

Present:

Tim Bennett, Chair  
Sharel Warrington, Vice-Chair  
Betty Bekkering, Trustee  
Trent Derrick, Trustee  
Ron Polillo, Trustee  
Bob Thompson, Trustee  
Shuirose Valimohamed, Trustee

Marilyn Marquis-Forster, Superintendent of Schools  
Darleen Patterson, Secretary Treasurer  
Diane Nygaard, Executive Assistant (Recorder)

1. **CALL TO ORDER**

The meeting was called to order at 6:04 p.m.

2. **APPROVAL OF AGENDA**

Additions to the agenda:

- New Business
  - Presentation (T. Bennett)

The agenda was approved as amended.

3. **PUBLIC INPUT**

Daryl Beauregard representing the Prince George District Teachers' Association commented on the recently released Report of the Funding Model Review Panel and expressed concerns related to some of the recommendations contained within the report. Mr. Beauregard provided support for the use of surplus dollars to support the students currently enrolled in the school district.

Karen Wong representing CUPE 3742 provided an overview of the StrongStart Programs within the school district. Ms. Wong noted a change of language to *early years to grade 12* to promote the inclusion of the StrongStart program when referring to the educational programs provided within the school district. She encouraged the Board to have open and healthy conversations regarding the early years.

---

#### 4. **SCHOOL DISTRICT NEWS**

Trustee Bekkering commented on the success of the recent PGSS and CHSS drama productions, as well as, the annual Spirit Hockey Game held at the CN Centre.

Trustee Polillo provided an overview of a recent visits to College Heights and DP Todd Secondary Schools. He congratulated the students and staff of both schools on the great programs and projects underway.

Trustee Warrington provided an overview of the Early Learning Conference held in Prince George on January 28, 2019.

Ms. Warrington advised that the Board participated in a Trustee Orientation Workshop facilitated by Parliamentarian Eli Mina on January 12<sup>th</sup> and drew attention to the Board of Education Charter that is published in all regular public meeting agendas.

Trustee Derrick provided an overview of his recent visits to the Kelly Road Secondary Family of Schools. Mr. Derrick commented on the success of the Kelly Road Family of Schools' Fine Arts Night held on January 17, 2019.

Trustee Thompson reported that students from both McBride and Valemount raised money to travel to Mexico to build homes with a Canadian charity called Live Different. Mr. Thompson also congratulated McBride Secondary School on the success of their recent drama productions.

Trustee Bennett expressed appreciation for the opportunity to participate in the Grade 12 Grad Transitions Program. He noted that this is an opportunity for students to reflect on their education journey.

#### 5. **MINUTES OF PREVIOUS MEETINGS**

##### 5.1 Regular Public Meeting of December 4, 2018

The minutes of the regular public meeting of December 4, 2018 were adopted as published.

##### 5.2 Record of In Camera Meeting Minutes

The report on the items discussed and decisions made at the regular in camera meeting of December 4, 2018 and the special in camera meetings of December 18, 2018 and January 21, 2019 was approved.

---

6. **BUSINESS ARISING FROM THE MINUTES**

None.

7. **EDUCATION PROGRAMS AND PLANNING COMMITTEE**

7.1 Committee Report

Trustee Derrick reviewed and discussed the revised January 2019 Education Programs and Planning Committee Report that was provided as a handout.

MOVED and SECONDED

That the report of the Education Programs and Planning Committee meeting held on January 22, 2019 be received.

CARRIED

All Trustees voted in favour of the motion.

7.2 Proposed Board Authorized Course

7.2.1 Hockey 12

Trustee Derrick reviewed the recommendation and rationale that was included in the agenda package. He invited Prince George Secondary School Teacher Renzo Berra and Principal Kap Manhas, to review the proposed course and the intended learning outcomes. Mr. Berra and Mr. Manhas responded to questions from the Trustees.

MOVED and SECONDED

That Hockey 12 be approved as a Board authorized course.

CARRIED

All Trustees voted in favour of the motion.

7.3 Surplus Recommendation

7.3.1 Teaching Thinking and Fostering Innovation

Trustee Derrick reviewed the recommendation and rationale that was included in the agenda package.

The Superintendent responded to questions from the Trustees.

MOVED and SECONDED

That the Board approve an appropriation of surplus in the amount of \$50,000 to engage Jane E. Pollock to provide ongoing training and consultation that supports classroom innovation and instruction of thinking skills.

CARRIED

All Trustees voted in favour of the motion.

8. **EDUCATION SERVICES COMMITTEE**

8.1 Committee Report

Trustee Polillo reviewed the January 2019 Education Services Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Education Services Committee meeting held on January 14, 2019 be received.

CARRIED

All Trustees voted in favour of the motion.

8.2 September 2019 Enrolment Restrictions

Trustee Polillo reviewed the recommendation and rationale that was included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees.

