

Present:

Tim Bennett, Chair  
Trish Perrin, Vice-Chair  
Tony Cable, Trustee  
Bob Harris, Trustee  
Brenda Hooker, Trustee  
(Telephone/Skype)  
Sharel Warrington, Trustee  
Bruce Wiebe, Trustee

Marilyn Marquis-Forster, Superintendent of Schools  
Allan Reed, Secretary Treasurer  
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

School District News:

- College Heights Elementary School – Science Fair (B. Wiebe)
- Heather Park Elementary School – Science Fair (T. Cable)
- Prince George Chamber of Commerce – Top 40 Under 40 (T. Perrin)
- 25 Years of Service (T. Bennett)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Joanne Hapke representing the Prince George District Teachers' Association expressed safety concerns related to the record-breaking snow fall on February 8<sup>th</sup>. Ms. Hapke urged Trustees to change the school district's Winter Weather policy to allow the Superintendent to close schools during extreme weather conditions.

Gillian Burnett representing the District Parents' Advisory Council encouraged staff and Parent Advisory Councils to continue to monitor lunch times to ensure students have enough time to eat and play. Ms. Burnett commented on the success of the February 13<sup>th</sup> White Hatter presentation regarding internet safety. She advised that parents will be collecting data regarding traffic concerns around schools and requested a collaborative conversation with the school district regarding this matter.

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#### 4. **SCHOOL DISTRICT NEWS**

##### 4.1 Prince George Retired Teachers' Association – Jeanne Clark Local History Awards

Trustee Bennett congratulated the Prince George Retired Teachers' Association Education Heritage Committee on receiving a 2018 Jeanne Clarke Memorial Local History Publication Award. Mr. Bennett drew attention to the article from the Prince George Citizen that was included in the agenda package.

##### 4.2 College Heights Elementary School – Science Fair

Trustee Wiebe reported that he and Trustee Bennett participated as judges for the College Heights Elementary School Science Fair and stated that the Trustees appreciated the positive experience with students.

##### 4.3 Heather Park Elementary School – Science Fair

Trustee Cable reported that he and Trustees Harris and Warrington participated as judges for the Heather Park Elementary School Science Fair and stated that the Trustees appreciated the positive experience with students.

##### 4.4 Prince George Chamber of Commerce – Top 40 Under 40

Trustee Perrin congratulated each of Trustee Tim Bennett, District Administrator Shelly Niemi and Teacher Jennifer Pighin on being named as one of the 2018/19 Prince George Chamber of Commerce Top 40 Under 40.

##### 4.5 25 Years of Service

Trustee Bennett offered congratulations to school district staff that celebrated 25 years of service at the event held on February 22, 2018.

#### 5. **MINUTES OF PREVIOUS MEETINGS**

##### 5.1 Public Meeting

The minutes of the regular public meeting of January 30, 2018 were adopted as circulated.

##### 5.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the Regular In Camera meeting of January 30, 2018 and Special In Camera Meetings of February 13, 2018 was approved.

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6. **EDUCATION PROGRAMS AND PLANNING COMMITTEE**

6.1 Committee Report

Trustee Cable drew attention to the February 2018 Education Programs and Planning Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Programs and Planning Committee meeting held on February 20, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

The Superintendent responded to questions from the Trustees.

6.2 Proposed Board Authorized Courses

6.2.1 Outdoor Recreation 10

Trustee Cable reviewed the recommendation and rationale that was included in the agenda package.

He invited Rennae Pillipow, Teacher at Kelly Road Secondary School, to review the proposed course and the intended learning outcomes. Ms. Pillipow responded to questions from the Trustees.

MOVED and SECONDED

That Outdoor Recreation 10 be approved as a Board authorized course.

CARRIED

All Trustees voted in favour of the motion.

6.2.2 Athletic Coaching 12

Trustee Cable reviewed the recommendation and rationale that was included in the agenda package. He invited Jonathan Lawrence, Teacher at DP Todd Secondary School, to review the proposed course and the intended learning outcomes. Mr. Lawrence responded to questions from the Trustees.

MOVED and SECONDED

That Athletic Coaching 12 be approved as a Board authorized course.

CARRIED

All Trustees voted in favour of the motion.

