

Present:

Tim Bennett, Chair  
Trish Perrin, Vice-Chair  
Tony Cable, Trustee  
Bob Harris, Trustee  
Brenda Hooker, Trustee  
(Telephone/Skype)  
Sharel Warrington, Trustee  
Bruce Wiebe, Trustee

Marilyn Marquis-Forster, Superintendent of Schools  
Allan Reed, Secretary Treasurer  
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 7:03 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

School District News (B. Wiebe)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Daryl Beauregard representing the Prince George District Teachers' Association stated that there is a shortage of teachers and teachers' teaching on call. Mr. Beauregard requested that the regular District Principals' meetings be held outside of instructional time. He made recommendations to support the recruitment of new teachers to the school district.

Sarah Holland representing the District Parents' Advisory Council presented a PowerPoint presentation on the preliminary highlights of their parent lunch survey.

4. **SCHOOL DISTRICT NEWS**

Trustee Wiebe stated it was an honour to attend the Remembrance Day assembly held at Malaspina Elementary School.

Trustee Bennett commented on the hard work put in by all schools on their Remembrance Day assemblies and extended congratulations to all student athletes that represent the school district at a local, provincial and national level.

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Trustee Bennett expressed gratitude on behalf of the Board of Education for the recent donation received from Canfor in support of the new applied Design Skills and Technologies curriculum.

## 5. MINUTES OF PREVIOUS MEETINGS

### 5.1 Public Meeting

The minutes of the regular public meeting of October 30, 2017 were adopted as circulated.

### 5.2 Record of In Camera Meeting Minutes

Corrections:

- The Special In Camera meetings published as October 14, 2017 and October 20, 2017 were held on November 14, 2017 and November 20, 2017.

The report on the items discussed and decisions made at the Regular In Camera meeting of October 30, 2017 and Special In Camera Meetings of November 14 and 20, 2017 was approved as amended.

## 6. BUSINESS ARISING FROM THE MINUTES

### 6.1 Record of In Camera Meeting Minutes

Trustee Bennett advised that the governance matter discussed at the Special In Camera meetings held on November 14 and 20, 2017 is related to a letter received from the Ministry of Education requesting feedback from the Board by December 1<sup>st</sup> regarding the District of Mackenzie's application to establish three trustee electoral areas in the Prince George School District.

Mr. Bennett reported that the Board of Education unanimously passed the following motion at the Special In Camera meeting held on November 20, 2017:

*That the Board of Education supports the continuation of the At Large system for the election of Trustees for the Board of Education of School District No. 57 (Prince George).*

Trustee Bennett stated that the Board of Education has submitted its response to the Ministry and that the decision on how Trustees for School District No. 57 will be elected will be made by the Ministry of Education.

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**7. EDUCATION SERVICES COMMITTEE****7.1 City of Prince George Heritage Register – Quinson Elementary**

Trustee Wiebe reviewed the recommendation and background to support the addition of Quinson Elementary School to the City of Prince George Heritage Register that was included in the agenda package.

Katy Fabris, City of Prince George Planner and Trelle Morrow, Heritage Commission Member presented a PowerPoint presentation providing an overview on the history of the Heritage Commission and Quinson Elementary School. The presentation also provided information on what the heritage register is, how properties are added, how the registry affects future development of the heritage property and the benefits of the registry.

Ms. Fabris and Mr. Morrow responded to questions from the Trustees.

MOVED and SECONDED

That the Board of Education support the addition of Quinson Elementary School to the City of Prince George Heritage Register.

CARRIED

All Trustees voted in favour of the motion.

**7.2 Committee Report**

Trustee Wiebe reported on the Education Services Committee meeting held on November 6, 2017. Agenda items included updates on enrolment as of September 30, 2017, Energy and Sustainable Conservation May to August 2017 and the progress on the Kelly Road Secondary Replacement Project. Mr. Wiebe advised that the committee also received reports on the progress of the Ad Hoc Committee for the Long Range Facility Plan and reviewed purchase orders over \$25,000 to September 30, 2017.

Other agenda items included a presentation on the City of Prince George Heritage Register and Quinson Elementary that was presented at this evening's meeting.

**8. MANAGEMENT AND FINANCE COMMITTEE****8.1 Committee Report**

Trustee Warrington reported on the Management and Finance Committee meeting held on November 20, 2017.

Ms. Warrington advised that the committee completed their review of draft Policy 3433.2 Accumulated Operating Surplus and draft Policy 3434 Audit Committee. She stated that the draft policies have been referred to the

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Policy and Governance Committee for approved by the Board by June 30, 2018. The analysis of Trustee travel expenses was also reviewed.

