



# SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

Transportation Department  
2100 Ferry Avenue  
Prince George, BC V2L 4R5

Phone: 250-561-6802 Fax: 250-561-6809

## SCHOOL BUS ROUTE STOP or CHANGE REQUEST

Thank you for the interest you have expressed in school bus routes. The Transportation Department receives many requests for changes to existing routes. Hopefully the following information will be helpful in understanding how bus routes are developed.

School bus routes are established following Ministry of Education funding guidelines and School District policy. Routes may be established where distances from the designated school are greater than 4 km and taking into consideration the safety of students, distances, road conditions, public transportation, number of students involved, and the cost of delivering the service.

The Board may provide a transportation assistance allowance to those students who reside 3.2 km or further from the nearest existing bus stop and where establishing or extending a route is not reasonable.

Generally bus routes are established along major roadways. There are many side roads within our community that cannot practically be served by school bus. Where possible, school bus stops are established at intersections approximately .8 km (1/2 mile) between stops. It is not our practice to establish bus stops at private residences.

Initiating changes to school bus routes requires time and care; therefore, it is best done when school is not in session over the summer months. School bus routes for the coming year will be established in July with a review in mid-October and January. June 29th is the deadline for summer requests.

We recognize that movement within the community may require minor changes to routes during the year and we will address those in as timely a manner as possible.

In order to assist us in reviewing your request, please provide the following information and return this form to the above address or fax to 250-561-6809

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**Please PRINT** Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Student(s) Name(s): \_\_\_\_\_

School: \_\_\_\_\_ Grade(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone Number: \_\_\_\_\_

Nearest intersecting crossroads: \_\_\_\_\_

Bus Route No.: AM \_\_\_\_\_ PM \_\_\_\_\_ Bus Driver's Name: \_\_\_\_\_

Present Bus Stop Location: \_\_\_\_\_

- Distance from **home** to the **present** bus stop: \_\_\_\_\_ km

- Distance from **present bus stop** to **requested** location: \_\_\_\_\_ km

Location of requested stop: \_\_\_\_\_

Number of students who will be served at the requested location: \_\_\_\_\_

**Please provide details in support of your request on the reverse.**