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6.2.3 RCMP Youth Academy 12

Trustee Cable reviewed the recommendation and rationale that was included in the agenda package.

He invited Chris Molcak, District Principal, School District Coordinators Erin Thomas, Bruce Northrop and Constable Hurley to review the proposed course and the intended learning outcomes. They responded to questions from the Trustees.

MOVED and SECONDED

That RCMP Youth Academy 12 be approved as a Board authorized course.

CARRIED

All Trustees voted in favour of the motion.

**7. POLICY AND GOVERNANCE COMMITTEE**

7.1 Committee Report

Trustee Perrin drew attention to the February 2018 Policy and Governance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on February 6, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

7.2 Draft Policies – Ministry of Education Compliance

Trustee Perrin reviewed the recommendations and rationales included in the agenda package.

The Superintendent responded to questions from the Trustees.

MOVED and SECONDED

That the proposed new Draft Policy 5111.5 Ordinarily Resident, Draft Policy 5119.7 Student Withdrawal and revised Draft Policy 6176 In-District Student Work Experience be approved for distribution to reference groups for input.

CARRIED

All Trustees voted in favour of the motion.

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7.3 Draft Policy 3513/5 Energy and Sustainable Conservation

Trustee Perrin reviewed the recommendation and rationale included in the agenda package

MOVED and SECONDED

That the proposed new Policy 3513.5 Energy and Sustainable Conservation be approved.

CARRIED

All Trustees voted in favour of the motion.

8. **MANAGEMENT AND FINANCE COMMITTEE**

8.1 Committee Report

Trustee Warrington reviewed and discussed the February 2018 Management and Finance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee meeting held on February 19, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

8.2 2018-2019 Budget Assumptions

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda.

MOVED and SECONDED

That in accordance with Policy 1160, Role of the Board, Regulation 8.2 the following assumptions be approved to guide the development of the 2018-2019 Annual Budget:

1. A balanced annual budget will be presented for approval by the Board of Education.
2. Schools will be allocated funding, and be expected to develop their 2018-2019 organization on the same basis as the prior year.
3. Departments will be expected to develop their 2018-2019 budgets on the same basis as the prior year.
4. Cost pressures, primarily from inflation and statutory requirements will be addressed for employee benefits, student transportation and utilities.
5. Salaries and wages will be budgeted based on known general wage increases and expected school district average salaries and wages.

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6. In accordance with the scope outlined in the Terms of Reference for the Expanded Committee of the Whole, that Committee will consider:
- The 2016-2021 Strategic Plan goals of Learning, Engagement, Opportunity and Sustainability
  - In the event that operating revenues exceed operating expenditures after compilation of a draft annual operating budget, the committee will provide input to the Board of Education as to options to be considered for additional expenditures in support of student learning.
  - In the event that operating expenditures exceed operating revenues after the compilation of a draft annual operating budget, the committee will provide input to the Board of Education as to options to be considered for additional revenue or reduced/decreased expenditures.
7. Salary, employee benefits, and defined overhead expenses incurred related to the actual cost of the language restored to the Collective Agreement with the Prince George District Teachers' Association will be fully funded by the Ministry of Education through the Classroom Enhancement Fund.

CARRIED

All Trustees voted in favour of the motion.

8.3 Appointment of Election Officials for 2018 School Trustee Election

Trustee Warrington reviewed the recommendation and rationale included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

THAT pursuant to Section 41(1) and (2) of the *Local Government Act* Ms. Karla Jensen be appointed Chief Election Officer for conducting the 2018 general local elections with power to appoint other election officials as required for the administration and conduct of the 2018 general local elections;

AND THAT Ms. Dayna Hegel be appointed Deputy Chief Election Officer for the 2018 general local elections.

CARRIED

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#### 8.4 Trustee Remuneration and Expenses

Trustee Warrington reviewed the recommendation and background included in the agenda package.

MOVED and SECONDED

THAT, in accordance with Policy 8230 Trustee Remuneration and Expenses, Regulation 2, Policy 8230, Regulation 1, be revised, effective July 1, 2018, to reflect the annual remuneration for trustees as follows:

1.1 Chairperson - \$18,544

1.2 Vice- Chairperson - \$17, 044

1.3 Trustees \$15,544

CARRIED

The Secretary Treasurer responded to questions from the Trustees.

