

Present:

Tim Bennett, Chair	Marilyn Marquis-Forster, Superintendent of Schools
Trish Perrin, Vice-Chair	Allan Reed, Secretary Treasurer
Tony Cable, Trustee (Telephone)	Diane Nygaard, Executive Assistant (Recorder)
Bob Harris, Trustee	
Brenda Hooker, Trustee (Telephone)	
Sharel Warrington, Trustee	
Bruce Wiebe, Trustee	

1. **CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

School District News:

- Central Interior Regional Skills Competition (B. Harris)
- Duchess Park Grad Transitions (B. Wiebe)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Joanne Hapke representing the Prince George District Teachers' Association commented on the positive and negative feedback received from members related to the recent Ministry of Education Regular K-12 Enrolment Audit at Kelly Road Secondary School and the Centre for Learning Alternatives, and the Special Education Enrolment Audit.

Gillian Burnett representing the District Parents' Advisory Council provided a final report of their parent lunch survey. Ms. Burnett stated that a copy of the report will be posted on the District Parent Advisory website. She encouraged parents to participate in the school district's lunch survey that is being conducted through elementary schools. Ms. Burnett advised that the White Hatter presentation on internet safety is scheduled for February 13<sup>th</sup> at Prince George Secondary School.

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#### 4. **SCHOOL DISTRICT NEWS**

##### 4.1 City of Prince George, February 8<sup>th</sup> Public Meeting for 290 Voyageur Drive

Trustee Bennett drew attention to the information regarding the February 8<sup>th</sup> City of Prince George Public Meeting regarding the former Highglen Elementary School property that was included in the agenda package.

##### 4.2 Aboriginal Education

###### 4.2.1 Indigenous Elders and Knowledge Holders Advisory Council

Trustee Perrin reported that an invitation was extended to the Board of Education and Senior Administration to attend the January 23<sup>rd</sup> Indigenous Elders and Knowledge Holders Advisory Council meeting. Ms. Perrin advised those that attended the meeting were provided with an opportunity to learn the teachings around the traditional drum and participate in building their own personal hand drum and thanked the Advisory Council for the opportunity.

###### 4.2.2 Northern Aboriginal Education Symposium

Trustee Bennett congratulated the Aboriginal Education Department on the success of the Northern Aboriginal Education Symposium that was held on January 29<sup>th</sup> at the Civic Centre.

##### 4.3 Minister of Education's Visit to Springwood Elementary School

Trustee Perrin reported that Minister Fleming toured Springwood Elementary School during a January 19<sup>th</sup> visit to Prince George.

##### 4.4 Central Interior Regional Skills Competition

Trustee Harris reported on the College of New Caledonia Regional Skills competition and Trades Day held on January 17, 2018. Mr. Harris advised the competition is an annual event that welcomes competitors from elementary and high schools, and CNC campuses in the region to participate in different skill competitions. He stated that the gold winners will go on to compete in a Provincial competition in Abbotsford for an opportunity to advance to a National competition in Edmonton.

##### 4.5 Grad Transitions at Duchess Park Secondary School

Trustee Wiebe reported that he participated in grad transition interviews at Duchess Park Secondary School and stated that he appreciated the positive experience with students.

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5. **MINUTES OF PREVIOUS MEETINGS**

5.1 Public Meeting

The minutes of the regular public meeting of November 28, 2017 were adopted as circulated.

5.2 Inaugural Meeting

The minutes of the inaugural public meeting of December 5, 2017 were adopted as circulated.

5.3 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the Regular In Camera meeting of November 28, 2017 and Special In Camera Meetings of December 5, 2017 and January 9, 2018 was approved.

6. **PRESENTATION**

Chris Molcak, District Principal, and School District Coordinators Erin Thomas, Doug Borden, Bruce Northrop provided a PowerPoint presentation on the various programs offered by the Information Technology, Skills, Trades and Careers Department and responded to questions from the Trustees.

