

Health and Safety Information for Parents Blackburn Elementary

School Schedule:

8:00 a.m.	School doors are open. Students proceed directly to their assigned classroom.
8:19 a.m.	Instruction begins
11:30 a.m. – 11:55 a.m.	Primary lunch (outside)
11:55 a.m. – 12:00 p.m.	Primary students warning bell
12:00 p.m. – 12:15 p.m.	Primary lunch (eating)
11:45 a.m. – 12:00 p.m.	Intermediate lunch (eating)
12:00 p.m. – 12:25 p.m.	Intermediate lunch (outside)
12:25 p.m.	Intermediate students warning bell
2:01 p.m.	School dismissal bell. Students proceed to pick up zone, buses or home immediately. Students may not linger on school property.

Playground Closure Hours:

- Will be closed prior to the start of school daily (7.30 a.m. – 8.20 a.m.).
- For a period of a half hour after school ends daily (2:01 p.m. – 2:30 p.m.)

Parents:

- Assess your child daily for symptoms of common cold, influenza, COVID 19 or other infections respiratory diseases before sending them to school.
- If your child has answered yes to any of the symptoms, he or she must stay home, and please consult a physician or call 811 – call the school if they will be away.
- Please refer to the Ministry of Health Assessment Tool to help you complete your assessment.
- Continue to discuss and practice **regular and proper hand-washing**.
- Continue to discuss and practice **cough or sneeze** into the elbow.
- discuss **no sharing of food at school** – students must eat at their own desk, in their own space .
- Continue to discuss and practice **respecting personal bubble space** and **hands to self**. The safest way to prevent transmission of COVID 19 is physical distancing,
- Continue to discuss why and when **masks** are worn and proper mask wearing etiquette– we need to respect this new social practice. While the students are not actually required in K-7 schools to wear masks, many will choose to wear them. Adults will at times be required to wear them when physical distancing is not able to be consistently maintained outside of learning groups.

Before School

- Students may not be on school property prior to 8.00 a.m.
- Playgrounds are closed in the mornings.
- Regardless of how a student arrives at school (bus, drop off, walk etc.) they need to line up at their designated door, physically distance, and once the doors open, go straight to their classroom.
- Supervision will be provided inside just as it is at lunch time.

After School

- Students must exit the building from their assigned door quickly and in an orderly fashion.
- Students who walk/bike home, must leave the property immediately.
- Students getting picked up, will go to the meridian, where staff will ensure safe parent pick up.
- Students getting on the bus will line up physically distanced at the appropriate bus.
- Students who want to go to the bike park who walk/bike home, need to go home first and then return to the park. Once they are home or have been picked up by a parent, they are then under parental supervision and free to do as a parent wishes.

Transportation and Buses

- Students will leave their bus and go directly to their entrance door in the morning.
- Students will exit the building via their assigned door and go directly to their bus in the afternoon.
- Kindergarteners will exit the building prior to the other students.
- Buses will be loaded from back to front.
- All buses will have a designated seating plan.
- No courtesy riders will be allowed.
- Buses will be asked to space out for drop off and pick up purposes.
- Buses have strict cleaning protocols that will be maintained.

Parent Drop Off and Pick Up

- There will be a significantly longer drop off/pick up lane provided for parents in the parking lot. You can stop in the lane and take the time you need to drop your child off.
- Please drop off and pick up your child in the lane. Do NOT park or pull into a parking staff when dropping your child off.
- Parking is reserved for staff and people with appointments.
- Staff will be meeting them in the meridian and assisting them to cross the bus lane both in the a.m. and in the p.m.
- Students will go directly to their entrance door in the morning.
- Students will exit the building via their assigned door and go directly to the pick up lane in the afternoon.

Parents/Guests in the School

- If a member of the public is required to enter the school (by appointment only), the person shall practice diligent hand hygiene and maintain physical distance when they are in the school.
- All visitors and non-site staff must self-assess their health prior to entering the building.
- All visitors and non-site staff must sign in with date, names and contact information.

