

Present:

Tim Bennett, Chair	Marilyn Marquis-Forster, Superintendent of Schools
Trish Bella, Vice-Chair	Allan Reed, Secretary Treasurer
Tony Cable, Trustee (telephone)	Diane Nygaard, Executive Assistant (Recorder)
Bob Harris, Trustee	
Brenda Hooker, Trustee (telephone/Skype)	
Sharel Warrington, Trustee	
Bruce Wiebe, Trustee	

1. **CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

2. **PRESENTATIONS**

This matter was considered prior to addressing item 6.7 of the agenda.

2.1 Aboriginal Education

The Lheidli T'enneh Male Drum Group provided a traditional drum and vocal performance.

3. **APPROVAL OF AGENDA**

Item 6.1 Presentation – Aboriginal Education performed prior to the approval of the agenda.

Additions to the agenda:

School District News

4.4 École Lac des Bois Elementary – Talent Show (B. Wiebe)

Business Arising from the Minutes

7.3 Catchment and Capacity Review Stakeholder Advisory Committee
(B. Wiebe)

Management and Finance Committee

8.2 Financial Health – Policy Development

The agenda was approved as amended.

4. PUBLIC INPUT

Richard Giroday representing the Prince George District Teachers' Association commented on the challenge before school districts to have enough teachers and classrooms to be in compliance with the recent Supreme Court decision. Mr. Giroday requested that Trustees state to government that they need to provide adequate funding and meet the timelines for the restoration of pre-2002 class size levels.

Karen Wong representing CUPE 3742 provided an overview of the annual work and the working conditions for custodial staff. Ms. Wong advised information regarding the working conditions in school districts around the province is available on the CUPE BC website. She stated many of the CUPE 3742 staffing positions have been secured for the fall which will provide stability for service to the students and a smooth start-up.

Gillian Burnett representing the Prince George District Parents' Association provided an overview of the successes and challenges during the 2016/17 school year.

5. SCHOOL DISTRICT NEWS

5.1 City of Prince George Open House – 290 Voyageur Drive

Trustee Bennett drew attention to the information regarding the open house hosted by the City of Prince George to discuss options for development of the former Highglen Montessori Elementary School site located at 290 Voyageur Drive that was included in the agenda package.

5.2 Special Needs School Bus Driver of the Year

Trustee Bennett extended the Board of Education's congratulations to Amanda Annis an employee of Diversified Transportation Ltd., on being chosen as the 2017 Association of School Transportation Services of British Columbia Special Needs Driver of the Year.

5.3 Sovereign's Medal for Volunteers

Trustee Harris extended the Board of Education's congratulations to Cindy Smith, College Heights Secondary Teacher on being awarded the Sovereign's Medal for Volunteers. He noted the Sovereign's Medal for Volunteers recognizes the exceptional volunteer achievements of Canadians.

5.4 École Lac des Bois Elementary – Talent Show

Trustee Wiebe congratulated École Lac des Bois Elementary on the success of the June 13th Talent Show.

6. **MINUTES OF PREVIOUS MEETINGS**

6.1 Public Meeting

Corrections:

- Item 4.2 Trustee Harris should read Trustee Wiebe
- Item 12.3 a presentation was made by Heather Gloster, Prince George Public Library and a discussion with Cindy Heitman, District Principal Learning Innovations on the new curriculum structure.

The minutes of the regular public meeting of May 30, 2017 were adopted as amended.

6.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the Regular In Camera meeting of May 30, 2017 and Special In Camera Meetings of June 2 and June 13, 2017 were approved.

7. **BUSINESS ARISING FROM THE MINUTES**

7.1 Motion to Record Votes

MOVED and SECONDED

That the votes in the positive, negative and abstentions be recorded on all motions considered at this meeting.

CARRIED

All Trustees voted in favour of the motion.

7.2 Motion

7.2.1 Overnight Accommodation in Schools

Trustee Harris reviewed and discussed the recommendation and rationale included in the agenda with the Trustees. Marilyn Marquis-Forster responded to questions from the Trustees.

MOVED and SECONDED

That the Board of Education direct the Superintendent to work with the Facilities Services Department to ensure a workable solution be found for out of town student team/groups to stay overnight in a school in Prince George, Mackenzie, McBride and Valemount.

CARRIED

Trustees Bennett, Cable, Harris, Hooker, Warrington and Wiebe voted in favour of the motion.

Trustee Bella was opposed to the motion.

7.3 Catchment and Capacity

Trustee Bennett drew attention to item 7.4 of the minutes of the regular public meeting held on May 30, 2017 that was included in the agenda package.

Trustee Wiebe reviewed the recommendation and rationale that was included in the May 30, 2017 agenda package and was provided as a handout.

MOVED and SECONDED

That a Catchment and Capacity Review Stakeholder Advisory Committee be created to meet annually and report to the Education Services Committee.

The Trustees discussed the mandate of the Education Services Committee and the role of advisory committees. Marilyn Marquis-Forster responded to questions from the Trustees.

The motion was amended as follows:

MOVED and SECONDED

That a Catchment and Capacity Review Stakeholder Advisory Committee be established as an Expanded Committee of the Whole to review annually the district's enrollment, operating capacity, projected enrollment of each school and under its terms of reference report to the Board through the Education Services Committee.

DEFEATED

Trustee Warrington voted in favour of the amended motion.

Trustees Cable and Wiebe abstained from the vote.

Trustees Bennett, Bella, Harris and Hooker were opposed to the amended motion.

Trustee Cable excused himself from the meeting at 8:14 p.m.

The discussion returned to the original motion, and it was CARRIED.

Trustees Bennett, Harris, Hooker and Wiebe voted in favour of the motion.

Trustees Bella and Warrington were opposed to the motion.