---

MOVED and SECONDED

1. That, effective for the 2019-2020 school year, enrolment at the following schools be restricted to catchment area students only:
  - a) Southridge Elementary
  - b) College Heights Secondary
  - c) Heritage Elementary
  - d) Edgewood Elementary
  - e) Harwin Elementary
  - f) Ron Brent Elementary
  - g) Duchess Park Secondary, Regular Program only
  - h) Glenview Elementary
  - i) Hart Highlands Elementary
  - j) Springwood Elementary
  
2. That, effective for the 2019-2020 school year, Kindergarten enrolment at the following schools be restricted:
  - a) College Heights Elementary – French Immersion program, no more than 40 students
  - b) Spruceland Traditional Elementary, no more than 40 students
  - c) Polaris Montessori Elementary – no more than 40 students
  - d) Ecole Lac des Bois – no more than 60 students, and
  
3. That for the 2019-2020 school year, both McBride Centennial and McBride Secondary Schools continue to operate in their current configuration.

CARRIED

Trustees Bennett, Bekkering, Polillo and Thompson voted in favour of the motion.

Trustees Derrick, Warrington and Valimohamed were opposed to the motion.

8.3 Catchment, Capacity and Programs – September 2019-2020 and Subsequent Years

Trustee Polillo reviewed the recommendation and rationale that was included in the agenda package.

---

**MOVED and SECONDED**

That the Superintendent of Schools be directed to develop plans for consultation with students, families, school staffs, facilities staff, the Ministry of Education and the wider community, for feedback to be brought forward to the Education Programs and Planning Committee related to education programs and the Education Services Committee related to the catchment and capacity of schools for the 2019-2020 and subsequent school years regarding the following recommendations included in the Report from the Catchment and Capacity Stakeholder Review Advisory Committee :

1. College Heights Secondary – explore the addition of another section to the school.
2. DP Todd Secondary – that further review and discussion be held with the Ministry of Education staff to determine the feasibility of changing the five-year capital plan project to an expansion/renovation to incorporate an additional 300 seats in the school district.
3. DP Todd Secondary – consider the use of additional portables on a short term basis.
4. Spruceland Traditional Elementary – that commencing for Grade 7 students leaving the school in June 2020 and subsequent years, be moved from Duchess Park Secondary to DP Todd Secondary.
5. Edgewood Elementary - that commencing for Grade 7 students leaving the school in June 2020 and subsequent years, be moved from Duchess Park Secondary to DP Todd Secondary.
6. DP Todd Family – that the catchment areas for all elementary schools in this family be reviewed.
7. Kelly Road family – further review of the catchment boundaries for the area.
8. Prince George Family – further review could be performed regarding the combination of the Blackburn, Buckhorn and Pineview Elementary Schools.
9. Peden Hill Elementary – that the total enrolment at Peden Hill Elementary be monitored, and as required, review the catchment areas for Peden Hill, Westwood and Pinewood Elementary Schools to manage elementary school enrollment in this area of Prince George.

The Secretary Treasurer responded to questions from the Trustees.

A recess was called at 7:34 p.m. and the meeting reconvened at 7:39 p.m.

---

The motion was amended as follows:

MOVED and SECONDED

That the Superintendent of Schools be directed to investigate each of the following recommendations included in the Report from the Catchment and Capacity Stakeholder Review Advisory Committee and bring a plan regarding each item forward to the appropriate committee:

1. College Heights Secondary – explore the addition of another section to the school.
2. DP Todd Secondary – that further review and discussion be held with the Ministry of Education staff to determine the feasibility of changing the five-year capital plan project to an expansion/renovation to incorporate an additional 300 seats in the school district.
3. DP Todd Secondary – consider the use of additional portables on a short term basis.
4. Spruceland Traditional Elementary – that commencing for Grade 7 students leaving the school in June 2020 and subsequent years, be moved from Duchess Park Secondary to DP Todd Secondary.
5. Edgewood Elementary - that commencing for Grade 7 students leaving the school in June 2020 and subsequent years, be moved from Duchess Park Secondary to DP Todd Secondary.
6. DP Todd Family – that the catchment areas for all elementary schools in this family be reviewed.
7. Kelly Road family – further review of the catchment boundaries for the area.
8. Prince George Family – further review could be performed regarding the combination of the Blackburn, Buckhorn and Pineview Elementary Schools.
9. Peden Hill Elementary – that the total enrolment at Peden Hill Elementary be monitored, and as required, review the catchment areas for Peden Hill, Westwood and Pinewood Elementary Schools to manage elementary school enrollment in this area of Prince George.

CARRIED

All trustees voted in favour of the amended motion.

---

8.4 Surplus Recommendation

8.4.1 Portable Classroom Replacement

Trustee Polillo reviewed the recommendation and rationale that was included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees. Ms. Patterson noted that if the school district is able to acquire more than two portables in a year, a recommendation will be brought forward to the Board for approval.

MOVED and SECONDED

That the Board approve the replacement of 2 portable classrooms per year for a total of 10 portable classrooms in the School District which have exceeded their useful life expectancy.

CARRIED

All Trustees voted in favour of the motion.

9. **MANAGEMENT AND FINANCE COMMITTEE**

9.1 Committee Report

Trustee Warrington reviewed and discussed the January 2019 Management and Finance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Management and Finance Committee meeting held on January 21, 2019 be received.

