

# ÉCOLE LAC DES BOIS

## CODE OF STUDENT CONDUCT

It is our belief that all students and staff have the right to learn, work, and play in a safe setting free from disturbance. The Code of Student Conduct is intended to promote a sense of caring for oneself, others, and property while at school, while going to and from school, and while attending any school function or activity at any location. This plan will be reviewed every September with staff, students, and parents.

### SCHOOL GOALS

**OURS**

- On accepte (We Accept Each Other)
- Une équipe (We Are A Team)
- Respect (We Respect Each Other)
- Sécurité (We Are Safe)

**First  
Attempt  
In  
Learning**

## CODE OF STUDENT CONDUCT

<b>OURS</b>	Location 1 <b>In Class</b>	Location 2 <b>Outside</b>	Location 3 <b>Hallways</b>	Location 4 <b>Washroom</b>
<b>O</b> n accepte	<ul style="list-style-type: none"> <li>• Treat others how you want to be treated</li> <li>• The thoughts, values, and beliefs of peers and adults</li> </ul>	<ul style="list-style-type: none"> <li>• Treat others how you want to be treated</li> <li>• Take turns</li> <li>• Rules keep us safe</li> </ul>	<ul style="list-style-type: none"> <li>• Treat others how you want to be treated</li> <li>• Use appropriate language and be polite</li> <li>• Respect others' personal space (bubble) and belongings</li> </ul>	<ul style="list-style-type: none"> <li>• Treat others how you want to be treated</li> <li>• Use facility appropriately</li> <li>• Respect others' personal space (bubble)</li> </ul>
<b>U</b> ne équipe	<ul style="list-style-type: none"> <li>• Pursue your personal best no matter who you work with</li> <li>• Solve problems fairly and safely</li> <li>• Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Be a role model</li> <li>• Take turns</li> <li>• Share equipment</li> <li>• Help others when needed</li> <li>• Ask for help when needed</li> </ul>	<ul style="list-style-type: none"> <li>• Help others when needed</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage appropriate behaviors</li> <li>• Lead by example</li> </ul>
<b>R</b> espect	<ul style="list-style-type: none"> <li>• Use your manners</li> <li>• Honour beliefs and differences</li> <li>• Use appropriate language</li> </ul>	<ul style="list-style-type: none"> <li>• Listen respectfully to supervisors</li> <li>• Follow directions the first time</li> <li>• Use garbage cans</li> </ul>	<ul style="list-style-type: none"> <li>• Greet people</li> <li>• Use your manners</li> <li>• Remove outside shoes at the door</li> <li>• Enter the school calmly</li> </ul>	<ul style="list-style-type: none"> <li>• Respect others' privacy</li> <li>• Respect the property of others</li> </ul>
<b>S</b> écurité	<ul style="list-style-type: none"> <li>• Keep your body to yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Play safe</li> <li>• Keep your body to yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Walk appropriately</li> <li>• Pick up your belongings</li> </ul>	<ul style="list-style-type: none"> <li>• Use facility quickly and quietly</li> <li>• Respect personal space (bubble) of each person</li> <li>• Wash your hands</li> </ul>

## EXPANDED CODE OF CONDUCT

1. **Show positive standards of attitude and behaviour.**
  - \* Be courteous to other students and adults working at the school, including staff members, volunteers, teachers-on-call, or visitors.
  - \* walk in an orderly manner on the right hand side in the hallways
  - \* talk quietly in school
  - \* be orderly, quiet, and attentive during school assemblies
  - \* respect the ethnic, cultural, and linguistic heritage of others
  
2. **Attend school on a regular basis.**
  - \* be on time for classes
  - \* remain on the school grounds except where permission is granted
  - \* be responsible for work missed during absences
  
3. **Participate to the best of your ability in the school's program.**
  - \* work hard during class time
  - \* come prepared for instruction, having homework complete & supplies on hand
  - \* show special consideration and cooperation to any teacher-on-call or other adult guests in the school
  
4. **Practice good health habits.**
  - \* flush toilets and wash hands
  - \* have appropriate gym strip for gym classes
  - \* keep desk and belongings neat and clean
  - \* keep washrooms clean
  
5. **Conduct yourself in a safe manner.**
  - \* keep hands and feet to yourself
  - \* stand in an orderly manner at the drinking fountains
  - \* move around the school without causing harm to others
  - \* walk bicycles, scooters, or skateboards once on the school grounds
  - \* no climbing on fences, trees, goal posts, or backstops
  - \* no tackle games are permitted
  - \* no fighting, pushing, tripping, or wrestling
  - \* no throwing rocks, sticks, pine cones, snowballs or any object which may cause injury
  
