

Present:

Tim Bennett, Chair
Trish Perrin, Vice Chair
Tony Cable, Trustee
Bob Harris, Trustee
Brenda Hooker, Trustee
(telephone/Skype)
Sharel Warrington, Trustee

Marilyn Marquis-Forster, Superintendent of Schools
Allan Reed, Secretary Treasurer
Diane Nygaard, Executive Assistant (Recorder)

Absent:

Bruce Wiebe, Trustee

1. **CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

School District News:

- 2018 Graduates (T. Bennett)
- Celebration of Life – Phil Redmond (T. Cable)
- Edgewood Elementary School – BBQ and Talent Show (B. Harris)
- Leadercast 2018 (T. Cable)

New Business:

- 10.4 Unfunded Expenses (S. Warrington)
- 10.5 Funding Model Review (S. Warrington)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Erin Dunphy Bamber, Giscome Elementary School Parent Advisory Council member presented a request to have the catchment area for students living between Highway 16 East and the Beaver Forest Road to be both Blackburn and Giscome Elementary Schools.

Joanne Hapke representing the Prince George District Teachers' Association commented on the 2018-2019 prioritization of budget opportunities during the Expanded Committee of the Whole 2018-2019 Budget Consultation process. Ms. Hapke encouraged Trustee involvement at future PGDTA bargaining discussions of local issues.

Gillian Burnett representing the District Parents' Advisory Council congratulated the newly elected DPAC Executive and commented on the success of the recent Food Safe course. Ms. Burnett requested that a reference to Policy 5101 Financial Hardship be included on all communications to parent/guardian(s) regarding fees and deposits. She drew attention to the June 9th PAC Café available for all volunteer members of parent advisory councils.

4. **SCHOOL DISTRICT NEWS**

4.1 2018 Graduates

Trustee Bennett extended the Board of Education's congratulations and best wishes to the 2018 graduates from School District No. 57 (Prince George).

4.2 Celebration of Life – Phil Redmond

Trustee Cable commented on the Celebration of Life for Phil Redmond a former Superintendent of the school district.

4.3 Edgewood Elementary School – BBQ and Talent Show

Trustee Harris congratulated Edgewood Elementary School on the success of the May 25th BBQ and Talent Show.

4.4 Leadercast 2018

Trustee Cable commented on the success of Leadercast 2018 held on May 4, 2018.

5. **MINUTES OF PREVIOUS MEETINGS**

5.1 Public Meeting

Corrections:

- Item 11 Old Business to include Trustee Wiebe's comment that additional funding may be made available from the Transportation budget.
- Housekeeping items

The minutes of the regular public meeting of May 1, 2018 were adopted as amended.

5.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the Regular In Camera meeting of April 30, 2018 and Special In Camera Meeting of May 15, 2018 was approved.

6. **MANAGEMENT AND FINANCE COMMITTEE**

6.1 Committee Report

Trustee Warrington reviewed and discussed the May 2018 Management and Finance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee meeting held on May 14, 2018 be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

6.2 Report of the Budget Consultation – Expanded Committee of the Whole

Trustee Warrington reviewed the Report of the Expanded Committee of the Whole that was included in the agenda package. Ms. Warrington responded to questions from the Trustees.

MOVED and SECONDED

That the Report of the Expanded Committee of the Whole 2018-2019 Budget Consultation be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

6.3 Annual Budget Bylaw

Trustee Warrington noted that under Section 113 (1) of the *School Act*, the Board was required to adopt, by bylaw, an annual budget on or before June 30 each year for the next fiscal year. She noted that the Act also required a bylaw to be given three distinct readings and that all three readings could be given at one meeting if the trustees present at the meeting agree unanimously to do so.

MOVED and SECONDED

That Annual Budget Bylaw 2018-2019 be given first reading.

CARRIED

All Trustees in attendance voted in favour of the motion.

MOVED and SECONDED

That Annual Budget Bylaw 2018-2019 be given second reading.

