

Present:

Tim Bennett, Chair  
Trish Bella, Vice-Chair  
Bob Harris, Trustee  
Brenda Hooker, Trustee  
(telephone/Skype)  
Sharel Warrington, Trustee  
Bruce Wiebe, Trustee

Marilyn Marquis-Forster, Superintendent of Schools  
Allan Reed, Secretary Treasurer  
Diane Nygaard, Executive Assistant (Recorder)

Absent:

Tony Cable, Trustee

1. **CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

School District News

4.1 McBride Community Information Meeting (T. Bennett)

4.2 Valemount Elementary and Secondary Schools (S. Warrington)

4.2 Ron Brent Elementary School – Learning Feast (B. Wiebe)

New Business

13.1 Notice of Motion (B. Harris)

The agenda was approved as amended.

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### 3. PUBLIC INPUT

Richard Giroday representing the Prince George District Teachers' Association (PGDTA) advised that at a recent meeting of the British Columbia Teachers' Federation Representative Assembly discussed concerns from around the province regarding the slow implementation of the contract language restored by the Supreme Court of Canada. He noted that School District No. 57 (Prince George) was held up as an example of how things should be done by the BCTF President; Mr. Giroday express his gratitude for the relationship shared between the PGDTA, senior administration and the Board of Education.

Gillian Burnett representing the District Parent Advisory Council (DPAC) drew attention to the recommendations for Blackburn Elementary and Lac des Bois Elementary before the Board this evening for approval and noted that the playgrounds are made available through the generosity of school communities. Ms. Burnett requested that a reference to Policy 5101 Financial Hardship be included on all communications to parent/guardian(s) regarding fees and deposits. She also requested that the school district consider a general code of conduct policy that covers everyone while attending any school or district related activity at any location.

### 4. SCHOOL DISTRICT NEWS

#### 4.1 McBride Community Information Meeting (T. Bennett)

Trustee Bennett reported on the McBride Community Information Session held at McBride Secondary School on May 18<sup>th</sup>. Mr. Bennett advised items discussed included information regarding the school district's budget process, school organization, and curriculum and student learning.

#### 4.2 Robson Valley Schools (S. Warrington)

Trustee Warrington reported that Trustee Bennett and Trustee Wiebe and she participated in grad transition interviews at McBride Secondary School and stated that they appreciated the positive experience with the students.

Ms. Warrington commented on a dance recital held at McBride Elementary School and congratulated the students on their performance.

Ms. Warrington thanked Valemount Elementary and Secondary Schools for the opportunity for herself and Trustee Harris to tour Valemount Elementary and Secondary Schools.

#### 4.3 Ron Brent Elementary School – Learning Feast (B. Wiebe)

Trustee Wiebe reported on the Learning Feast held at Ron Brent Elementary school on May 26<sup>th</sup>. He advised the event was an opportunity to celebrate grade 7 students as they make their transition to high school.

4.4 2017 Graduates

Trustee Bennett extended the Board of Education's congratulations and best wishes to the 2017 graduates from School District No. 57 (Prince George).

5. **MINUTES OF PREVIOUS MEETINGS**

5.1 Public Meeting

The minutes of the regular public meeting of April 25, 2017 were adopted as circulated.

5.2 Record of In Camera Meeting Minutes

The reports on the items discussed and decisions made at the regular in camera meeting of April 24, 2017 and the special in camera meeting of May 10, 2017 were approved.

6. **BUSINESS ARISING FROM THE MINUTES**

6.1 Motion to Record Votes

MOVED and SECONDED

That the votes in the positive, negative and abstentions be recorded on all motions considered at this meeting.

CARRIED

All Trustees that were present voted in favour of the motion.

7. **EDUCATION SERVICES COMMITTEE**

7.1 Committee Report

Trustee Wiebe reported on the Education Services Committee meeting held on May 8, 2017. Agenda items included a report on the project timelines and progress to date of the Kelly Road Secondary Replacement Project, and the review of the report of purchase orders over \$25,000 to March 31, 2017.

Other agenda items discussed appear on this evening's public agenda.

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7.2 Vanier Hall

Trustee Wiebe reviewed the recommendation and rationale to approve the fee structure for Vanier Hall effective July 1, 2017 that was included in the agenda package. Mr. Reed responded to questions from the Trustees.