The Protocol for Ill Students On Site:

- The student will immediately be directed to the health room.
- The parent will be contacted immediately to come pick up the child.
- Please make sure your contact information is up to date.
- Note: The school does not provide notification to staff or students' families if a staff member or student becomes ill at home or school, including if they display symptoms of COVID-19 unless directed by public health. Public health directs the process for contact tracing if needed.

Handwashing and Physical Distancing

- Students will maintain physical distance from members of other learning groups where possible.
- Students will wash hands thoroughly:
 - o immediately upon entering the classroom in the morning
 - o before lunch
 - o after lunch recess
 - o any other time as determined by the classroom teachers

Learning Groups (Typically two divisions; maximum of 60 people)

Blackburn Learning Groups:

Div. 1 & 2 (Mrs. Bourque and Mrs. Kugler)

Div. 3 & 4 (Miss Truant and Ms. Stauffer)

Div. 5 & 6 (Mrs. Cooke and Mrs. Hellam)

Div. 7 & 8 (Ms. Brown and Miss Haugland)

Div. 9 (Ms. Woodworth)

Div. 10 & 11 (Ms. Sullivan and Ms. Johnson)

Learning Groups cont ...

- Physical distancing is not required within a learning group.
- Masks/face shields are not required, but students/staff can choose to wear them.
- Students will engage in outdoor learning activities more than usual.
- Teachers will adapt group activities to minimize physical contact and reduce shared items.
- All unnecessary furniture was removed from learning spaces.
- Staff reduced items in the classroom that are difficult to clean (i.e. fabric items or soft items).
- Students will not be able to share food or beverages.
- Staff working with multiple learning groups i.e. librarian, prep teacher will wear non-medical masks when unable to consistently maintain a 2 meter distance from other members of a learning group.
- **Teachers will establish health and safety routines in their classroom that may vary based on the age and activities of the students.**

Outside of the assigned learning group (Elementary Student protocols; Kindergarten - Gr. 7)

- Inside the school, students must seek to maintain physical distancing with people outside their learning group.
- When outside, 50% of the students are only allowed to be outside at one time, students are expected to attempt to minimize physical contact with others and should stay with their learning group.

Common Areas (Inside the school)

- We will be managing the flow of people in common areas including hallways and bathrooms.
- There must be no crowding of people from different learning groups, even if masks are worn.

School Supplies and Personal Belongings

- Individual teachers will review what supplies are needed in each class – toys and gadgets please leave at home.
- All items should be brought in a backpack with everything labelled.

- Student supplies will be kept to a more minimal amount than usual.
- Students will need to have their own personal water bottle – please label.

Morning Recess

- Morning recess has moved into instructional time.
- Teachers will incorporate activity into their daily routine.

Lunch

- Primaries will go outside at 11.30 a.m and play until 11:55 a.m. when the bell will ring to have them come back into the school and eat in their classrooms.
- Intermediates will eat from 11:45 a.m. – noon. They will go outside from noon until 12:25 p.m. when the outside bell will ring and they will return to their classroom.
- Provincial requirements are that no more than 50% of children should be outside at any given time.
- Students will be required to minimize physical contact while outside.
- When outside, students are expected to be in their learning groups.
- They can choose to wear masks, but it is personal choice.

Student Learning Plans (Transition to School/Immuno Compromised)

- We are working on these plans. Please stay tuned. We will be in touch with you next week regarding the look of these plans.

Custodial and Cleaning

- An extra four hours of custodial time was added to allow us to follow the stringent cleaning requirements outlined in our Stage Two Restart Plan.
- General cleaning and disinfection will occur at least once a day.
- Frequently touched surfaces will be cleaned and disinfected at least twice a day (door knobs, light switches, toilet handles, tables, desks, chairs, keyboards, shared learning items, manipulatives, shared PE equipment and toys)
- Washrooms will be cleaned at least twice per day.