CARRIED

All Trustees in attendance voted in favour of the motion.

The Secretary Treasurer reviewed the budget document and the PowerPoint presentation prepared by Darleen Patterson, Director of Finance. Mr. Reed responded to questions from the Trustees.

MOVED and SECONDED

That, in accordance with Section 68 (4) of the School Act, all three readings of Annual Budget Bylaw 2018-2019 be given at tonight's meeting.

CARRIED

All Trustees in attendance voted in favour of the motion.

MOVED and SECONDED

That Annual Budget Bylaw 2018-2019 be given third and final reading.

CARRIED

All Trustees in attendance voted in favour of the motion.

The Chair called a recess at 8:55 p.m.

The meeting reconvened at 9:01 p.m.

7. **EDUCATION PROGRAMS AND PLANNING COMMITTEE**

7.1 Committee Report

Trustee Cable drew attention to the May 2018 Education Programs and Planning Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Programs and Planning Committee meeting held on May 22, 2018 be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

7.2 Schedule of Fees and Deposits for 2018-2019

Trustee Cable reviewed the recommendation and rationale that was included in the agenda package and drew attention to the reference to Policy 5101 Financial Hardship included in the schedule of fees and deposits.

MOVED and SECONDED

That, in accordance with section 82(6) of the School Act and Ministerial Order 236/07, the Schedule of Fees and Deposits for 2018 - 2019 be approved and published.

CARRIED

The Superintendent responded to questions from the Trustees.

All Trustees in attendance voted in favour of the motion.

8. **EDUCATION SERVICES COMMITTEE**

8.1 Committee Report

Trustee Warrington drew attention to the May 2018 Education Services Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Services Committee meeting held on May 7, 2018 be received.

CARRIED

The Secretary Treasurer responded to questions from the Trustees.

All Trustees in attendance voted in favour of the motion.

8.2 Springwood Portables

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the Board of Education approve a maximum \$425,000 appropriation of operating surplus at June 30, 2018 to acquire, install, and equip two portable classrooms for Springwood Elementary School to accommodate enrolment growth.

CARRIED

The Superintendent and Secretary Treasurer responded to questions from the Trustee.

All Trustees in attendance voted in favour of the motion.

8.3 Policy 7223 Playgrounds – Valemount Elementary

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the installation of the Cascade Climber play structure at Valemount Elementary School, as proposed by the school and funded by its parent advisory council, be approved.

CARRIED

The Secretary Treasurer responded to questions from the Trustees.

All Trustees in attendance voted in favour of the motion.

9. **POLICY AND GOVERNANCE COMMITTEE**

9.1 Committee Report

Trustee Perrin drew attention to the May 2018 Policy and Governance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on May 8, 2018 be received.

CARRIED

All Trustees in attendance voted in favour of the motion.

9.2 Draft Policy 3541 Student Transportation – Home and School

MOVED and SECONDED

That the proposed revisions to Policy 3541 Student Transportation – Home and School be approved.

CARRIED

All Trustees in attendance voted in favour of the motion.

9.3 Draft Policies – Financial Health Working Group

Trustee Perrin drew attention to the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the proposed new Draft Policy 3170 Budget Development, Monitoring and Reporting, Draft Policy 3433.2 Accumulated Operating Surplus and Draft Policy 3434 Audit Committee be approved.

CARRIED

The Secretary Treasurer responded to questions from the Trustee.

All Trustees in attendance voted in favour of the motion.

9.4 Draft Policies – Ministry of Education Compliance

Trustee Perrin reviewed the recommendation and rationale included in the agenda package.

MOVED and SECONDED

That the proposed new Draft Policy 5111.5 Ordinarily Resident, Draft Policy 5119.7 Student Withdrawal and revised Draft Policy 6176 In-District Student Work Experience be approved.

CARRIED

All Trustees in attendance voted in favour of the motion.