MOVED and SECONDED

1. That, effective July 1, 2017 the following fee structure for Vanier Hall be approved:

**In Town Users:**

- First Night - \$500
- Each Additional Night - \$400

**Out of Town Users**

- First Night - \$1,000
- Each Additional Night - \$750

2. That the complete fee structure for Vanier Hall be reviewed again during the 2017-2018 fiscal year.

The motion was amended as follows:

MOVED and SECONDED

1. That, effective July 1, 2017 the following fee structure for Vanier Hall be approved:

**In Town Users:**

- First Night - \$500
- Each Additional Consecutive Night - \$400

**Out of Town Users**

- First Night - \$1,000
- Each Additional Consecutive Night - \$750

2. That the complete fee structure for Vanier Hall be reviewed again during the 2017-2018 fiscal year.

CARRIED

All Trustees that were present voted in favour of the motion.

7.3 Elementary Playgrounds

7.3.1 Blackburn Elementary

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the installation of an adventure playground at Blackburn Elementary School, as proposed by the school and its parent advisory council, be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

7.3.2 Lac des Bois Elementary

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the installation of an adventure playground at Ecole Lac des Bois, as proposed by the school and its parent advisory council, be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

7.3.3 Springwood Elementary

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package. Mr. Wiebe reported that the Ministry of Education has approved the capital funding request for the new adventure playground at Springwood Elementary School.

MOVED and SECONDED

That in accordance with Policy 7223 (Playgrounds), the installation of an adventure playground at Springwood Elementary School, be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

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7.4 Catchment and Capacity Review Stakeholder Committee

Trustee Wiebe reviewed and discussed the recommendation and rationale that was included in the agenda package with the Trustees.

MOVED and SECONDED

That a Catchment and Capacity Review Stakeholder Advisory Committee be created to meet annually and report to the Education Services Committee.

Trustees requested clarification on the membership and the role of the proposed advisory committee.

MOVED and SECONDED

That the recommendation be referred to the Education Services Committee for clarification of the questions that have come forward at this meeting and the development of a Terms of Reference that includes a timeline and membership.

CARRIED

Trustees Bennett, Bella, Warrington and Wiebe voted in favour of the motion.

Trustee Hooker was opposed to the motion.

Trustee Harris abstained from the vote.

8. **MANAGEMENT AND FINANCE COMMITTEE**

8.1 Committee Report

Trustee Warrington reported on the Management and Finance Committee meeting held on May 15, 2017. Agenda items included a financial update to April 30, 2017 and the analysis of trustee travel.

Ms. Warrington advised that the committee also received a presentation on the Accumulated Operating Surplus Toolkit of the financial governance and accountability guidance material and procedures for K-12 Public Education that has been provided by a Financial Health Working Group.

Other agenda items discussed appear on this evening's public agenda.

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8.2 Report on the Budget Consultation – Expanded Committee of the Whole

Trustee Warrington reviewed the draft Report of the Expanded Committee of the Whole that was included in the agenda package. Ms. Warrington and Mr. Reed responded to questions from the Trustees.

Trustee Harris drew attention to the new challenge noted by the Expanded Committee of the Whole regarding the recruitment and retention of staff.

MOVED and SECONDED

That the Board of Education receives the Report of the Expanded Committee of the Whole as presented.

CARRIED

All Trustees that were present voted in favour of the motion.

8.3 Annual Budget Bylaw

Trustee Warrington noted that under Section 113 (1) of the *School Act*, the Board was required to adopt, by bylaw, an annual budget on or before June 30 each year for the next fiscal year. She noted that the Act also required a bylaw to be given three distinct readings and that all three readings could be given at one meeting if the trustees present at the meeting agree unanimously to do so.

MOVED and SECONDED

That Annual Budget Bylaw 2017-2018 be given first reading.

CARRIED

MOVED and SECONDED

That Annual Budget Bylaw 2017-2018 be given second reading.

CARRIED

Ms. Warrington reviewed the budget document and the PowerPoint presentation prepared by Darleen Patterson, Director of Finance. She and Mr. Reed responded to questions.

MOVED and SECONDED

That, in accordance with Section 68 (4) of the School Act, all three readings of Annual Budget Bylaw 2017-2018 be given at tonight's meeting.

CARRIED

MOVED and SECONDED

That Annual Budget Bylaw 2017-2018 be given third and final reading.

CARRIED

Trustee Bennett noted that the budget does not require the use of any surplus appropriated for future years and that the school district will be in compliance with the Supreme Court ruling on class size and non-enrolling ratios.

The Chair called a recess at 9:07 p.m.

The meeting reconvened at 9:17 p.m.

**9. EDUCATION PROGRAMS AND PLANNING COMMITTEE**

9.1 Committee Report

Trustee Bella reported on the Education Programs and Planning Committee meeting held on May 16, 2017. Agenda items included receipt of the Yearly Report of Research in School District No. 57 (Prince George) and an update on the curriculum revision schedule as of May 2017.