7. **BUSINESS ARISING FROM THE MINUTES**

7.1 Trustee Committee and Liaison Appointments

Trustee Bennett drew attention to the Trustee Committee and Liaison Appointments effective January 2018 included in the agenda package.

Mr. Bennett stated that due to a conflict of interest he is not able to serve as Liaison Trustee to Polaris Elementary School. He reported that Trustee Wiebe will serve as Liaison Trustee to Polaris Elementary School to December 1, 2018.

MOVED and SECONDED

That the Trustee Committee and Liaison Appointments – January 2018 be approved as amended.

CARRIED

All Trustees voted in favour of the motion.

Trustee Warrington requested that the election of an alternate representative for BCSTA Provincial Councillor and BCPSEA be considered at the Board's next and subsequent Inaugural meetings.

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**8. POLICY AND GOVERNANCE COMMITTEE**

**8.1 Committee Report**

Trustee Perrin drew attention to the January 2018 Policy and Governance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on January 3, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

**8.2 Draft Policy 4117 SOGI (Sexual Orientation Gender Identity)**

Trustee Perrin reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED

That the proposed revisions to Policy 4117 SOGI (Sexual Orientation Gender Identity) be approved.

CARRIED

All Trustees voted in favour of the motion.

**8.3 Draft Policy – Financial Health Working Group**

Trustee Perrin reviewed the recommendation and background included in the agenda package

The Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

That the proposed new

- Draft Policy 3170 Budget Development, Monitoring and Reporting,
- Draft Policy 3433.2 Accumulated Operating Surplus and
- Draft Policy 3434 Audit Committee

be approved for distribution to reference groups for input.

CARRIED

All Trustees voted in favour of the motion.

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8.4 Draft Policy 3541 Student Transportation – Home and School

Trustee Perrin reviewed the recommendation and rationale included in the agenda package

MOVED and SECONDED

That the proposed revisions to Policy 3541 Student Transportation – Home and School be approved for distribution to reference groups for input.

CARRIED

All Trustees voted in favour of the motion.

9. **MANAGEMENT AND FINANCE COMMITTEE**

9.1 Committee Report

Trustee Warrington reviewed and discussed the January 2018 Management and Finance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee meeting held on January 15, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

9.2 2017-2018 Amended Annual Budget

MOVED and SECONDED

That, in accordance with Section 68 (4) of the *School Act*, all three readings of Amended Annual Budget Bylaw 2017-2018 be given at this meeting.

CARRIED

All Trustees voted in favour of the motion.

MOVED and SECONDED

That Amended Annual Budget Bylaw 2017-2018 be given first reading.

CARRIED

All Trustees voted in favour of the motion.

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MOVED and SECONDED

That Amended Annual Budget Bylaw 2017-2018 be given second reading.  
CARRIED

All Trustees voted in favour of the motion.

The Secretary Treasurer reviewed the budget document and the related PowerPoint presentation with the assistance of the Director of Finance. A copy of the PowerPoint presentation was provided to the gallery. Mr. Reed and Ms. Patterson responded to questions from the Trustees.

MOVED and SECONDED

That Amended Annual Budget Bylaw 2017-2018 be given third and final reading.  
CARRIED

All Trustees voted in favour of the motion.

## 10. EDUCATION SERVICES COMMITTEE

### 10.1 Committee Report

Trustee Wiebe drew attention to the January 2018 Education Services Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Services Committee meeting held on January 8, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

### 10.2 September 2018 Enrolment Restrictions

The Trustees requested that the three recommendations related to the 2018-19 school year be presented separately from the recommendation related to the 2019-2020 and subsequent years.

Trustee Wiebe reviewed the recommendation and rationale related to the 2018-2019 school year that was included in the agenda package.

The Superintendent responded to questions from the Trustees.

