



# Student Transcripts Service

**Student Transcripts Service (STS)** is an online application for students to view their school marks, scholarships and transcript, and send transcripts electronically.



View grades and assessment results



Order and send transcript to post-secondary institutions



View transcript order, status and history



Order and send transcript to employers



View BC scholarships awarded, expiry and redemption status



## Get Started

To register for STS students will need:

- Personal Education Number (PEN)
- Full legal name
- Date of birth
- Email address

**Step 1** Go to the Ministry of Education's **Transcripts and Certificate website** at <http://www.StudentTranscripts.gov.bc.ca>.

**Step 2** Students must register for a BC Government account, a **BCeID**. Follow the system prompts and register for STS. Finally log-in to Student Transcripts Service using the BCeID.

**Step 3** From a student's STS Dashboard make post-secondary institution selections, view transcript, view assessment results, and send transcripts immediately.

---

Applying to BC public universities and colleges also just got easier! Students can do it all: search, plan and apply on [EducationPlannerBC.ca](http://EducationPlannerBC.ca).

## Post-Secondary Scholarship Club

**LETTER OF REFERENCE: Form Letter**

**List the Scholarships/Bursaries you are applying for:**

**Name:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Dear Teacher/or Other Reference:**

**Thank you for being willing to write a letter of reference for me. I have taken the time to fill out this sheet that I hope will assist you.**

<b>Academic - Past description of my school results over the past 3 years. (eg. Principal List, Honour Roll etc.)</b> _____ _____ _____	<b><u>Additional Reference</u></b> <b><u>Person</u></b> -
<b>Classroom Work Habits - My best habits as a student. (strength: eg. Well organized, active - participator, focused)</b> _____ _____ _____	
<b>School Activities - (eg. sports, other)</b> _____ _____ _____	
<b>Community Activities - (groups, special talents)</b> _____ _____ _____	
<b>Employment - (if applicable)</b> _____ _____ _____	
<b>Goals - (Education, jobs)</b> _____ _____ _____	