Other agenda items discussed appear on this evening's public agenda.

9.2 Schedule of Fees and Deposits for 2017-2018

Trustee Bella reviewed the recommendation and rationale that was included in the agenda package and drew attention to the reference to Policy 5101 Financial Hardship included in the schedule of fees and deposits.

MOVED and SECONDED

That, in accordance with section 82(6) of the *School Act* and Ministerial Order 236/07, the Schedule of Fees and Deposits for 2017 - 2018 be approved and published.

CARRIED

All Trustees that were present voted in favour of the motion.

9.3 Strategic Plan 2016-2021

Trustee Bella reviewed the recommendation and rationale included in the agenda package.

Marilyn Marquis-Forster, Superintendent and Cindy Heitman, District Principal Learning Innovations presented a PowerPoint presentation on the operationalization of the Strategic Plan 2016-2021. The Superintendent responded to questions from the Trustees.



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MOVED and SECONDED

That the operationalized School District No. 57 (Prince George) Strategic Plan 2016-2021, Inspiring Learning Anywhere be approved as presented.

CARRIED

All Trustees that were present voted in favour of the motion.

9.4 Draft Framework for Enhancing Student Learning 2017-2021

Trustee Bella reviewed the recommendation and rationale included in the agenda package.

Cindy Heitman, District Principal Learning Innovations presented a PowerPoint presentation on the draft Framework for Enhancing Student Learning 2017-2021. Ms. Heitman stated the report will be published on the school district's website and updated annually. She responded to questions from the Trustees.

MOVED and SECONDED

That the draft Framework for Enhancing Student Learning 2017-2021 be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

10. **POLICY AND GOVERNANCE COMMITTEE**

10.1 Committee Report

Trustee Bella reported on the Policy and Governance Committee meeting held on May 2, 2017. The committee received a report from the Aboriginal Education Department regarding Policy 1230 Aboriginal Education and received information on the Local Education Agreement and the draft Enhancement Agreement. Ms. Bella advised the committee will continue their review of Policy 1230 at their next scheduled meeting.

Other agenda items discussed appear on this evening's public agenda.

10.2 Draft Policy 5144 Physical Restraint and Seclusion in Schools

Trustee Bella reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED

That the proposed new Policy 5144 Physical Restraint and Seclusion in School Settings be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

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10.3 Draft Policy 5131 District Code of Student Conduct

Trustee Bella reviewed the recommendation and rationale that was included in the agenda package.

A correction was noted that the published recommendation should read Draft Policy 5131 District Code of Student Conduct.

MOVED and SECONDED

That the proposed revisions to Policy 5131 District Code of Student Conduct be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

11. **DISTRICT ADMINISTRATION REPORTS**

11.1 Superintendent of Schools

No report.

12. **TRUSTEE REPORTS**

12.1 BC School Trustees' Association

No report.

12.2 District Parent Advisory Council

Trustee Harris reported on the District Parent Advisory Council meeting held on May 8, 2017. Agenda items included reports from CUPE 3742 and the Prince George District Teachers' Association, and a presentation from Assistant Superintendent Nevio Rossi on the new emergency preparedness procedures for September 2017. He noted that concerns were raised regarding the discontinuation of the honour roll and principal's list.

12.3 District Student Advisory Council

Trustee Wiebe reported on the District Student Advisory Council meeting held on May 15 2017. Agenda items included a report of the agenda items discussed at the City of Prince George Select Committee on Student Needs, a presentation from Heather Gloster of the Prince George Public Library and a discussion with Cindy Heitman, District Principal Learning Innovations on the new curriculum structure.

**13. NEW BUSINESS**

**13.1 Notice of Motion**

Trustee Harris provided notice that he will bring a motion to the June 20, 2017 regular public meeting regarding overnight accommodation in schools for students within the school district.

**14. CORRESPONDENCE**

Mr. Bennett drew the Board's attention to the items of correspondence included in the agenda for information, which were:

- Letters of Congratulations dated May 10, 2017:
  - Shirley Bond, MLA, Prince George-Valemount
  - Mike Morris, MLA, Prince George-Mackenzie
  - Gordon Swan, President, British Columbia School Trustees Association
- Letter dated May 11, 2017 to the City of Prince George regarding the Outdoor Ice Oval

Trustee Bennett gave notice that the June 27<sup>th</sup> regular public meeting has been rescheduled to June 20, 2017.

**15. ADJOURNMENT**

The meeting adjourned at 11:00 p.m.