CARRIED

All Trustees voted in favour of the motion.



---

9.2 Surplus Recommendations

9.2.1 Healthy Workplace Culture and Staff Engagement

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package.

The Superintendent responded to questions from the Trustees.

MOVED and SECONDED

That the Board approve an appropriation of surplus in the amount of \$50,000 to engage Eric Termuende to provide ongoing consultation supporting optimizing a healthy workplace culture.

CARRIED

Trustees Bennett, Bekkering, Polillo, Thompson, Valimohamed and Warrington voted in favour of the motion.

Trustee Derrick was opposed to the motion.

9.2.2 Development and Implementation of a District Wide Communication Plan

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package.

The Superintendent and Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

That the Board approve an appropriation of surplus in the amount of \$50,000 to engage a consultant to review the school district's current processes and provide a recommendation for a comprehensive district-wide communications plan.

CARRIED

Trustees Bennett, Bekkering, Derrick, Polillo, Thompson, and Valimohamed voted in favour of the motion.

Trustee Warrington was opposed to the motion.

---

9.2.3 Health and Safety Compliance

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package.

The Secretary Treasurer responded to questions from the Trustees.

MOVED and SECONDED

That the Board approve an appropriation of surplus in the amount of \$45,000 for Health and Safety compliance certification for staff.

CARRIED

All Trustees voted in favour of the motion.

9.3 Amended Annual Budget Bylaw 2018-2019

Trustee Warrington reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That, in accordance with Section 68 (4) of the *School Act*, all three readings of Amended Annual Budget Bylaw 2018-2019 be given at this meeting.

CARRIED

All Trustees voted in favour of the motion.

MOVED and SECONDED

That Amended Annual Budget Bylaw 2018-2019 be given first reading.

CARRIED

All Trustees voted in favour of the motion.

MOVED and SECONDED

That Amended Annual Budget Bylaw 2018-2019 be given second reading.

CARRIED

All Trustees voted in favour of the motion.

The Secretary Treasurer reviewed the revised budget document and the related PowerPoint presentation. Trustees and gallery were provided with a revised budget document as a handout. A copy of the PowerPoint presentation was also provided to the gallery. Ms. Patterson responded to questions from the Trustees.

MOVED and SECONDED

That Amended Annual Budget Bylaw 2018-2019 be given third and final reading.

CARRIED

All Trustees voted in favour of the motion.

**10. POLICY AND GOVERNANCE COMMITTEE**

**10.1 Committee Report**

Trustee Bekkering reviewed the January 2019 Policy and Governance Committee Report that was included in the agenda package.

MOVED and SECONDED

That the report of the Policy and Governance Committee meeting held on January 15, 2019 be received.

CARRIED

All Trustees voted in favour of the motion.

**10.2 Draft Policy 3541.35 Winter Weather**

Trustee Bekkering reviewed the recommendation and rationale that was included in the agenda package.

MOVED and SECONDED

That the proposed revisions to Policy 3541.35 Winter Weather be approved for distribution to reference groups for input.

CARRIED

All Trustees voted in favour of the motion.

---

**11. TRUSTEE REPORTS****11.1 Aboriginal Education Committee**

Trustee Warrington reported on the Aboriginal Education Committee meeting held on January 15, 2019. Items discussed included the development of a committee handbook, and 2019-2020 priorities regarding culture, language and student achievement.

**11.2 BC School Trustees' Association**

Trustee Polillo provided an overview of the of the BCSTA – BCPSEA Trustee Orientation held in Richmond on January 25 – 26, 2019.

**11.3 BC Public School Employers' Association**

Trustee Bekkering provided an overview of the BCPSEA Annual General Meeting held in Richmond on January 23 to 24, 2019. Ms. Bekkering congratulated Trustee Warrington on being elected to the BCPSEA Board of Directors.

**11.4 District Parent Advisory Council**

Trustee Polillo reported on the District Parent Advisory Council meeting held on January 7, 2019. Mr. Polillo's report to DPAC included updates regarding graduation rates, KRSS Replacement project, funding model review, catchment and capacity and the advertised position of the Communications and Community Relations Officer.

**11.5 District Student Advisory Council**

Trustee Polillo reported on the District Student Advisory Council meeting held on January 14, 2019. Agenda items included a discussion with Barry Beppe, Energy and Sustainable Conservation Coordinator regarding recycling, hydroponics and grants.

**12. NEW BUSINESS**

The Board Chair presented Diane Nygaard, Executive Assistant to the Secretary Treasurer's Office with a pin in recognition of 10 years of service to the school district.

---

13. **CORRESPONDENCE**

Mr. Bennett drew the Board's attention to the items of correspondence included in the agenda for information, which were:

- Letter of response dated January 8, 2019 from Rob Fleming, Minister of Education regarding the Funding Model Review Report
- Letter of Support dated January 22, 2019 to Lheidli T'enneh First Nation regarding their proposed Ancient Forest, Chun T'oh Whundujut project

14. **ADJOURNMENT**

The meeting adjourned at 9:16 p.m.

---

Chairperson

---

Secretary Treasurer