Trustee Bennett, Cable, Harris, Perrin, Warrington and Wiebe voted in favour of the motion.

Trustee Hooker was opposed to the motion.

### 9. **EDUCATION SERVICES COMMITTEE**

#### 9.1 Committee Report

Trustee Wiebe drew attention to the February 2018 Education Services Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Services Committee meeting held on February 5, 2018 be received.

CARRIED

All Trustees voted in favour of the motion.

Trustee Cable excused himself from the meeting at 9:20 p.m.

Trustee Cable returned to the meeting at 9:23 p.m.

#### 9.2 Catchment, Capacity and Programs – September 2019 and Subsequent School Years

Trustee Wiebe reviewed the recommendation and rationale included in the agenda package.

The Superintendent responded to questions from the Trustees.

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MOVED and SECONDED

That the Superintendent of Schools be directed to review the recommendations of the Catchment and Capacity Stakeholder Review Advisory Committee and the Ad Hoc Committee for the Long Range Facility Plan, and develop a plan for consultation with students, families, school staffs, and the wider community, for feedback to be brought forward to the Education Programs and Planning Committee related to education programs and the Education Services Committee related to the catchment and capacity of schools for the 2019-2020 and subsequent school years.

CARRIED

All Trustees voted in favour of the motion.

10. **NEW BUSINESS**

Trustee Wiebe reviewed the recommendation and background that was included in the agenda package.

MOVED and SECONDED

THAT Policy 8230 Trustee Remuneration and Expenses, Regulation 1, be revised, effective January 1, 2019, to reflect the annual remuneration for trustees as follows:

- 1.1 Chairperson - \$21,200
- 1.2 Vice- Chairperson - \$19,700
- 1.3 Trustees \$18,200

The Secretary Treasurer responded to questions from the Trustees.

The Trustees requested that the revised Trustee remuneration effective January 1, 2019 be calculated based on the Trustee Remuneration effective July 1, 2018.

The Secretary Treasurer stated the Trustee remuneration will be re-calculated as discussed and will be brought back to the Board through the Management and Finance Committee.

MOVED and SECONDED

To refer this item to a future regular public Board meeting through the Management and Finance Committee.

CARRIED

Trustee Bennett, Cable, Harris, Perrin, Warrington and Wiebe voted in favour of the motion.

Trustee Hooker was opposed to the motion.



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**11. DISTRICT ADMINISTRATION REPORTS****11.1 Superintendent of Schools**

No report.

**12. TRUSTEE REPORTS****12.1 BC School Trustees' Association**

Trustee Warrington stated that the Trustees have been provide with copies of the slides from the Ministry of Education's presentation at the Provincial Council meeting on February 16<sup>th</sup> outlining the challenges of the current funding model, background on the review of scope and the emerging themes. Ms. Warrington advised that Trustees have also been provided with an electronic copy of her report on the BCSTA Provincial Council Issues Forum held on February 24<sup>th</sup> in Vancouver.

**12.2 District Parent Advisory Council**

Trustee Warrington reported on the District Parent Advisory Council meeting held on February 5, 2018. Agenda items included the a presentation from Vantage Vision and Reading on the importance of early screening to detect early learning problems or disabilities based on Neuroplasticity, presentation from partner groups, election for the position of Director and a call for individuals interested in running for executive positions.

**12.3 District Student Advisory Council**

Trustee Wiebe reported on the District Student Advisory Council meeting held on February 5, 2018. Agenda items included a presentation from Ms. Trabant, Sexual Orientation Gender Identity (SOGI) Resource Teacher providing an overview of the school district's SOGI policy and awareness activities within schools. Trustee Perrin suggested that Trustees be invited to attend a future District Student Advisory Council meeting to provide an overview of the Role of the Board and respond to questions from the District Student Advisory Council.

**12.4 Aboriginal Education Advisory Committee**

Trustee Perrin reported on the Aboriginal Education Committee meeting held on February 13, 2018. Agenda items included the a review of the committee's Terms of Reference, Standing Committee of the Board and Policy 1230 Aboriginal Education.

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13. **ADJOURNMENT**

The meeting adjourned at 10:14 p.m.

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Chairperson

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Secretary Treasurer