



PGMES BOARD OF DIRECTORS MINUTES

	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Chair Cindi Pohl	5		
Vice Chair Karen Stahl	4	1	
Treasurer Michelle Baillie	5		
Secretary Tricia Wright	4	1	
Director Elaine Goudie	4	1	
Director Candis Johnson	2	3	
<u>Meetings: July 2016 – June 2017</u>			

Board of Directors' Meeting

Nov 29, 2016 6 pm

Location:

Polaris Montessori Elementary School

Meeting called by:

Board of Directors

Note Taker:

Erin Priefer

Attendees:

Chair Cindi Pohl, Vice Chair Karen Stahl, Treasurer Michelle Baillie, Secretary Tricia Wright, , Programs Manager Shelley Bond, Erin Priefer, Michelle Scott, Raylene Anderson, Tim Yule, Samantha Mowat, Janel Stewart, Natasha Wainwright, Kathleen Dunbar, Steve Parry.

1. Agenda

Motion:

Tricia Wright

To accept the agenda with a demonstration from Kathleen and Steve about their studies added to new business.

Carried

. Motion:

Michelle Bailie

To accept the minutes.

Carried

2. Chair Report

- Vince reworked the golden bead logo to look more like the star to fit with Polaris Elementary. This was sent to Tim Yule who sent it out to the teachers to look at.

3. Treasurer's Report

- The programs still have a few spaces that need to be filled, but they made more money than they did the previous month. The magnet sign will remain up to advertise for the open house, and this will hopefully bring new kids to fill the remaining spaces.

4. Childcare Report

- Shelley is currently working to fill the few spaces that are open in the programs. The OSC program is going well downtown and will hopefully re-expand up to Polaris again soon as well.

5. Elementary

- The open house for parents will be held on Jan 26th at 6:30.
- The booklet called “What Every Montessori Parent Should Know” will be revamped for this event.
- The new demonstration room will be open next week and ready for teachers to sign it out to use for special events.
- There will be a new TV set coming to the front foyer to show information and announcements.
- The school also has a new Bluetooth sound system.

6. Bussing

- Raylene and Shelley met with some of the parents whose children use the bus. There is a potential volunteer to revamp their accounting system and some other parents interested in running some fundraisers and doing some advocacy work for the bussing association.

7. Promotions

- The Magnet signs have created some interest and will be extended for now.

8. Fundraising

- The membership drive was sent out again earlier this month.
- Christmas Purdy’s also went out this month and the proceeds will be split between the bussing association and the programs.

9. High School Report

- The Montessori and PBL kids at PGSS received a grant to fund a robotics team to compete in Calgary.
- About 8-10 of the Montessori students were recently in a PGSS grade ten drama production that was presented to the entire school. They performed very well even though they are only in grade 8 and 9.
- The kids will be volunteering to help at with spirit day at the CN centre.

10. Grants

- Elaine applied for the Imagines grant fall intake and was not successful. But Northern Health has offered to help us with our application for the spring intake.

- Elaine will also be applying for the Prince George Community Foundation (PGCF) grant next week for funding for the same project (program development-Volunteer coordinator).
- The evaluation report was done for last years Imagine's grant funding for the spark brain bikes. We also managed to get some media coverage through the goat/vista radio. The citizen was interested in doing a story but we never heard back.
- A loaner bike will be going to the CDC next week as part of our community outreach. We have been waiting on a replacement pedal. It is the bike that was at PGSS. PGSS now has an adult bike which a better fit.
- Bikes are under warranty so if anything go wrong with the bikes we can have parts replaced. We need to find someone who would be willing to do some general maintenance and up keep on the bikes for us.

11. New Business

- Kathleen and Steve had an amazing and fruitful learning experience during the summer in California, since the Centre for Guided Montessori Studies held the session there this year instead of in Florida. They will be going again next summer for the next part of their program and continue to work on their studies at home as well.

Adjourned 8:20 pm

Upcoming Dates:

PGMES Meeting: Dec 13th, 6pm

PMGES Meeting: Jan 24, 6:30pm at Polaris.

Casino Night to be held end of February/Beginning of March.

Grand Opening to showcase renovations at Polaris Apr 21.

Gala in April

Spring Carnival in May