8. MANAGEMENT AND FINANCE COMMITTEE

8.1 Committee Report

Trustee Warrington reported on the Management and Finance Committee meeting held on June 19, 2017. Agenda items included the analysis of Ministry of Education Funding 2016-2017, discussion regarding a Shared Use Agreement, a financial update to May 31, 2017 and the analysis of Trustee travel.

Ms. Warrington advised the committee also received a presentation on the Audit Committee Toolkit of the financial governance and accountability guidance material and procedures for K-12 Public Education that has been provided by the Ministry of Education Financial Health Working Group.

The other agenda item discussed has been added to this evening's public agenda.

8.2 Financial Health – Policy Development

Trustee Warrington reviewed and discussed the recommendation and rationale that provided as a handout with the Trustees. Allan Reed responded to questions from the Trustees.

MOVED and SECONDED

That the Superintendent direct the Secretary Treasurer to develop policies to address:

1. Accumulated Operating Surplus
2. Audit Committee
3. Budget Monitoring and Reporting

in accordance with the April 2017 recommendations of the provincial Financial Health Working Group

and

That once drafted the policies be reviewed by the Management and Finance Committee before these policies are referred to the Policy and Governance Committee for approval by the Board of Education by June 30, 2018.

CARRIED

All Trustees that were presented voted in favour of the motion.

9. **EDUCATION SERVICES COMMITTEE**

9.1 Committee Report

Trustee Wiebe reported on the Education Services Committee meeting held on June 12, 2017. Agenda items included an update on Energy and Sustainable Conservation January to April 2017, Carbon Neutral Action Report 2016 and an update on the progress to date of the Kelly Road Secondary Replacement Project.

Other agenda items discussed appear on this evening's public agenda.

9.2 Catchment and Capacity Review Stakeholder Advisory Committee – Terms of Reference

Trustee Wiebe reviewed and discussed the recommendation and rationale that was included in the agenda package with the Trustees.

MOVED and SECONDED

THAT the Terms of Reference of the Catchment and Capacity Review Stakeholder Advisory Committee be approved.

Marilyn Marquis-Forster and Allan Reed responded to questions from the Trustees.

The motion was amended as follows:

MOVED and SECONDED

That the Terms of Reference of the Catchment and Capacity Review Stakeholder Advisory Committee be revised to include a minimum of two Trustees in the membership.

DEFEATED

Trustees Harris, Hooker and Warrington voted in favour of the amended motion.

Trustees Bennett, Wiebe and Bella were opposed to the amended motion.

Trustee Warrington moved a further amendment to the main motion. As another Trustee did not second the motion to amend, it was not discussed further.

The discussion returned to the original motion, and it was CARRIED.

Trustees Bennett, Harris, Hooker and Wiebe voted in favour of the motion.

Trustees Bella and Warrington were opposed to the motion.

9.3 2018-2019 Five Year Capital Plan

Trustee Wiebe reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED

That the 2018/19 Five-Year Capital Plan Summary be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

9.4 Asbestos Survey – Funding Request

Trustee Wiebe reviewed the recommendation and rationale that was included in the agenda package. Allan Reed responded to questions from the Trustees.

MOVED and SECONDED

That the Board of Education approve a \$180,000 appropriation of surplus at June 30, 2017 to fund the development of an Asbestos Management Plan in compliance with WorkSafe BC requirements.

CARRIED

All Trustees that were present voted in favour of the motion.

10. **POLICY AND GOVERNANCE COMMITTEE**

10.1 Committee Report

Trustee Bella reported on the Policy and Governance Committee meeting held on June 6, 2017. Agenda items included the review of feedback received on draft Policy 4117 SOGI (Sexual Orientation Gender Identity) and Policy 4112.5 Administrative Appointments. Ms. Bella advised the committee will continue the review of the feedback received on both policies at future meetings.

The other agenda item appears on this evening's public agenda.

10.2 Draft Policy 1230 Aboriginal Education

Trustee Bella reviewed the recommendation and rationale included in the agenda package. Trustees noted a correction in the published recommendation under Rationale No. 1 to read Policy 1231 Aboriginal Education Board.

Marilyn Marquis-Forster stated a correction to draft Policy 1230 Aboriginal Education under Responsibility Centre to read Superintendent of Schools is required.

MOVED and SECONDED

That the proposed revisions to Policy 1230 Aboriginal Education be approved for distribution to reference groups for input as corrected.

CARRIED

All Trustees that were present voted in favour of the motion.

11. **DISTRICT ADMINISTRATION REPORTS**

11.1 Superintendent of Schools

No report.

12. **TRUSTEE REPORTS**

12.1 BC School Trustees' Association

Trustee Warrington reported that the BCSTA 2017-2018 Strategic Plan 2017, Journey Forward has been published and is available to view on the BCSTA website.

12.2 District Parent Advisory Council

Trustee Harris reported on the District Parent Advisory Council meeting held on June 12, 2017. Agenda items included a presentation from Superintendent Marilyn Marquis-Forster and Assistant Superintendents John McLay and Nevio Rossi on the operationalized Strategic Plan; information was provided from the Prince George Principal and Vice Principals Association regarding the discontinuation of the honor roll and principal's list. Other agenda items included a discussion regarding a proposed 2017 Parent Conference, information on a Foodsafe course that will be offered in October 2017 and upcoming DPAC and BCCPAC elections.

12.3 District Student Advisory Council

No report.

12.4 Springboard to Success Scholarship

Trustee Bennett provided an update on the Springboard to Success Scholarship program. Mr. Bennett reported that a total of \$17,000 has been awarded to 2017 graduates. A press release was provided to the media that was in the gallery.

13. **ADJOURNMENT**

The meeting adjourned at 9:26 p.m.

Chairperson

Secretary Treasurer