



BOARD OF EDUCATION
School District No. 57
2100 Ferry Avenue
Prince George, B.C. V2L 4R5
(250) 561-6800

POLICY 8230

TRUSTEE REMUNERATION AND EXPENSES

APPROVED: 1975.02.18

REVISED: 1999.01.26

2004.10.26

2006.10.10

2008.09.23

2013.10.29

2015.06.23

2018.02.27

2018.04.10

POLICY

Appropriate financial recognition shall be provided to trustees as remuneration for their services. This remuneration shall be reviewed by the Management and Finance Committee on an annual basis. Trustees shall also be reimbursed for expenses necessarily incurred in the discharge of their duties.

Responsibility Centre: Secretary-Treasurer
References: *School Act*, Sections 71 and 85
Income Tax Act, Section 81(3)

TRUSTEE REMUNERATION AND EXPENSES

PREAMBLE

Section 71 of the *School Act* provides for an annual remuneration to be paid to trustees.

Approved: 1999.01.26
Revised: 2004.10.26



TRUSTEE REMUNERATION AND EXPENSES

REGULATIONS:

1. The annual remuneration for trustees, as of January 1, 2019, shall be as follows:
 - 1.1 Chairperson \$21,200
 - 1.2 Vice-Chairperson \$19,700
 - 1.3 Trustees \$18,200
2. The annual remuneration for trustees will be reviewed by the Management and Finance Committee on an annual basis prior to March 31, commencing in 2015, within the following guidelines:
 - 2.1 Remuneration for the Chairperson will be increased by 1.5%.
 - 2.2 Remuneration for the Vice-Chairperson will be \$1,500 less than that of the Chairperson.
 - 2.3 Remuneration for trustees will be \$3,000 less than that of the Chairperson.
3. The expense allowance component of the annual remuneration shall be calculated in accordance with Section 81(3) of the *Income Tax Act* to ensure that the maximum amount is considered non-taxable.
4. Trustees will be reimbursed for in-district travel, in accordance with district policy, for attendance at meetings other than board meetings.
 - 4.1 Mileage to and from regular and special board meetings is considered to be included in the non-taxable portion of trustee remuneration.
 - 4.2 Mileage may be claimed for attendance at committee meetings, liaison meetings or other school district functions at which trustee representation is required or requested.
 - 4.3 Optional trustee travel, including school visits, parent advisory council meetings and meetings of committees of which the trustee is not an appointed member will not be eligible for reimbursement.
5. Trustees will be reimbursed for out-of-district travel in accordance with Policy 4133.1 (Reimbursement of Travel and Meeting Expenses).
6. An annual budget will be established for trustee professional development.
 - 6.1 Each trustee will be entitled to one-eighth of the total budget for his or her own professional development. Trustees will be encouraged to attend
 - The B.C. School Trustees Association's annual general meeting
 - The B.C. School Trustees Association's trustee academies



TRUSTEE REMUNERATION AND EXPENSES

- The BC. School Trustees Association's Northern Interior Branch meetings
 - Off-site working sessions as organized by the school district
- 6.2 The remaining one-eighth of this budget will also be used for trustee professional development at the discretion of, and as directed by, the Board of Education
7. Trustees will be reimbursed for the following expenses:
- 7.1 Printer paper, to be obtained upon request from the reception desk.
- 7.2 Consumable printer supplies to be reimbursed upon presentation of a receipt.
8. Trustees will be provided with an allowance to cover the use of their personal communication devices for school district business, in accordance with the district's cell phone plan.

Approved: 1975.02.18

Revised: 2004.10.26, 2006.10.10, 2008.05.27 (effective June 1, 2008), 2008.09.23, 2013.10.29, 2015.06.23, 2018.02.27, 2018.04.10

