



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 Fax: (250) 561-6801
www.sd57.bc.ca

Dear Parent / Guardian

The Freedom of Information and Protection of Privacy Act applies to students in schools in School District No. 57 (Prince George). Please read the following information and return the attached consent form indicating your preference.

Photographs / Images

Images of students are frequently taken by the school for use in the school yearbook, newsletters, celebrating student success through assemblies, identification cards or for office use.

School personnel will obtain student and/or parental consent before allowing those outside the school, including parents, visitors, or media, to take photographs / images of students on school property at non-public events.

Please note: Students involved in performing arts or competitions perform or compete in public venues and it is reasonable to expect that photographs / images may be taken by spectators and the media. Once parents or other members of the public are invited, the event becomes a public event and anyone in attendance is allowed to take photographs / images without first obtaining consent.

School Website

Schools often publish student work and photographs / images on the school website in order to provide information to parents and to celebrate student success. School newsletters are now posted to the schools website. These newsletters may contain student names in articles such as the school Honor Roll list. This information is then accessible to the general public through the Internet. If you do not wish your child's name or image to be posted to the school website, please indicate below.

Internet Use by Students

Schools use the Internet in many different ways to enhance student learning. Instruction will be given to students on the appropriate and safe use of the Internet. Students will only access the Internet in a setting that is supervised by staff.

Parent Advisory Councils

A school's Parent Advisory Council (PAC) may wish to contact parents to provide information regarding events that may involve their child. To assist the PAC, the school typically provides to them a list of parent or guardian names, phone numbers, e-mail address and regular mailing addresses, along with the names and grade levels of students.

Please fill out the consent form below and return it to your child's school. This information will be kept as part of your child's student file as long as he or she attends **this school** in School District No. 57. Please note that you are responsible for notifying the school should the status of your consent change.

If you have questions or concerns about the use of this information, contact the school principal or the district's Freedom of Information and Protection of Privacy Officer at (561-6800 Local 324).

Sharon Cairns
Interim Superintendent of Schools

Please indicate your consent of the following and return this form to your child's school before the end of September.

Student Name: _____ School: _____

1. Yes ___ No ___ I permit the school to post my child's name, photograph/image on the school website.
2. Yes ___ No ___ I permit the school to disclose my name, phone number, e-mail address, mailing address, and my child's name and grade to the Parent Advisory Council.

Parent / Guardian

Student (Grade 8 & up)

Signature Date



**D.P. TODD SECONDARY SCHOOL
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)**

4444 Hill Avenue, Prince George, B.C. V2M 5V9

Phone (250) 562-9525 • Fax (250) 564-4875

Freedom of Information and Protection of Privacy Act

- Please have a parent/guardian fill out, sign and date the form on the reverse of this page.
- Please return the completed form to the office.

Parents/Guardians Please Note:

- If the form is not returned, the default answer is “No” to both questions.
- This means that your student’s name will not be published in the newsletter (Athletic Achievement, Honor Roll, Principal’s list, etc.)