

CODE OF STUDENT CONDUCT

It is our belief that all students and staff have the right to learn, work, and play in a safe setting free from disturbance. The Code of Student Conduct is intended to promote a sense of caring for oneself, others, and property while at school, while going to and from school, and while attending any school function or activity at any location. This plan will be reviewed every September with staff, students, and parents.

School Goals

O	➤ On accepte (We Accept Each Other)
U	➤ Une équipe (We Are A Team)
R	➤ Respect (We Respect Each Other)
S	➤ Sécurité (We Are Safe)

École Lac Des Bois – Je parle en Français

OURS	In Class	Outside	Hallways	Washroom
O n accepte	<ul style="list-style-type: none"> • Treat others how you want to be treated • The thoughts, values, and beliefs of peers and adults 	<ul style="list-style-type: none"> • Treat others how you want to be treated • Take turns • Rules keep us safe 	<ul style="list-style-type: none"> • Treat others how you want to be treated • Use appropriate language and be polite • Respect others' personal space (bubble) and belongings 	<ul style="list-style-type: none"> • Treat others how you want to be treated • Use facility appropriately • Respect others' personal space (bubble)
U ne équipe	<ul style="list-style-type: none"> • Pursue your personal best no matter who you work with • Solve problems fairly and safely • Clean up after yourself 	<ul style="list-style-type: none"> • Be a role model • Take turns • Share equipment • Help others when needed • Ask for help when needed 	<ul style="list-style-type: none"> • Help others when needed 	<ul style="list-style-type: none"> • Encourage appropriate behaviors • Lead by example
R espect	<ul style="list-style-type: none"> • Use your manners • Honour beliefs and differences • Use appropriate language 	<ul style="list-style-type: none"> • Listen respectfully to supervisors • Follow directions the first time • Use garbage cans 	<ul style="list-style-type: none"> • Greet people • Use your manners • Remove outside shoes at the door • Enter the school calmly 	<ul style="list-style-type: none"> • Respect others' privacy • Respect the property of others
S écurité	<ul style="list-style-type: none"> • Keep your body to yourself 	<ul style="list-style-type: none"> • Play safe • Keep your body to yourself 	<ul style="list-style-type: none"> • Walk appropriately • Pick up your belongings 	<ul style="list-style-type: none"> • Use facility quickly and quietly • Respect personal space (bubble) of each person • Wash your hands

Expanded Code of Conduct

1. Show positive standards of attitude and behaviour

- Be courteous to other students and adults working at the school, including staff members, volunteers, teachers-on-call, or visitors.
- Walk in an orderly manner on the right-hand side in the hallways.
- Talk quietly in school.
- Be orderly, quiet, and attentive during school assemblies.
- Respect ethnicity, culture, religion, sexual orientation and gender identity, and linguistic heritage.

2. Attend school on a regular basis

- Be on time for classes.
- Remain on the school grounds except where permission is granted.
- Be responsible for work missed during absences.

3. Participate to the best of your ability in the school's program

- Work hard during class time.
- Come prepared for instruction, having homework completed & supplies on hand.
- Show special consideration and cooperation to any teacher-on-call or other adult guests in the school.

4. Practice good health habits

- Flush toilets and wash hands.
- Have appropriate gym strip for gym classes.
- Keep desk and belongings neat and clean.
- Keep washrooms clean.

5. Conduct yourself in a safe manner

- Keep hands and feet to yourself.
- Stand in an orderly manner at the drinking fountains.
- Move around the school without causing harm to others.
- Walk bicycles, scooters, or skateboards once on the school grounds.
- No climbing on fences, trees, goal posts, or backstops.
- No tackle games are permitted.
- No fighting, pushing, tripping, or wrestling.
- No throwing rocks, sticks, pinecones, snowballs or any object which may cause injury.

