

**Malaspina Elementary**  
7900 Malaspina Avenue, Prince George, BC V2N 4A9  
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**November 12, 2020**

Dear Parents and Guardians of Malaspina Students:

Our students have been busy with a variety of learning opportunities. Thank you to our students for being an attentive audience for our virtual Remembrance Day assembly.

We had a technological glitch with the last newsletter sent out electronically as some parents received it and others didn't. We are going to send a paper copy of the newsletter home with students and also send it electronically. The way our system is set up, we are only able to send it to the first parent contact for each student. Please contact the office if you don't receive the newsletter electronically.

It is appreciated when families contact the office when email addresses change. Our newsletters are always available on our website. For those families without email access, we provide a paper copy.

#### **Important Dates to Remember**

Nov 18	Photo retake day - individual photos
Nov 20	NID - students do not attend Online photo orders due
Dec 18	Last day before break
Dec 21-Jan 1	Winter break
Jan 4	First day back
Jan 14	Primary Assessment Day ( <b>K-Gr 3 students do not attend;</b> <b><u>Grade 4's in Division 6 &amp; 7 do attend</u></b> )
Jan 28-Feb 4	Mid-year CSL's distributed

#### **SCHOOL INFORMATION**

##### **Daily Student Health Check**

The Daily Student Health Check can be found on our website and on the SD 57 website. Please complete the health check with your children daily before leaving for school.

Parents, please be sure to keep your children home if they are sick. The daily student health check is filled with valuable information for families.

##### **Dressing for the Weather**

With fluctuating temperatures, please ensure your child dresses for the weather. It is time for hats, mitts, scarves, boots, warm coats and possibly snow pants. It is recommended to write student initials on their winter items.



##### **Communicate Student Learning (CSL)**

Teachers will be communicating with families four times throughout the school year on student progress in addition to the summative CSL report in June. We had our early dismissal days in October and teachers shared information about student progress. At the end of January/beginning of February, students will receive a mid-year CSL report.

### **Student Photos**

The ID/proof card for student photos were distributed this week. All orders are to be completed online ([myorder.mountainwest.ca](https://myorder.mountainwest.ca)) with a web code that is provided on the ID/proof card. Orders are due by Nov 20<sup>th</sup> and photos will be mailed directly to the child's home.



Check out the "[How to Order](https://mountainwest.ca/Orders/HowtoOrder)" link (<https://mountainwest.ca/Orders/HowtoOrder>) which provides complete information on ordering photos. If you need any assistance, please contact Mountain West at <https://mountainwest.ca/>

Our photo retake day is Nov 18<sup>th</sup>. Please write a note in your child's planner if you want your child to have a retake photo taken. We are trying to make sure we don't miss anyone. Those students that were absent on Oct 22<sup>nd</sup> will have their photo taken on Nov 18<sup>th</sup>.

### **Safe Start Program**

Malaspina has a **Safe Start Program** which means if your child is absent from school and you have not notified the school, you will be called. We appreciate it when parents contact the school at 250-964-9874 when their child is absent. The office is staffed from 8:00am to 3:30pm; a voicemail can be left afterhours.

### **Late Arrival/Early Pick Up**

Our procedure for late arrivals and early pick up is different now that our school doors are locked. If your child arrives late to school, we ask that parents call the office upon arrival. To ensure your child enters the building safely, we ask parents to please wait with their child at the front door until the student is let in the school. We now have a doorbell at our front door in case someone doesn't have a cell phone to call the office. If you arrive at the school to pick up your child early, please call the office and your child will be brought to the front door. We appreciate parents waiting outside.

### **Arriving to school prepared**

We appreciate that children are arriving to school with all their supplies/lunch for each day. We know the process is different this year to drop off items with our front doors locked. Please call the office or ring the doorbell when you arrive and we will gladly help you. Thank you for your help and understanding!

### **Seven Teachings**

Our teaching for the month of November is wisdom. The animal that represents this teaching is the beaver.

Wisdom is:

- wanting to learn new things and sharing these things with others
- using the knowledge of those who have lived before you
- sharing knowledge with others in a good way

### **Financial Hardship Policy 5101**

Fees will not be a barrier to student participation in school activities. Students will not be denied an opportunity to participate in a program due to financial hardship. Please contact the office if you have any questions.

### **PAC**

All parents and guardians are invited to the PAC meeting at 7pm on Nov 17<sup>th</sup>. Please contact PAC for info at [malaspinapac@gmail.com](mailto:malaspinapac@gmail.com)