



# SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 Fax: (250) 561-6801  
www.sd57.bc.ca

Dear Parent / Guardian

*The Freedom of Information and Protection of Privacy Act* applies to students in schools in School District No. 57 (Prince George). Please read the following information and return the attached consent form indicating your preference.

### **Photographs / Images**

Images of students are frequently taken by the school for use in the school yearbook, newsletters, celebrating student success through assemblies, identification cards or for office use. School personnel will obtain student and/or parental consent before allowing those outside the school, including parents, visitors, or media, to take photographs / images of students on school property at non-public events.

Please note: Students involved in performing arts or competitions perform or compete in public venues and it is reasonable to expect that photographs / images may be taken by spectators and the media. Once parents or other members of the public are invited, the event becomes a public event and anyone in attendance is allowed to take photographs / images without first obtaining consent.

### **School Website**

Schools often publish student work and photographs / images on the school website in order to provide information to parents and to celebrate student success. School newsletters are now posted to the schools' website. These newsletters may contain student names in articles such as student recognition. This information is then accessible to the general public through the Internet. If you do not wish your child's name or image to be posted to the school website, please indicate below.

### **Online Video Conferencing (Ministry of Education provided Zoom ONLY or Microsoft Teams)**

Video sharing software allows real time connection to others over the internet, and may be used for online meetings, presentations, performances, and interactions such as posting comments and questions. Names, images, performances, and/or comments are viewable by all participants and may be recorded. If you do not wish your child's name, image, performance, or interactions to be shared or recorded, please indicate below.

### **Internet Use by Students**

Schools use the Internet in many different ways to enhance student learning. Instruction will be given to students on the appropriate and safe use of the Internet. Students will only access the Internet in a setting that is supervised by staff.

### **Parent Advisory Councils**

A school's Parent Advisory Council (PAC) may wish to contact parents to provide information regarding events that may involve their child. To assist the PAC, the school typically provides to them a list of parent or guardian names, phone numbers, e-mail address and regular mailing addresses, along with the names and grade levels of students.

Please fill out the consent form below and return it to your child's school. This information will be kept as part of your child's student file as long as he or she attends **this school** in School District No. 57. Please note that you are responsible for notifying the school should the status of your consent change.

If you have questions or concerns about the use of this information, contact the school principal or the district's Privacy Compliance and Risk Management Advisor at 250-561-6800.

Cindy Heitman,  
Superintendent

Please indicate your consent of the following and return this form to your child's school before the end of September.

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

1. Yes \_\_\_ No \_\_\_ I permit the school to post my child's name, photograph/image on the school website.
2. Yes \_\_\_ No \_\_\_ I permit the school to share or record my child's name, image, performances and interactions through online video conferencing using Ministry of Education provided Zoom or Microsoft Teams
3. Yes \_\_\_ No \_\_\_ I permit the school to disclose my name, phone number, e-mail address, mailing address, and my child's name and grade to the Parent Advisory Council.

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Student (Grade 8 & up) Signature

\_\_\_\_\_  
Date