6. Respect the feelings of others

- Demonstrate good manners and sportsmanship in all activities.
- Exclusion or targeting behaviours (verbal, digital, physical).
- No name calling, teasing, or harassment of others.
- Demonstrate courtesy, respect, consideration, and cooperation.
- Wear clothing that is neither offensive nor inappropriate.

7. **Respect the property of others**

- Respect personal and public property and use equipment appropriately.
- Ask permission before using or taking things that do not belong to you.
- Report all incidents of vandalism immediately.
- Financial reimbursement may be required if something is broken/lost.
- Put litter in its place inside and outside the school.

8. **Use language free from profanity and actions free from obscenity**

9. **Use appropriate problem-solving strategies**

- Work to get along and solve problems fairly and safely.
- Seek a supervisor or trusted adult when experiencing or observing a problem in and around the school grounds.
- Recognize that when participating in group decision-making, the outcome of the group must be accepted in a positive manner.

10. **Behaviour on the Bus**

- Follow the driver's directions the FIRST time they are given
- Keep hands, feet, and objects to themselves.
- Stay in their seats unless directed to do otherwise.
- Talk quietly, using only appropriate language.
- Do not eat or drink on the bus, without prior approval from the bus driver.
- Do not bully or intimidate others.
- Do not smoke, vape, take drugs or alcohol on the bus.

Playground Philosophy

Social Responsibility is part of everyone's 'portfolio'! Please ensure all students understand the following rules and make it your practice to consistently reinforce these rules with all children in our school. Ensure they child understands the correction. You may need to switch to English to ensure comprehension for early primary students. If the student can repeat what you said, they understood. If not, please explain again.

- **Supervision is an active time.** Do not be late! Organize yourself and your class so that you are outside as the students pour out of the school. Know you designated area. Go there and please stay there. Bathroom breaks and visiting with other adults are not part of outside supervision.
- **Boundaries**
 - The **primary adventure playground** (the playground nearest the tennis court) is for student in **Kindergarten and Grade 1**. We do not allow older students to play there.

- The **big adventure playground** (next to the Y Daycare building) is for student in **Grade 2 to Grade 7**. The large piece closest to the school is for Grade 2 and Grade 3. The other side, furthest from the school, is for Grade 4 to Grade 7.
- **Slides are for going down, one at a time, feet first.** We do not allow student to: descend headfirst, climb up, push others down, or make trains.
- **Monkey bars are for swinging.** We do not allow students to climb on top of the monkey bars or the surrounding structures. There are many parts of the playground designed specifically to be climbed upon. We do not allow students to sit or play in the loading zone or underneath the monkey bars.
- **Games are for fun.** We do not allow games which involve hitting, pushing, or aggressive play. A touch for tag is the only acceptable touch on the playground. "Hands off" is the general rule!
- **The tarmac between the primary adventure playground and the Y Daycare is closed when the chain is down.** We do not allow children to be in that area when the chain is down. We teach them to observe the chain and play, sit, or walk in that area only when it is safe to do so.
- **Tennis courts are open for playing.** We do not allow students to touch the nets. No 'mantracker' on tennis court.
- **The sliding hill has boundaries.** We do not allow students to play beyond the crest of the hill in summer or winter, as they are not visible to supervisors. Sliding is only permitted with adequate supervision. Sliding etiquette include feet first, one at a time, observe first come-first-served rule, and look where you are going! We do not allow pushing, climbing up the hill into traffic, sliding trains, or dog piles. Students are not to bring their own sleds, etc.
- **Rocks, dirt, and snow must stay on the ground.** We do not allow any students to do the following with any dirt, rocks, or snow: throw, kick, cover each other, eat, or put on playground equipment (ie. Bottom of the slide).
- **Garbage cans are receptacles for waste.** We do not allow students to climb on them. We reward students who help to keep our school and school grounds clean.
- **Picnic tables are for sitting and eating.** We do not allow anything other than bottoms on the benches and food on the tables.
- **Generally, the Ospika Blvd and Rainbow Dr. side of the school are not used for playing.** Students play in areas that are supervised.
- **Students must be fully dressed before going outside.** We do not allow students to go outside without shoes on their feet or be outside without weather appropriate gear. No rubber boots mean no puddles! No snow pants or mitts means no sliding!
- **Entering the school should be safe and efficient.** Students are taught to wait in a safe and respectful lineup until they have been given adult permission to

enter the school. GENERALLY, younger students come in ahead of older ones. All adults who are in charge of student entry need to be at the door to receive students at the bell – when children have to wait in line, things can go wrong!

