

Present:

Tim Bennett, Chair
Tony Cable, Trustee
Bob Harris, Trustee
Sharel Warrington, Trustee
Bruce Wiebe, Trustee

Marilyn Marquis-Forster, Superintendent of Schools
Allan Reed, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

Absent:

Trish Perrin, Vice Chair
Brenda Hooker, Trustee

1. **CALL TO ORDER**

The meeting was called to order at 7:04 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

School District News:

- Stream of Dreams – Malaspina Elementary School (B. Wiebe)
- RCMP Youth Academy (B. Harris)

New Business:

- Catchment, Capacity, and Programs – September 2019 and Subsequent School Years – Consultation Plan – Mackenzie and McBride (Education Services Committee)
- Proposed Amendments to Policy 1160 Role of the Board and Policy 2111 Role of the Superintendent (B. Harris)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Trudy Klassen representing the Salmon Valley Community Association advised the Board that the association has expressed an interest in using the closed Salmon Valley Elementary School for community use.

Joanne Hapke representing the Prince George District Teachers' Association expressed appreciation for the respectful relationship the association has with the school district. Ms. Hapke provided comment on the school district's job posting for the position of Director of Human Resources.

Gillian Burnett representing the District Parents' Advisory Council reported on the General meeting held on April 9th. She advised that parents continue to express concerns regarding traffic congestion around schools. She also requested that the school district ensures that there is public engagement regarding catchment and capacity issues.

4. **SCHOOL DISTRICT NEWS**

The chairperson acknowledged that the school district has received notice of retirement from Secretary Treasurer Allan Reed effective August 31, 2018.

4.1 Stream of Dreams – Malaspina Elementary School

Trustee Wiebe congratulated Malaspina Elementary School on its fundraising in support of Stream of Dreams.

4.2 RCMP Youth Academy

Trustee Harris congratulated the 18 participants of the RCMP Youth Academy that was held March 19 to 24, 2018.

In addition Trustees noted the passing of two long-serving employees of the school district.

5. **MINUTES OF PREVIOUS MEETINGS**

5.1 Public Meeting

The minutes of the regular public meeting of February 27, 2018 were adopted as circulated.

5.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the Regular In Camera meeting of February 27, 2018 and Special In Camera Meetings of March 6, 2018 and April 4, 2018 was approved.

6. MANAGEMENT AND FINANCE COMMITTEE

6.1 Committee Report

Trustee Warrington reviewed and discussed the March 2018 Management and Finance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee meeting held on March 12, 2018 be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

6.2 Trustee Remuneration and Expenses – Policy 8230, Regulation 1

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package. Ms. Warrington responded to questions from the Trustees.

MOVED and SECONDED

THAT Policy 8230 Trustee Remuneration and Expenses, Regulation 1, be revised, effective January 1, 2019, to reflect the annual remuneration for trustees as follows:

1.1 Chairperson - \$21,200

1.2 Vice- Chairperson - \$19,700

1.3 Trustees \$18,200

CARRIED

All Trustees in attendance voted in favour of the motion.

7. EDUCATION SERVICES COMMITTEE

7.1 Committee Report

Trustee Wiebe drew attention to the March 2018 Education Services Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Services Committee meeting held on March 5, 2018 be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

7.2 Annual Facility Grant – 5 Year Plan

Trustee Wiebe drew attention to the five year Annual Facility Grant Plan 2018 to 2023 that was included in the agenda package. Mr. Wiebe advised that the plan was reviewed and discussed at the Education Services Committee meeting held on March 5, 2018.

Mr. Reed responded to questions from the Trustees.

8. **POLICY AND GOVERNANCE COMMITTEE**

8.1 Committee Report

Trustee Bennett drew attention to the March 2018 Policy and Governance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on March 6, 2018 be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

8.2 Draft Policy 4112.5 Administrative Appointments

Trustee Bennett reviewed the recommendations and rationales included in the agenda package.

The Superintendent responded to questions from the Trustees.

It was noted that the reference to District Principal and District Vice-Principal has been removed under Administrative Procedures No. 5 in the draft policy and that housekeeping edits to remove the reference through the policy are required.

