Planning Committee because of the educational programming component of the motion.

**MOVED AND SECONDED**

That the following motion approved at the regular public board meeting of June 28, 2016 be referred to the Education Programs and Planning Committee.

“That beginning in September 2016, the Board of Education engage in a consultation process to consider a change in the grade configuration of Morfee Elementary School to enroll grades Kindergarten to 6 and a change in the configuration of Mackenzie Secondary School to enroll grades 7 to 12 for the 2017-2018 and subsequent school years.”

CARRIED.

9.3 2016-2017 Capital Plan

Ms. Warrington reviewed the rationale and summary of the Capital Plan submission included in the agenda package.

Ms. Warrington explained that the Ministry of Education requires school districts to prepare five-year capital plans annually and that the 2016/17 plan must be submitted by September 30, 2016. She stated this is the first submission to the Ministry to include the Carbon Neutral Capital Program projects and School Enhancement Programs projects in the five year capital plan.

**MOVED and SECONDED**

That the 2016/17 Five-Year Capital Plan Summary be approved.

CARRIED.

**10. POLICY AND GOVERNANCE COMMITTEE**

10.1 Committee Report

Trustee Harris reported on the Policy and Governance Committee meeting held on September 6, 2016. In addition to the items being brought forward to the Board at tonight’s meeting, the committee reviewed Policy 5131.62 No Smoking which requires updating to reflect legislation from the Government of British Columbia regarding electronic cigarettes. He advised the policy has been referred to senior administration for review.

Mr. Harris advised when Draft Policy 1170.3 Rights and Responsibilities of Employees was distributed to partner groups for a 60 day consultation period, the intent was to focus on response to the Ministry's requirements regarding physical restraint and seclusion in school settings, much of the feedback received was directed to the original policy. The committee has referred the feedback that pertains to approved Policy 1170.3 to senior administration and is recommending a separate policy for Physical Restraint and Seclusion in School Settings.

The committee examined the list of policies being reviewed or revised by staff and noted Policy 5131 District Code of Student Conduct has been referred to staff for input and recommendations.

10.2 Draft Policy 1231 Aboriginal Education Board

Trustee Harris reviewed the recommendation and rationale included in the agenda package.

Trustees discussed the recommendation to distribute the draft policy to reference groups for input.

MOVED and SECONDED

That the proposed revisions to Policy 1231 Aboriginal Education Board be approved for distribution to reference groups for input.

The motion was amended as follows:

MOVED and SECONDED

That the proposed revisions to Policy 1231 Aboriginal Education Board be approved.

DEFEATED.

The discussion returned to the original motion, and it was CARRIED.

10.3 Draft Policy 5144 Physical Restraint and Seclusion in School Settings

Trustee Harris reviewed the recommendation and rationale included in the agenda package. Mr. Harris stated feedback that was received during the 60 day consultation period of Draft Policy 1170.3 Rights and Responsibilities of Employees that pertains to physical restraint and seclusion in school settings will be taken into consideration.

MOVED and SECONDED

That the proposed new Policy 5144 Physical Restraint and Seclusion in School Settings be approved for distribution to reference groups for input.

CARRIED.

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11. **DISTRICT ADMINISTRATION REPORTS**

11.1 Superintendent of Schools

Marilyn Marquis-Forster drew attention to the information from the McCreary Centre Society and from the Ministry of Education included in the agenda package.

12. **TRUSTEE REPORTS**

12.1 BC School Trustees' Association

Trustee Warrington reported on upcoming events including the BCSTA Provincial Council October 28 and 29, the Learning Forward December 4<sup>th</sup> to 7<sup>th</sup>, and the Canadian School Boards Association Congress in Whistler July 2017.

12.2 North West and Northern Interior Branches of the British Columbia School Trustees Association Joint Fall Meeting

Trustee Bennett reported on the success of the joint meeting held in Terrace, BC on September 23 and 24, 2016. Mr. Bennett stated the meeting provided an opportunity for networking and professional development with trustees and administration from the North West and Northern Interior Branches. He advised the Annual General Meeting of the Northern Interior Branch will be held in Prince George in January 2017.

13. **NEW BUSINESS**

None.

14. **ADJOURNMENT**

The meeting adjourned at 9:12 p.m.