- **Older students model behaviours that younger student emulate.** We encourage our older students to be positive role models for all students.

Additional School Procedures for Students

1. Cell phones are turned off between 8:30am – 2:12pm and are to be left in backpacks, with the teacher, or in the office.
2. Gum chewing is not permitted in the school.
3. Outdoor shoes must be removed upon entering the school.
4. Students are required to have a pair of non-marking shoes for indoor use.
5. Students are not allowed to walk barefoot or without shoes when at school.
6. Students are not permitted to bring toboggans, sleds, GT racers, or toy weapons of any nature to school.
7. Lunch hour procedures:
 - Students are to stay seated in their room until dismissal.
 - Students are expected to behave appropriately.
 - During in-days students must stay in their classroom and work on activities permitted by their teacher.
 - Students who eat lunch at school are not to leave the school grounds unless a note from the parents is given to the teacher or the principal/vice principal.
8. Out of bounds:
 - No playing in front of school.
 - No playing in the parking lot or outside the school fence line.
 - No playing on Ospika Blvd side unless supervised by an adult.
9. Items or substances which threaten the safety, well-being, or comfort of one or more students are strictly prohibited from the school grounds or any school activity. Prohibited items include:
 - Any weapons or objects intended to be used or could be used as weapons.
 - Matches, lighters, explosives, and fireworks.
 - Toxic or noxious substances (e.g. stink bombs, itching powder).
 - Alcohol and drugs.
 - Laser pointers.

Consequences for Misbehaviour

The consequences for code violations must be appropriate to the act. Factors to be considered include the student's behavioural history, the intention of the student, the degree of willfulness, the degree of contriteness, the impact on others, student age and maturity level. Consequences should be predictable, fair and reasonable, as well as being applied in a timely manner. Unsatisfactory behaviour hampers a student's optimum development, is disruptive to the learning of others, and reduces the effectiveness of the school's role.

Parents are informed of misbehaviours by the teacher or the principal/vice principal. This communication will happen via the student agenda, email, or a phone call. A list of possible consequences for misbehaviours includes:

1. Restorative practice (consultative in nature with all parties).
2. Time-outs in class or removal from class to an alternate space.
3. Appropriate and meaningful assignment (i.e. picking up litter, straightening boot racks, washing desktops, helping staff, etc.).
4. Letter of apology written to the wronged party.
5. Withdrawal of privileges for a set period of time.
6. Payment for replacement of lost or damaged property.
7. Reset opportunity.
8. Suspension from school for 1 to 5 days, depending on the severity of the offense.

Severe Behaviours

There are certain behaviours which are unsafe, violent, or illegal. These behaviours will not be tolerated at school and will incur serious consequences. These include:

- Bullying in any form: verbal, physical, on-line using social media or other digital means
- Fighting, play-fighting, or fight promotion
- Non-compliance on recurring basis
- Defiance of authority (non-compliance in extreme fashion)
- Intimidation or threats to students or staff
- Sexual harassment
- Possession of weapons or objects intended to be used or could be used as weapons
- Possession of matches, lighters, fireworks, or explosives
- Possession of toxic or noxious substances
- Possession of any tobacco, including vaping products
- Possession or under the influence of alcohol or drugs

The consequences for the above will typically be suspension from school for the well-being of everyone. Referral to the District Student Conduct Review Committee (SCRC), the RCMP, the fire department or the Ministry of Social Services may also result.