10. **NEW BUSINESS**

10.1 Draft Bylaw No. 1

Trustee Bennett reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That Bylaw No. 1, A Bylaw to provide for the organization and operation of the Board, be amended by adding section 1.12 to provide for trustee participation in or attendance at a meeting of the Board by telephone or other means, and to change section 2.1 with respect to the date of the inaugural meeting of the Board.

CARRIED

All Trustees in attendance voted in favour of the motion.

10.2 Draft Bylaw No. 5 Elections

Trustee Bennett reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That Bylaw No. 5, a Bylaw to provide for the determination of various procedures for the conduct of trustee elections, be updated to correctly reference the relevant sections of the Local Government Act.

CARRIED

All Trustees in attendance voted in favour of the motion.

10.3 Notice of Motion Bylaw No. 1

Trustee Bennett drew attention to the notice of motion being brought by Trustee Harris to be presented at the June 19, 2018 regular public meeting and that was included in the agenda package.

Trustee Harris noted a housekeeping edit to the proposed amendment of Regulation 2.9.

10.4 Unfunded Expenses

Trustee Warrington reviewed and discussed the recommendation and rationale that was provided as a handout with the Trustees.

MOVED and SECONDED

That a letter be sent to the Minister of Education and the Minister of Finance urging government once again to fund expenses currently not covered in the Education budget, specifically but not limited to:

- Exempt staff salary increases
- Inflationary costs
- Employee Benefits
- Utility Increase
- Transportation Cost Increases
- Employer Health Tax

CARRIED

All Trustees in attendance voted in favour of the motion.

10.5 Funding Model Review

Trustee Warrington reviewed and discussed the recommendation and rationale that was provided as a handout with the Trustees.

MOVED and SECONDED

That a letter be sent to the Minister of Finance and the Minister of Education providing further support for the two motions related to the current funding model review process passed at BCSTA Annual General meeting and support for the follow-up letter from BCSTA President Gordon Swan to Chris Trumpy, Chair of the Funding Model Review Committee.

CARRIED

Trustees Bennett, Cable, Harris, Perrin and Warrington voted in favour of the motion.

Trustee Hooker was opposed to the motion.

11. **BUSINESS ARISING FROM THE MINUTES**

11.1 Draft Consultation Plans

11.1.1 French Immersion Programming

The Superintendent drew attention to the draft consultation plan for French Immersion programming that was included in the agenda package. Ms. Marquis-Forster provided an overview of the proposed survey process and timelines.

MOVED and SECONDED

That the consultation plans for French Immersion Programming be approved as presented.

CARRIED.

The Superintendent responded to questions from the Trustees.

All Trustees in attendance voted in favour of the motion.

11.1.2 Edgewood Elementary School

The Superintendent drew attention to the draft consultation plan for Edgewood Elementary School that was included in the agenda package. Ms. Marquis-Forster provided an overview of the proposed survey process and timelines.

MOVED and SECONDED

That the consultation plans for Edgewood Elementary School be approved as presented.

CARRIED.

The Superintendent responded to questions from the Trustees.

All Trustees in attendance voted in favour of the motion.

12. TRUSTEE REPORTS

12.1 BC School Trustees' Association

Trustee Warrington provided Trustees with a copy of the letter dated May 22, 2018 from the BCSTA to Chris Trumpy, Chair of the Funding Model Review. The letter provides a summary of the items discussed during the BCSTA Board of Directors meeting with members of the Funding Model Review panel to exchange information, perspectives and questions.

12.2 District Parent Advisory Council

No report.

12.3 District Student Advisory Council

Trustee Harris reported on the District Student Advisory Council meeting held on May 7, 2018. Agenda items included a discussion with Trustees Wiebe, Bennett, Warrington and Harris regarding the 2018/19 Budget, 2018 Trustee Election and electoral areas. Mr. Harris provided an overview of the advisory council's suggestions for future budget opportunities.

13. ADJOURNMENT

The meeting adjourned at 10:26 p.m.

Chairperson

Secretary Treasurer