Other agenda items appear on this evening's public agenda.

8.2 2018-2019 Budget Consultation – Expanded Committee of the Whole

8.2.1 Terms of Reference

Trustee Warrington reviewed the recommendation and rationale that was include in the agenda package.

8.2.2 Suggested Agenda and Meeting Dates

Trustee Warrington reviewed the proposed timelines and agendas for the 2018-2019 Budget Consultation for the Expanded Committee of the Whole that was included in the agenda package.

The Trustees requested that the committee report to the Board include feedback on the budget consultation process and recommendations for future years.

MOVED and SECONDED

That the Terms of Reference of the Budget Consultation Expanded Committee of the Whole, and suggested meeting timelines and proposed agendas, be confirmed for the 2018-2019 Annual Budget process.

CARRIED

All Trustees voted in favour of the motion.

9. **EDUCATION PROGRAMS AND PLANNING COMMITTEE**

9.1 Committee Report

Trustee Cable reported on the Education Programs and Planning Committee meeting held on November 21, 2017. Agenda items included a presentation providing updates on the Numeracy, Aboriginal Education, Comprehensive Academic Intervention Strategy (CAIS), After School Academic Proficiency Program (ASAP), and a review of the yearly plan.

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10. **POLICY AND GOVERNANCE COMMITTEE**

10.1 Committee Report

Trustee Perrin reported on the Policy and Governance Committee meeting held on November 14, 2017. Agenda items included the review of draft policies for Ordinarily Resident, Student Withdrawal and Student Work Experience. Ms. Perrin advised that the committee will continue its review of the draft policies at the February 6<sup>th</sup> Policy and Governance Committee meeting.

Other agenda items appear on this evening's public agenda.

10.2 Draft Policy 3513.5 Energy and Sustainable Conservation

Trustee Perrin reviewed the recommendation and rationale included in the agenda package

MOVED and SECONDED

That the proposed new Policy 3513.5 Energy and Sustainable Conservation be approved for distribution to reference groups for input.

CARRIED

All Trustees that were present voted in favour of the motion.

10.3 Draft Policy 1230 Aboriginal Education

Trustee Perrin reviewed the recommendation and rationale included in the agenda package

MOVED and SECONDED

That the proposed revisions to Policy 1230 Aboriginal Education be approved.

CARRIED

All Trustees that were present voted in favour of the motion.

11. **DISTRICT ADMINISTRATION REPORTS**

11.1 Superintendent of Schools

The Superintendent reviewed her response to issues raised by a School District No. 57 (Prince George) Music Teacher during the public input portion of the October 30, 2017 regular public meeting that was included in the agenda package.

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The Superintendent provided an update on the motion approved at the regular public meeting held June 20, 2017 that directed the Superintendent to work with the Facilities Services Department to ensure a workable solution be found for out of town student team/groups to stay overnight in a school in Prince George, Mackenzie, McBride and Valemount. Ms. Marquis-Forster reported that the next steps will be discussed with Secondary Principals on December 7<sup>th</sup>. She noted that more discussion will be required with staff and that funding is currently available in school budgets to offset the cost of the overnight accommodation for students.

Ms. Marquis-Forster stated that she has received a report from Mackenzie Secondary School stating that the students have transitioned successfully into the new Middle Years Program.

The Superintendent provided a report on the meetings held by the Ad Hoc Committee for the Long Range Facility Plan that was established by the Board of Education in May 2017. Ms. Marquis-Forster advised that the committee is reviewing each of the recommendations of the 2014/15 to 2023/24 Long Range Facilities Plan received by the Board in May 2015 to determine if there are any recommendations to be brought forward to the Education Services Committee.

## 12. TRUSTEE REPORTS

### 12.1 BC School Trustees' Association

Trustee Warrington provided an overview of the 2017 BCSTA Trustee Academy held on November 23 to 25, 2017 in Richmond, BC.

### 12.2 District Parent Advisory Council

Trustee Harris reported on the District Parent Advisory Council meeting held on November 6, 2018. Agenda items included a lunch hour survey and next steps, and concerns were heard regarding the recruitment and retention of teaching staff, the availability of teachers' teaching on call and CUPE casual staff.

### 12.3 District Student Advisory Council

Trustee Wiebe reported on the District Student Advisory Council meeting held on November 6, 2017. Agenda items included report and discussion on standing committees and a presentation from Chris Molcak, District Principal Information Technology Skills, Trades and Careers regarding the opportunities available for students through Distance Education and the Centre for Learning Alternatives.

13. **NEW BUSINESS**

None.

14. **ADJOURNMENT**

The meeting adjourned at 8:47 p.m.

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Chairperson

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Secretary Treasurer