



École Heather Park Elementary (SD57 Prince George)

7151 Heather Park Rd. Prince George B.C. V2K 5Y3
1825

Phone: (250) 962-1811 Fax: (250) 962-

April 9, 2020

Dear Heather Park Parents/Guardians,

We are letting you know that at this time we are inviting parents to pick up their child's belongings from École Heather Park Elementary.

At this time, we are not sending textbooks home with student belongings. We are also not asking for parents to return textbooks or library books to the school. We will have a process for collecting textbooks and library books at a later time.

We have established a process for returning student belonging in a efficient, safe and orderly manner that is aligned with the Provincial Health Officer's recommendations for social distancing and safe travel. If you choose to pick up belongings, please limit yourselves to one person per vehicle and follow social distancing. If you choose not to, or do not need to pick up belongings until a later date and time we will store those belongings and a date and time can be scheduled separately.

When picking up belongings, please take note of the following guidelines:

- Student belongings have been sorted by last name for pick up this week. Please see the schedule below. Items will be available between 9:00am and 2:00pm daily.

Tues., April 14	Wed., April 15	Thurs., April 16	Fri., April 17
Abbs – Fraser	Frederick – Lorenz	Lunty – Simpson	Dack-Smith – Zacharias

- If you cannot make it to the school on the scheduled date and time, please contact the school at 250-962-1811 and leave a message or contact Mrs. Erin Norwood via email at enorwood@sd57.bc.ca to schedule a time for pick up during April 20 - 27, 2020.
- Please drive into the bus loop and remain in your vehicle until you reach one of three cones. When you do arrive please have your child(s) name clearly and largely written on a piece of paper. A staff member on duty will then radio staff members in the gym and your children's belongings will be brought to your vehicle. **Please do not leave your vehicle.** If you are able to open your truck remotely, then belongings will be placed into the vehicle. Otherwise belongings will be placed on a table for you to quickly load into your vehicle.
- We can only give you the belonging of your own children.
- If you are walking to pick up items, please line up at the cones outside the gym doors on the sidewalk nearest the blacktop. Please maintain social distancing of 2 meters when waiting for belongings at all times.
- Parents and students are not permitted in the building for any reason.
- If you have children with different last names, then please collect those items at one time only.

Please be mindful of the potential for traffic congestion on Heather Park Road and thank you for your understanding and patience during our current times.

Parrish Child, Principal