MOVED and SECONDED

That the proposed revisions to Policy 4112.5 Administrative Appointments be approved.

CARRIED

Trustees Bennett, Harris, Warrington and Wiebe voted in favour of the motion.

Trustee Cable was opposed to the motion.

9. **NEW BUSINESS**

9.1 Catchment, Capacity, and Programs – September 2019 and Subsequent School Years – Consultation Plan – Mackenzie and McBride

Trustee Wiebe reviewed the recommendation and rationale from the Education Services Committee that was provided to the Trustees and the gallery as a handout.

MOVED and SECONDED

That the Superintendent of Schools be directed to advise the District of Mackenzie and the Regional District of Fraser Fort George that School District No. 57 (Prince George) welcomes proposals for the use of surplus space at Mackenzie Secondary School and,

That the Superintendent of Schools continue communication with the McBride school community stakeholders including the Village of McBride, and to involve those stakeholders in decision making regarding school programming Kindergarten to Grade 12 in McBride.

CARRIED

9.2 Proposed Amendments to Policy 1160 Role of the Board and Policy 2111 Role of the Superintendent

Trustee Harris reported that at the regular in camera meeting held earlier this evening that the Board approved the school district's Central Administration Office Organization Chart as presented by the Superintendent.

Mr. Harris reviewed the recommendation and stated that the Board has a responsibility to annually review the Administrative structure of the District and to consider for approval, any modification to that structure that might be recommended by Senior Administration.

Trustee Harris responded to question from the Trustees.

MOVED and SECONDED

That Policy 1160 Role of the Board be revised to include:

- 4.8 Annually review the school district's Central Administration Office Organization Chart, prepared by the Superintendent, and assume responsibility for granting prior approval of the addition of new positions or the deletion of existing positions.

CARRIED

All Trustees in attendance voted in favour of the motion

MOVED and SECONDED

That Policy 2111 Role of the Superintendent be revised to include:

8.4 Presents the school district's Central Administration Office Organization Chart annually to the Board and seeks prior approval for any modifications including the addition of new positions or the deletion of existing positions.

AND

Renumber the current 8.4 as item 8.5.

CARRIED

All Trustees in attendance voted in favour of the motion

MOVED and SECONDED

That the Central Administration Office Organization Chart approved by the Board at the regular in camera meeting held on April 10, 2018, be posted on the school district's website.

CARRIED

All Trustees in attendance voted in favour of the motion.

10. TRUSTEE REPORTS

10.1 BC School Trustees' Association

Trustee Warrington reported that the Board will have an opportunity to present a submission to the Independent Review Panel, Ministry of the Education Funding Model Review, K-12 public education funding in British Columbia on April 24, 2018. Ms. Warrington advised that the BCSTA Annual General Meeting will be held in Vancouver, April 26 to 29, 2018. She drew attention to the recent revisions to the BCSTA Strategic Vision and Work Plan and to a number of surveys available for member input.

10.2 District Parent Advisory Council

Trustee Warrington reported on the District Parent Advisory Council meeting held on April 9, 2018. Agenda items included upcoming DPAC elections and presentations from partner groups. Ms. Warrington reported that she has provided DPAC with a summary of the recommendations from the BC Rural Education Report, March 2017.

10.3 District Student Advisory Council

Trustee Wiebe reported on the District Student Advisory Council meeting held on April 9, 2018. Agenda items included an anti-bullying presentation by Vice Principal Dave Holmes and Principal Karin Paterson and a discussion regarding a student's proposal to petition the government regarding poverty.

Trustee Wiebe stated the next scheduled meeting on May 7th at 11 a.m. in the Boardroom. That meeting will include an agenda item to discuss the role of the Board. He invited all Trustees to attend.

11. CORRESPONDENCE

Trustee Bennett drew the Board's attention to the item of correspondence included in the agenda for information, which was:

- Letter dated February 28, 2018 to the Minister of Education regarding Trustee Electoral Areas

12. ADJOURNMENT

The meeting adjourned at 9:06 p.m.

Chairperson

Secretary Treasurer