6. **Respect the feelings of others.**
  - \* demonstrate good manners and sportsmanship in all activities
  - \* exclusion or targeting behaviours (verbal, digital, physical)
  - \* no name calling, teasing, or harassment of others
  - \* demonstrate courtesy, respect, consideration, and cooperation
  - \* wear clothing that is neither offensive nor inappropriate
  
7. **Respect the property of others.**
  - \* respect personal and public property and use equipment appropriately
  - \* ask permission before using or taking things that don't belong to you
  - \* report all incidents of vandalism immediately
  - \* financial reimbursement may be required if something is broken/lost
  - \* put litter in its place inside and outside the school

8. **Use language free from profanity and actions free from obscenity.**
9. **Use appropriate problem-solving strategies.**
  - \* work to get along and solve problems fairly and safely
  - \* seek a supervisor or trusted adult when experiencing or observing a problem in and around the school grounds
  - \* recognize that when participating in group decision-making, the outcome of the group must be accepted in a positive manner

### **Additional School Procedures**

1. Cell phones are turned off between 8:30 – 2:32 and are to be left in backpacks, lockers, with the teacher, or in the office
2. Hats or caps are to be removed when students enter the school.
3. Gum chewing is not permitted in the school.
4. Students are required to have a pair of non-marking shoes for indoor use.
5. Outdoor shoes must be removed upon entering the school.
6. Students are not allowed to walk barefoot or without shoes when at school.
7. Students are not permitted to bring toboggans, sleds, GT racers, or toy weapons of any nature to school.
8. Lunch hour procedures:
  - \* students are to stay in their room until the 12:30 dismissal
  - \* students are expected to behave appropriately
  - \* during in days students must stay in their classroom
  - \* students who eat lunch at school are not to leave the school grounds unless a note from the parents is given to the teacher or the principal/vice principal.
9. Out of bounds:
  - \* no playing in front of school
  - \* no playing in the parking lot or outside the school fence line
  - \* no playing on Ospika side unless supervised by an adult
10. Items or substances which threaten the safety, well-being, or comfort of one or more students are strictly prohibited from the school grounds or any school activity. Prohibited items include:
  - \* any weapons, or objects intended to be used as weapons
  - \* matches, lighters, explosives, and fireworks
  - \* toxic or noxious substances (e.g. stink bombs, itching powder)
  - \* alcohol and drugs
  - \* laser pointers

## Consequences for Misbehaviour

The consequences for code violations must be appropriate to the act. Factors to be considered include the student's behavioural history, the intention of the student, the degree of willfulness, the degree of contriteness, student age and maturity level. Consequences should be predictable, fair and reasonable, as well as being applied in a timely manner. Unsatisfactory behaviour hampers a student's optimum development, is disruptive to the learning of others, and reduces the effectiveness of the school's role.

Parents are informed of misbehaviours by the teacher or the principal/vice principal. This communication will happen via the student agenda, email, or a phone call. A list of possible consequences for misbehaviours includes:

1. Restorative Practice (consultative in nature with all parties)
2. Time-outs in class or removal from class to alternate space
3. Assignment of "Hours of School Service"
  - picking up litter
  - straightening up boot racks
  - washing desktops
  - helping teachers
  - removing black marks from floors
4. The writing of Think Papers after suitable discussion of the problem with the student.
5. Letter of apology written to the wronged party.
6. Withdrawal of privileges for a set period of time.
7. Student writes a letter to parents explaining the problem.
8. Payment for replacement of lost or damaged property.
9. Detention
10. Referral to School Based team for discussion of chronic behavioral problems.
11. Suspension from 1 - 5 days, depending on severity of offense

### Severe Behaviours

There are certain behaviours which are unsafe, violent, or illegal. These behaviours will not be tolerated at school and will incur serious consequences. These include:

- \* Bullying in any form: verbal, physical, on-line using social media or other digital means
- \* Fighting, play-fighting, or promoting a fight
- \* Non-compliance on recurring basis
- \* defiance of authority (non-compliance in extreme fashion)
- \* intimidation or threats to students or staff
- \* sexual harassment
- \* possession of weapons or objects intended to be used as weapons
- \* possession of matches, lighters, fireworks, or explosives
- \* possession of toxic or noxious substances
- \* possession of any tobacco, alcohol, or other banned substances

The consequences for the above will typically be suspension from school for the well-being of everyone. Referral to the District Student Conduct Review Committee, the RCMP, the fire department or the Ministry of Social Services may also result.