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MOVED and SECONDED

That, effective for the 2018-2019 school year, enrolment at the following schools be restricted to catchment area students only:

- a) Malaspina Elementary
- b) Southridge Elementary
- c) College Heights Secondary
- d) Heritage Elementary
- e) Glenview Elementary
- f) Hart Highlands Elementary
- g) Springwood Elementary
- h) Edgewood Elementary
- i) Duchess Park Secondary, Regular Program only, and

That, effective for the 2018-2019 school year, Kindergarten enrolment at the following schools be restricted:

- a) College Heights Elementary – French Immersion program, no more than 40 students
- b) Spruceland Traditional Elementary, no more than 40 students
- c) Polaris Montessori Elementary – no more than 40 students
- d) École Lac des Bois – no more than 60 students, and

That for the 2018-2019 school year, both McBride Centennial and McBride Secondary Schools operate in their current configuration.

CARRIED

All Trustees voted in favour of the motion.

Trustee Wiebe reviewed the recommendation and the rationale related to the 2019-2020 and subsequent school years that was included in the agenda package.

Trustee Warrington suggested that further review by the Education Services Committee is required prior to the Superintendent being directed to develop a plan for consultation with students, families, school staffs, and the wider community, and the Education Programs and Planning and Education Services Committee related to education programs and the catchment and capacity of schools for the 2019-2020 and subsequent school years.

The Superintendent responded to questions from the Trustees.

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MOVED and SECONDED

That recommendation No. 4 be referred to the Education Services Committee for further debate.

CARRIED

Trustees Cable, Harris, Perrin and Warrington voted in favour of the motion.

Trustees Bennett, Hooker and Wiebe were opposed to the motion.

## 11. EDUCATION PROGRAMS AND PLANNING COMMITTEE

### 11.1 Committee Report

Trustee Cable drew attention to the January 2018 Education Programs and Planning Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Programs and Planning Committee meeting held on January 16, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

Trustee Hooker excused herself from the meeting at 9:35 p.m.

The Superintendent responded to questions from the Trustees.

Trustee Perrin requested that the school district acknowledges Oliver as a Certified Therapy Dog within School District No. 57 (Prince George) by purchasing a SD57 crest for the vest that the therapy dog wears while working at the school.

## 12. DISTRICT ADMINISTRATION REPORTS

### 12.1 Superintendent of Schools

The Superintendent drew attention to her response to the report delivered by Sarah Holland of the Prince George District Parent Advisory Council at the November 28, 2017 regular public meeting regarding their fall 2017 Lunch Survey that was included in the agenda package.



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**13. TRUSTEE REPORTS****13.1 BC School Trustees' Association**

Trustee Warrington provided an overview of the agenda of the 2018 BCSTA Provincial Council meeting that will be held in Vancouver on February 16 and 17, 2018 in Vancouver, BC.

**13.1.1 Northern Interior Branch Annual General Meeting**

Trustee Bennett reported on the BCSTA Northern Interior Branch Annual General Meeting that was held in Prince George on January 19 and 20, 2018. Mr. Bennett advised that the AGM included greetings from the Hon. Rob Fleming, Minister of Education and a MLA Forum on the evening of January 19<sup>th</sup> and a business meeting on January 20<sup>th</sup>.

**13.2 District Parent Advisory Council**

Trustee Warrington reported on the District Parent Advisory Council meeting held on January 8, 2018. Agenda items included the review and a discussion of the lunch hour survey results and the next steps, partner group presentations, election for vacant positions and succession planning.

**13.3 District Student Advisory Council**

Trustee Warrington reported on the District Student Advisory Council meeting held on January 15, 2018. Agenda items included a presentation on Healthy Youth and Healthy Schools by Dr. Sandra Allison, Northern Health Chief Medical Health Officer.

**14. NEW BUSINESS**

None.

**15. CORRESPONDENCE**

Mr. Bennett drew the Board's attention to the item of correspondence included in the agenda for information, which was:

- Letter from the City of Prince George dated January 9, 2018 regarding the Prince George Heritage Register and Quinson Elementary School.

**16. ADJOURNMENT**

The meeting adjourned at 10:04 p.m.